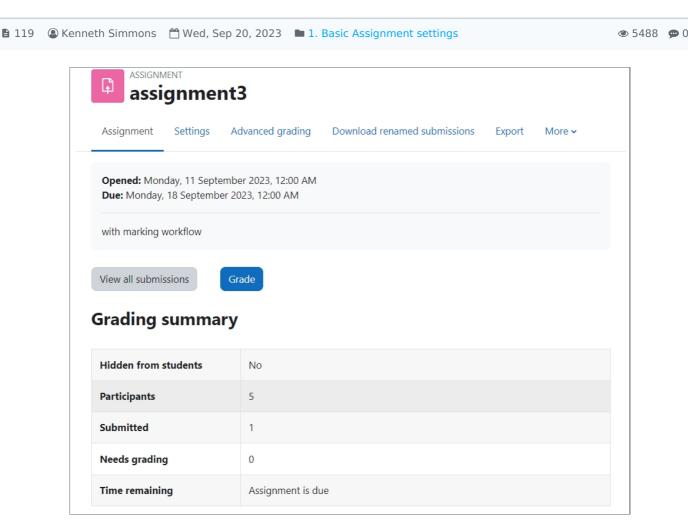
Viewing student submissions



Grading Summary Screen

Overview:

This guide will show you some of the features associated with viewing student submissions within the Assignment activity.

What to know:

The Assignment activity has various features which afford the viewing of student submissions in a variety of manners.

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Step 1: Accessing the Assignment activity

Click on the Assignment activity that you setup within your module.

-	ic 3		
Ģ	assignment3		
	1: Monday, 11 Septemb onday, 18 September 2		

Step 2: Assignment summary page

You will now enter the Grading summary screen. The grading summary provides information about the assignment, such as the number of drafts and submitted works etc. Please click 'View/grade all submissions' to see all the submissions.

assignment3							
Assignment Settings	Advanced grading	Download renamed submissions	Export	More 🗸			
Opened: Monday, 11 September 2023, 12:00 AM Due: Monday, 18 September 2023, 12:00 AM							
View all submissions Grade							
View all submissions							
Grading summa	ry						
Grading summan	ry No						
Grading summa Hidden from students Participants	No 5						

Step 3: Checking the submission information

1) Submission status:

You can check their submission status. There are three statuses, 'No submission', 'Draft (not submitted)' and 'Submitted for grading'.

• '<u>Draft (not submitted</u>)' means the student has submitted the work on ICE but does not click submitting button (if clicking submiting button is required in the Assignment setting). He can still change his submission file. And teacher can see the submission.

- <u>'Submitted for grading'</u> means the student upload the assignment.
- <u>'No submission'</u> means the student does not submit the assignment yet.

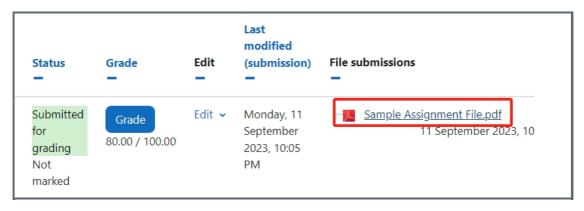
Select	User picture	First name / Last name	ID number —	Email address —	Department —	Status	Grade —
	SS	Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading Not marked	Grade 80.00 / 100.00
	SS	Sandbox Student 3		sdstudent3@invalid.noemail		No submission Not marked	Grade

2) Submission time:

Status —	Grade —	Edit —	Last modified (submission) —
Submitted for grading Not marked	Grade 80.00 / 100.00	Edit 🗸	Monday, 11 September 2023, 10:05 PM

3) Submitted files:

All the submission is listed in the 'file submission' column. You can also click the file name to download the file.



Step 4: Viewing the submissions online

You can view the submissions online one by one and grade them at the same time. To do this, please click 'Grade' button of each submission to view it online.

User picture	First name / Last name	ID number —	Email address	Department —	Status	Grade —	Edit —	Last modified (submission)
SS	Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading Not marked	Grade 80.00 / 100.00	Edit 🗸	Monday, 11 September 2023, 10:05 PM
SS	Sandbox Student 3		sdstudent3@invalid.noemail		No submission Not marked	Grade	Edit 🗸	-
SS	Sandbox Student 4		sdstudent4@invalid.noemail		No submission Not marked	Grade	Edit 🗸	-

Step 5: Downloading the submissions

You can also downlaod the submissions to your own device to view and grade them. There are two methods to download the submissions.

1. You can click the name of the submission in the 'File Submissions' column to view the files one by one, as stated in Step 3.

2. You can download all submissions to your own device to view and grade them, by choosing 'download all submissions' on the top right of the Submissions page.

	Inment3	y		
Assignment S	ettings Advanced gradi	ng Download renai	ned submissions E	xport More 🗸
Back				Download all submissions
Submissio	ns			
Grading action Cho	ose	\$		
First name	A B C D E F G	H I J K L M	N O P Q R	S T U V W X Y Z
Last name	A B C D E F G	H I J K L M	N O P Q R	S T U V W X Y Z
	First			

Online URL: https://knowledgebase.xjtlu.edu.cn/article/viewing-student-submissions-119.html