

Removing a submission

First name A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Last name A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Grade	Edit
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading	<input type="button" value="Grade"/>	Edit ▾
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		Submitted for grading	<input type="button" value="Grade"/>	Edit ▾
<input type="checkbox"/>		Sandbox Student 3		sdstudent3@invalid.noemail		Submitted for grading	<input type="button" value="Grade"/>	Edit ▾

An example of Assignment submission page

Overview:

This guide will show you how to remove an assignment submission, if required on a module.

What to know:

The remove a submission feature affords the user greater control over the assignments within modules.

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Step 1: Assignment activity

Go to your Assignment activity on your module page

▼ Topic 2



Test assignment

Make a submission

Opened: Thursday, 19 October 2023, 12:00 AM

Step 2: View submissions

Click on the 'View all submissions' button

Chenhui's Test Module / Test assignment

Test assignment

Assignment Settings Advanced grading Download renamed submissions Export More ▾

Make a submission

Opened: Thursday, 19 October 2023, 12:00 AM

[View all submissions](#) [Grade](#)

Grading summary

Hidden from students	No
Participants	6
Submitted	5

Step 3: The submission page

You will now go to the page where student submissions are viewable.

First name A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Last name A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

1

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Grade	Edit
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading	<input type="button" value="Grade"/>	Edit ▾
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		Submitted for grading	<input type="button" value="Grade"/>	Edit ▾
<input type="checkbox"/>		Sandbox Student 3		sdstudent3@invalid.noemail		Submitted for grading	<input type="button" value="Grade"/>	Edit ▾

Step 4: Selecting the submission

1. In the 'Edit' column, click on the 'Edit' button.
2. Then select 'Remove submission' in the dropdown menu.

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Grade	Edit
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted	<input type="button" value="Grade"/>	<input style="border: 2px solid red;" type="button" value="Edit"/> ▾
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		grading		<div style="border: 2px solid red; padding: 5px;"> <p>Update grade</p> <p>Prevent submission changes</p> <p>Edit submission</p> <p style="background-color: #0056b3; color: white; padding: 2px;">Remove submission</p> </div>

Step 5: Removing the submission

Confirm the removal of the specified submission by clicking 'Continue'. The submission will now be removed.

Confirm

Are you sure you want to remove the submission for Sandbox Student 1?

Cancel

Continue

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/removing-a-submission-127.html>