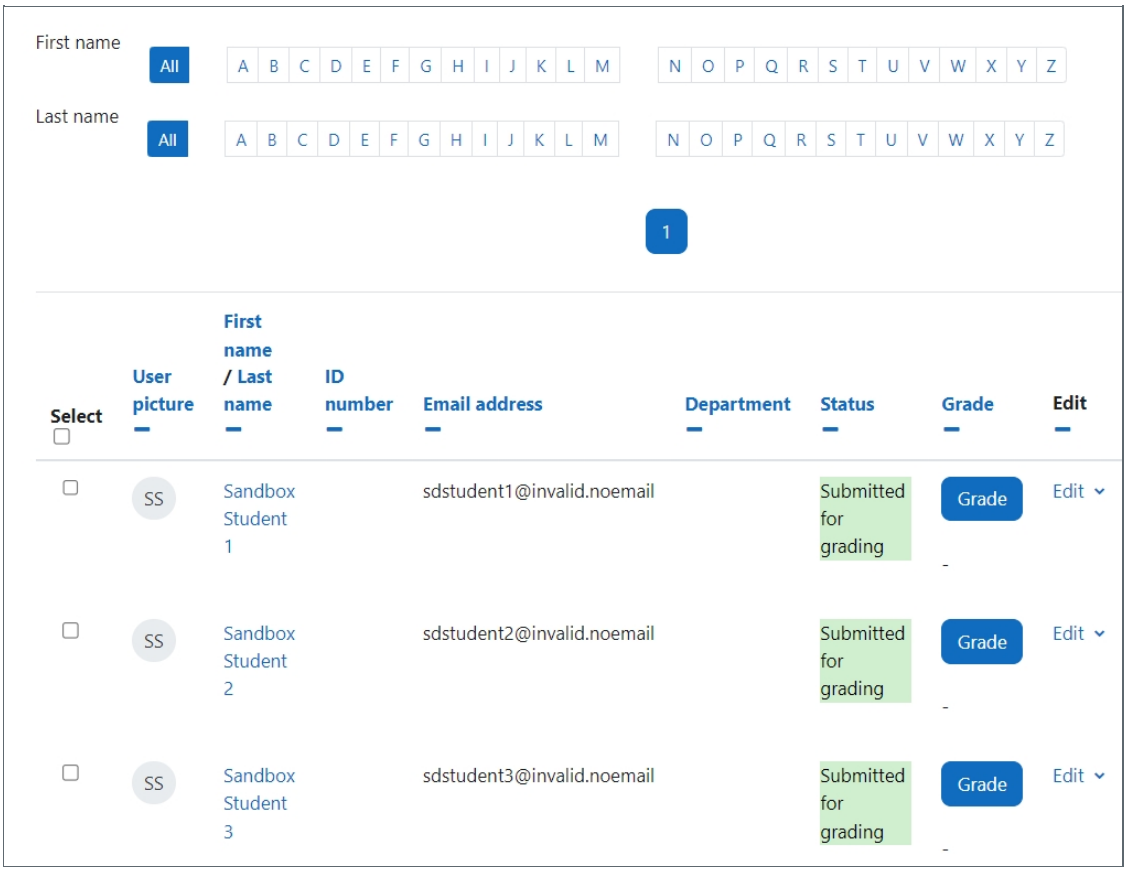
Removing a submission

127 Bowen Zhang Mon, Oct 23, 2023 4. Manage submissions and feedback 8938 0



An example of Assignment submission page

Overview:

This guide will show you how to remove an assignment submission, if required on a module.

What to know:

The remove a submission feature affords the user greater control over the assignments within modules.

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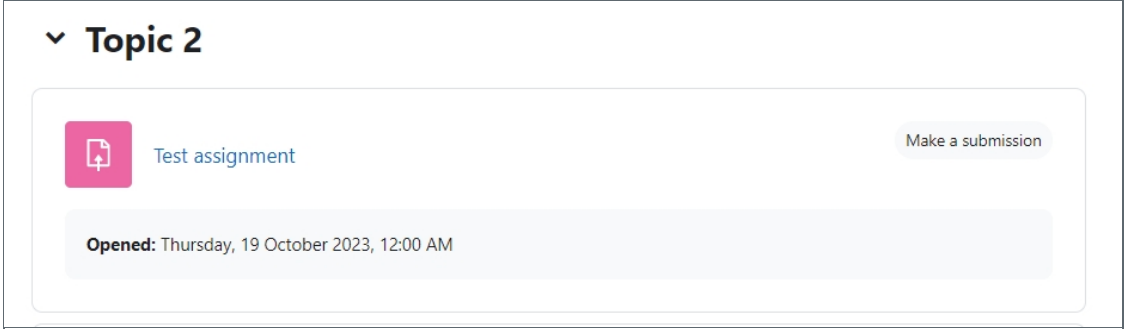
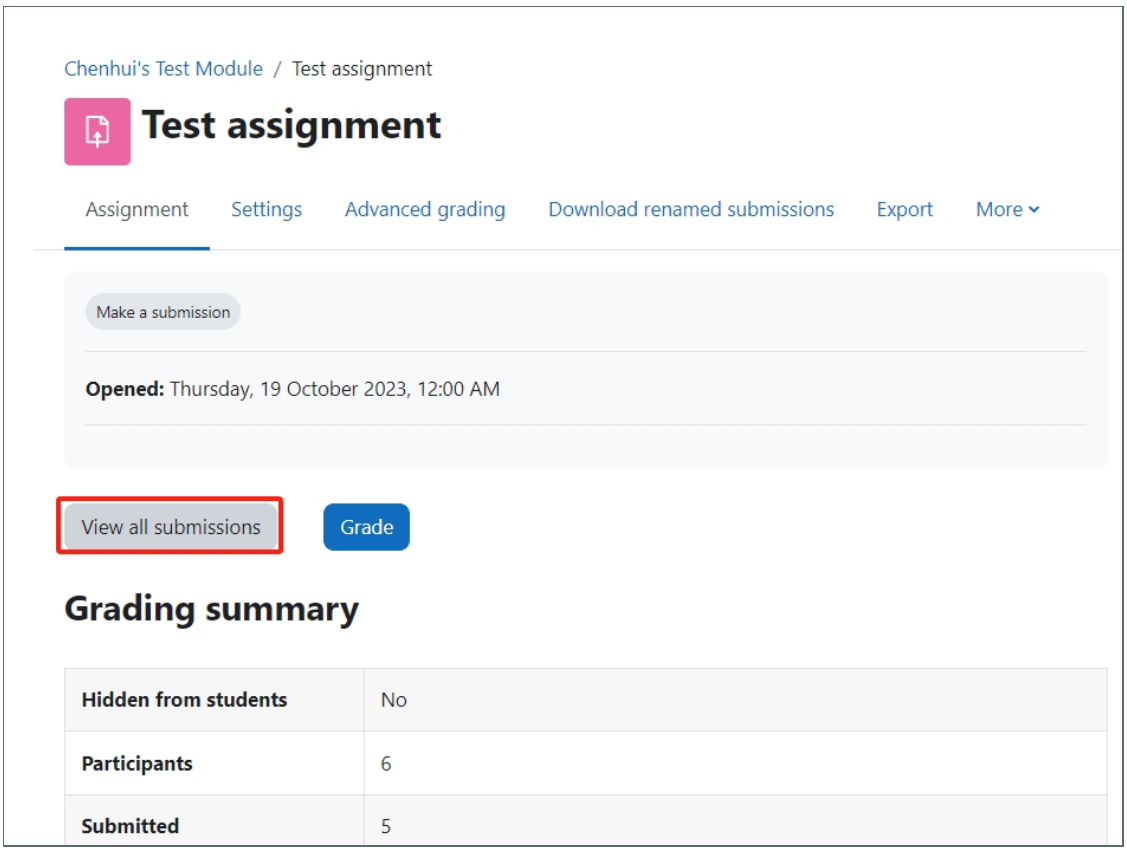
Step 1: Assignment activity

Go to your Assignment activity on your module page



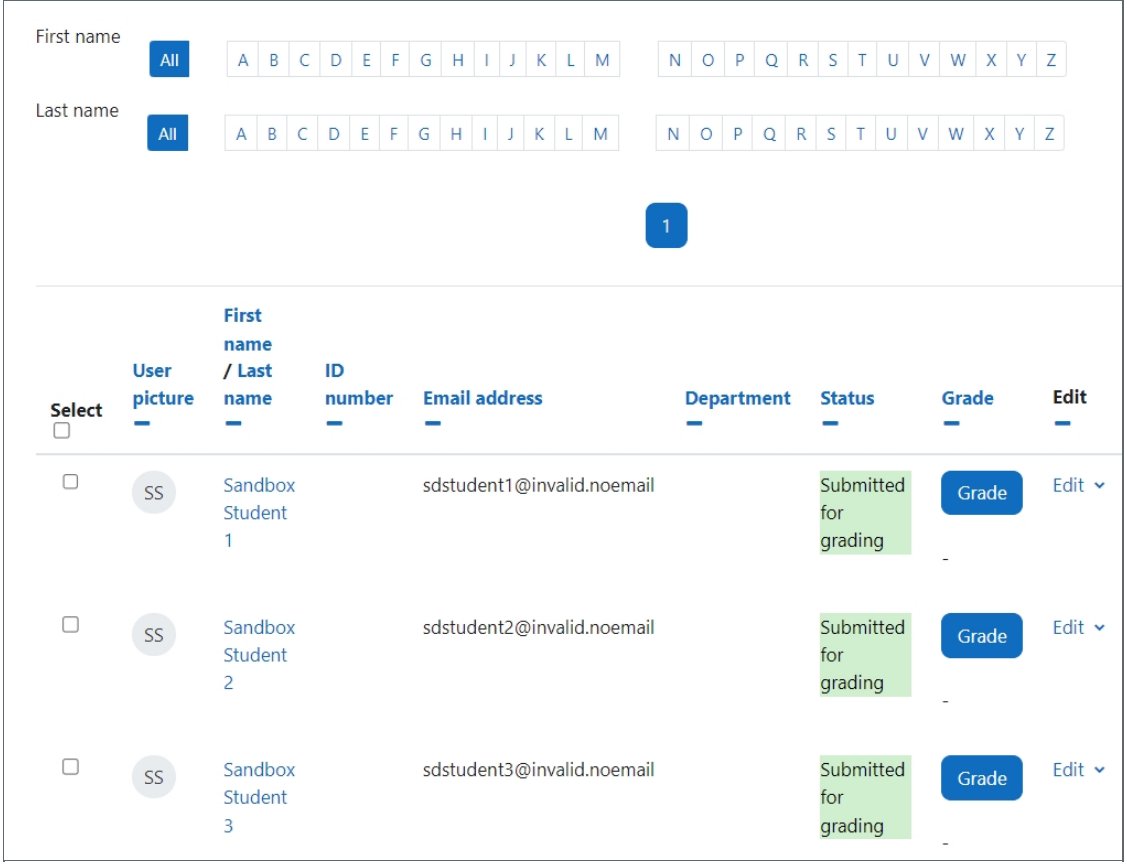
Step 2: View submissions

Click on the 'View all submissions' button



Step 3: The submission page

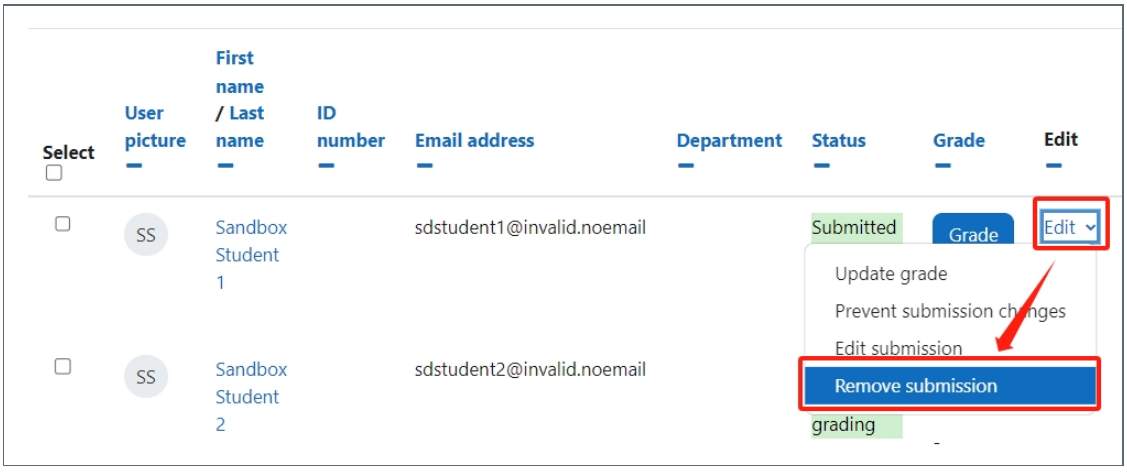
You will now go to the page where student submissions are viewable.



Step 4: Selecting the submission

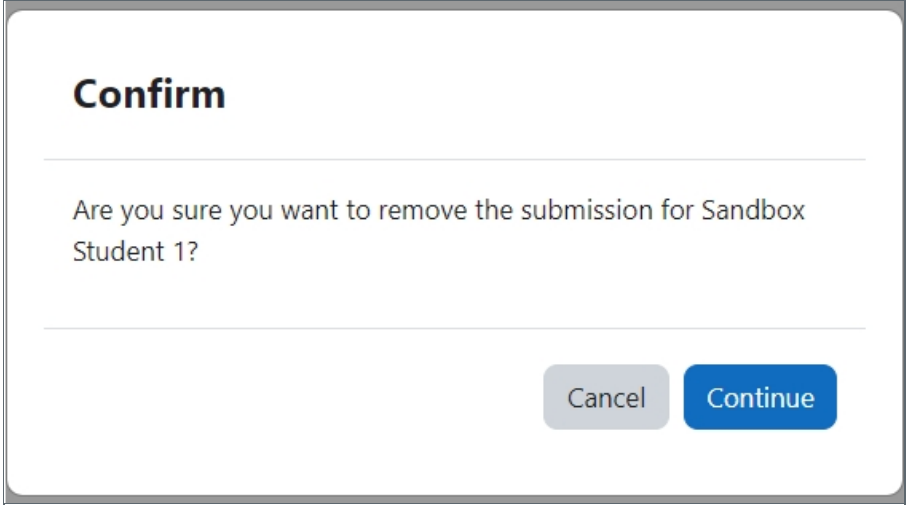
1. In the 'Edit' column, click on the 'Edit' button.

2. Then select 'Remove submission' in the dropdown menu.



Step 5: Removing the submission

Confirm the removal of the specified submission by clicking 'Continue'. The submission will now be removed.



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