

1 - Adding and starting a BigBlueButton activity

11 Yiqun Sun Mon, Jul 26, 2021 Basic use

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Olivia's Test Module

BigBlueButton virtual classroom

Participate in live, online learning and teaching sessions and/or view recordings.

This conference room is ready. You can join the session now.

[Join session](#)

Recordings

There are no recording to show.

An example of the BigBlueButton activity

Overview:

This guide will show you how to create BigBlueButton links in your Learning Mall module area and how to configure the activity settings so that you can tailor the activity to your specific needs.

What to know:

BigBlueButton (BBB) is an activity on Learning Mall you can use to create a virtual classroom where you can deliver and record a scheduled video lecture. There are two types of sessions you can deliver. Interactive sessions allow students to join in and use the chat, as well as shared notes, to interact, contribute to the discussion, and ask questions. Non-interactive sessions only involve the teacher delivering the content and there is no interaction with students. Both sessions can be recorded and published on Learning Mall for students to view. Finally, access to the activity as well as recorded sessions can be restricted based on groups and groupings.

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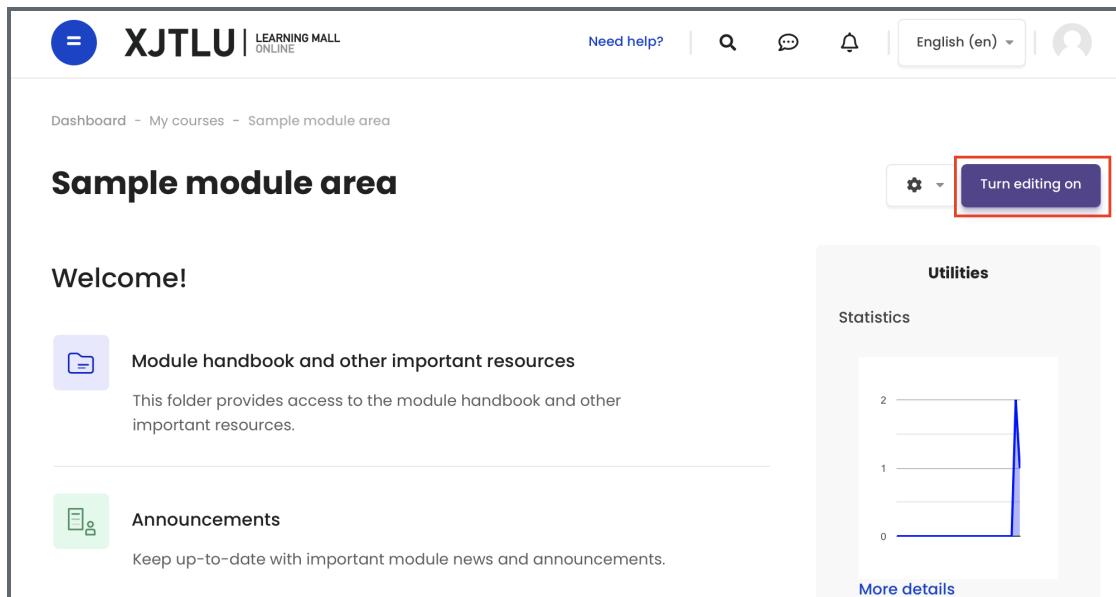
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Step 1: Turn on editing mode in your module area/course

Click the 'Turn editing on' button displayed near the upper right of the module area/course.



The screenshot shows the XJTLU Learning Mall Online interface. At the top, there is a navigation bar with the XJTLU logo, a search bar, and a 'Turn editing on' button, which is highlighted with a red box. Below the navigation bar, the page title is 'Sample module area'. On the left, there is a 'Welcome!' message and two sections: 'Module handbook and other important resources' and 'Announcements'. On the right, there is a 'Utilities' panel with a 'Statistics' chart showing a single data point at 1. The 'Turn editing on' button is located in the top right corner of the main content area.

Step 2: Click 'Add an activity or resource' link

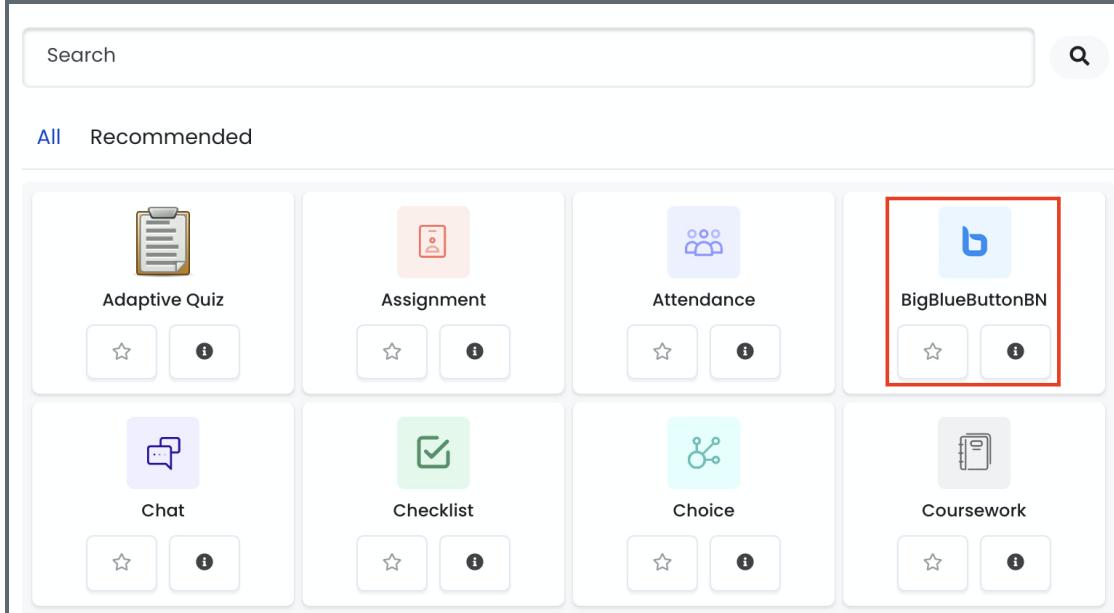
1. When editing mode is turned on, navigate to the section where you want to add the BigBlueButton activity.
2. Next, click the 'Add an activity or resource' button displayed at the bottom of the section.



The screenshot shows a module area with two sections: 'Topic 1' and 'Topic 2'. Each section has an 'Edit' button and an 'Add an activity or resource' button, which are both highlighted with red boxes. The sections are enclosed in dashed boxes.

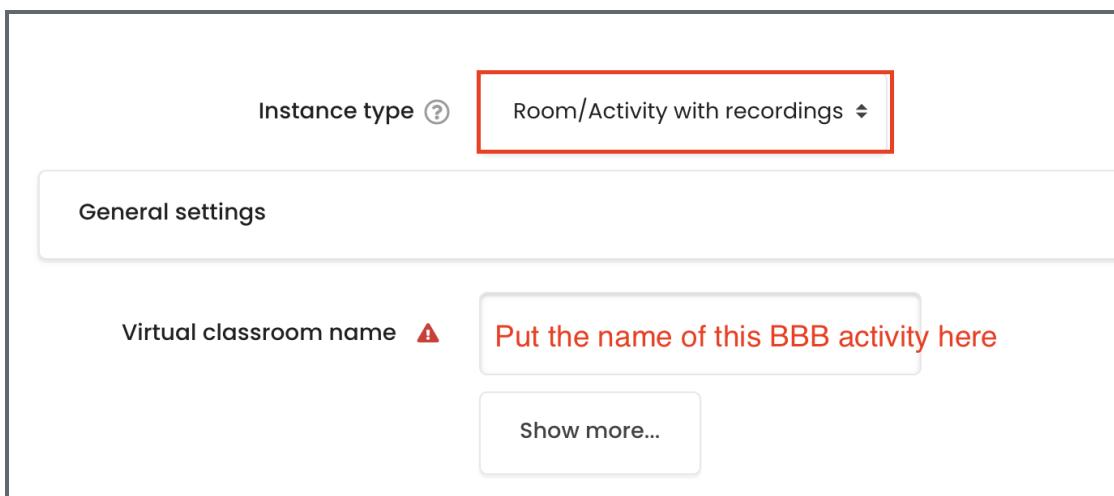
Step 3: Choose the BigBlueButton activity

From the pop-up activity chooser window, locate and select the BigBlueButton activity.



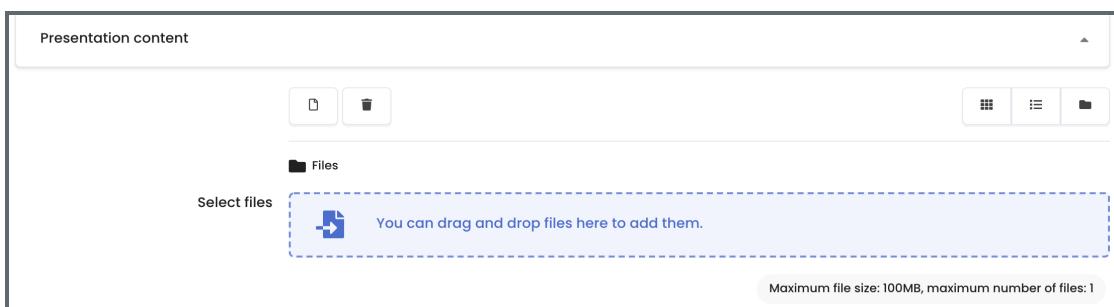
Step 4: Configuring the General Settings

Choose the 'Room/Activity with recordings' as a session type and provide a descriptive name for your session.



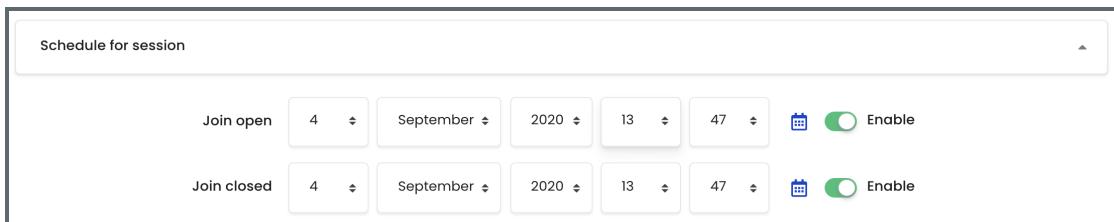
Step 5: Uploading a PowerPoint presentation

If you would like to use presentation slides during your session, simply upload the presentation by dragging-and-dropping it onto the file upload area, or choose the file to upload from your desktop. You can also upload a presentation during the session.



Step 6: Configuring the session schedule

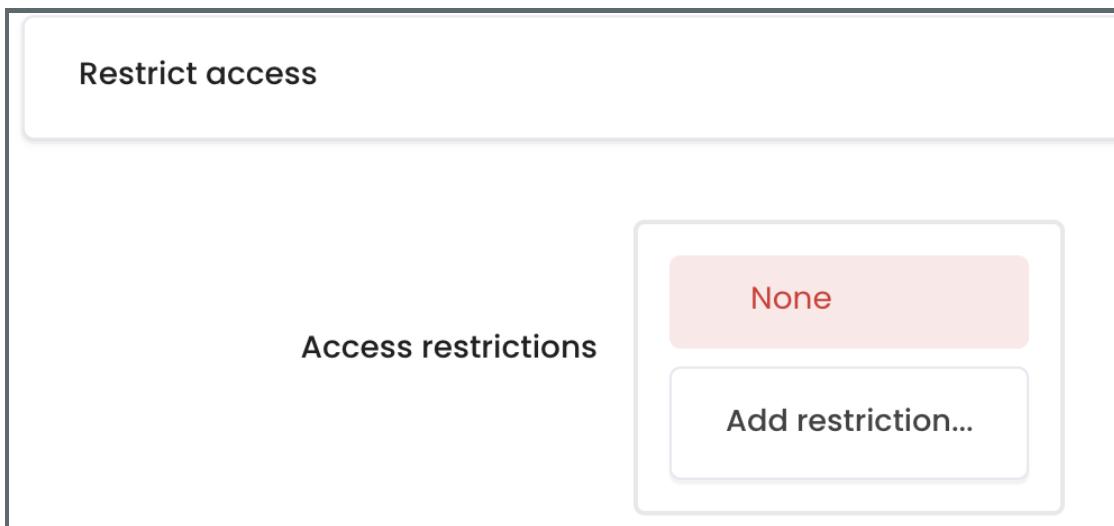
Use these settings to set a schedule for your BBB session. This is the period of time during which students will be allowed to join the session. If you want to deliver a non-interactive session, you do not need to enable these settings.



The screenshot shows the 'Schedule for session' settings. It includes two sets of time and date pickers for 'Join open' (4 September 2020, 13:47) and 'Join closed' (4 September 2020, 13:47). Each set has an 'Enable' toggle switch which is turned on.

Step 7: Restricting access to your BBB session

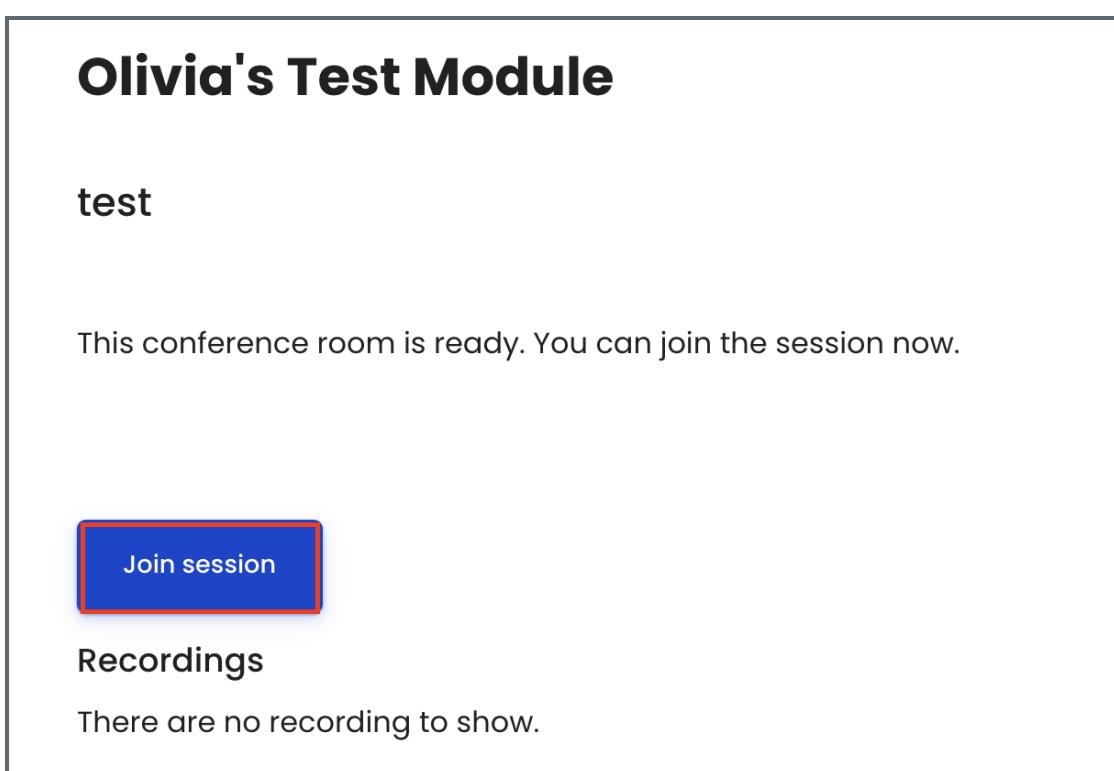
Finally, you can restrict access to your BBB session based on a group of students or several groups in a grouping. Simply click 'Add Restriction' and select the appropriate group or grouping.



The screenshot shows the 'Restrict access' interface. It displays the text 'Access restrictions' and a button labeled 'None' which is highlighted with a pink background. Below it is a button labeled 'Add restriction...'.

Step 8: Joining a BBB session

After adding a BBB activity, simply click on the BBB link in your module area and then click 'Join Session' to start the session.



The screenshot shows a BBB session landing page for 'Olivia's Test Module'. The page displays the text 'test' and 'This conference room is ready. You can join the session now.' Below this is a large blue button with the text 'Join session' which is highlighted with a red border. At the bottom, there is a section titled 'Recordings' with the text 'There are no recording to show.'

Step 9: Rejoining a BBB session

If, for some reason, you accidentally leave the session, simply click on the BBB link in your module area again and click 'Join Session' again.

Olivia's Test Module

test

This conference is in progress.

This session started at **14:18**. There is **1** moderator.

[Join session](#)

[End session](#)

Recordings

There are no recording to show.

Tips:

Apart from restricting the BBB activity using the Restrict Access settings, you can also simply hide/unhide the activity from the module area main page.



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