

Removing a submission

First name

All

A B C D E F G H I J K L M

N O P Q R S T U V W X Y Z




Last name

All

A B C D E F G H I J K L M

N O P Q R S T U V W X Y Z

1

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Grade	Edit
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading	<div>Grade</div>	Edit ▾
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		Submitted for grading	<div>Grade</div>	Edit ▾
<input type="checkbox"/>		Sandbox Student 3		sdstudent3@invalid.noemail		Submitted for grading	<div>Grade</div>	Edit ▾

An example of Assignment submission page

Overview:

This guide will show you how to remove an assignment submission, if required on a module.

What to know:

The remove a submission feature affords the user greater control over the assignments within modules.

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Step 1: Assignment activity

Go to your Assignment activity on your module page

▼ Topic 2



Test assignment


Make a submission

Opened: Thursday, 19 October 2023, 12:00 AM

Step 2: View submissions

Click on the 'View all submissions' button

Chenhui's Test Module / Test assignment

 **Test assignment**

[Assignment](#) [Settings](#) [Advanced grading](#) [Download renamed submissions](#) [Export](#) [More ▼](#)

Make a submission

Opened: Thursday, 19 October 2023, 12:00 AM

[View all submissions](#) [Grade](#)

Grading summary

Hidden from students	No
Participants	6
Submitted	5




Step 3: The submission page

You will now go to the page where student submissions are viewable.

First name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z



Last name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

1

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Grade	Edit
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading	Grade	Edit ▾
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		Submitted for grading	Grade	Edit ▾
<input type="checkbox"/>		Sandbox Student 3		sdstudent3@invalid.noemail		Submitted for grading	Grade	Edit ▾

Step 4: Selecting the submission

1. In the 'Edit' column, click on the 'Edit' button.
2. Then select 'Remove submission' in the dropdown menu.

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Grade	Edit
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted	Grade	Edit ▾
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		grading		

Update grade
 Prevent submission changes
 Edit submission
Remove submission

Step 5: Removing the submission

Confirm the removal of the specified submission by clicking 'Continue'. The submission will now be removed.

Confirm

Are you sure you want to remove the submission for Sandbox Student 1?

Cancel

Continue

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/removing-a-submission-127.html>