

# Anonymous Submissions in the Assignment activity

153 Kenneth Simmons Wed, Oct 11, 2023 3. Advanced marking

13677 0

Select	Identifier	Status	Grade	Edit	(submission)
<input type="checkbox"/>					
<input type="checkbox"/>	Participant 104848	No submission	Grade	Edit ▾	-
<input type="checkbox"/>	Participant 104849	No submission	Grade	Edit ▾	-
<input type="checkbox"/>	Participant 104850	No submission	Grade	Edit ▾	-

An example of Anonymous submissions

## Overview:

This guide will show you how to implement Anonymous submissions within your Assignment Activity.

## What to know:

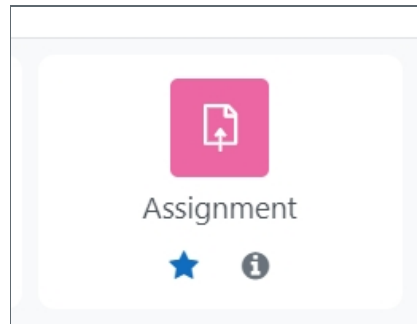
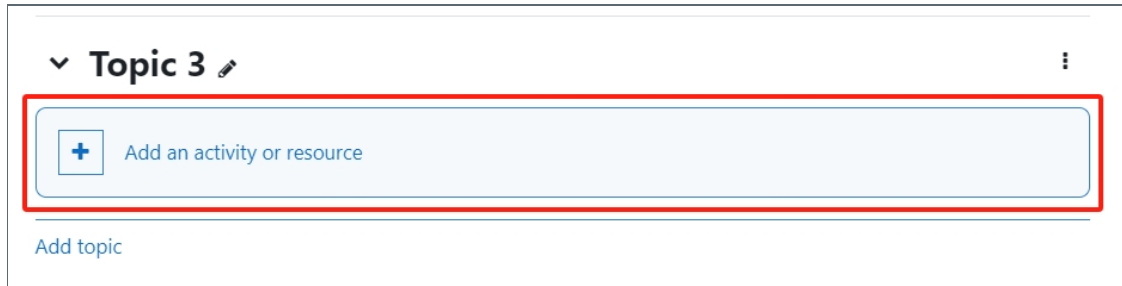
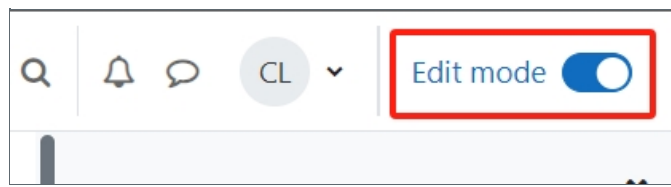
The Anonymous submissions tool within the Assignment activity affords the user the ability to institute a feature that provides student anonymity, and impartial reviews and marking of their work.

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### Step 1: The Assignment activity

Click the 'Turn editing on' button on the top right hand corner of your screen, next 'Add an activity or resource' then click on the 'Assignment activity icon'



## Step 2: Name and Description

Add the 'Assignment name' and 'Description'

A screenshot of the 'General' section of an assignment settings form. The 'Assignment name' field is a text input box highlighted with a red border. Below it is the 'Description' field, which is a rich text editor with a toolbar containing icons for bold, italic, list, link, and other formatting options. The entire rich text editor area is also highlighted with a red border. At the bottom of the form is a checkbox labeled 'Display description on course page' with a help icon.

## Step 3: The Grade section

Go down to the 'Grade' section on the assignment settings page (if grade settings are not displayed click on the arrow symbol to the left to display).

Grade

Type

Point

Maximum grade

100

Grading method

Simple direct grading

Grade category

Uncategorised

Grade to pass

Anonymous submissions

No

Hide grader identity from students

No

Use marking workflow

No

#### Step 4: Activating Anonymous submissions

Go to the 'Anonymous submissions' drop-down menu and select 'Yes'

Grade

Type

Point

Maximum grade

100

Grading method

Simple direct grading

Grade category

Uncategorised

Grade to pass

Anonymous submissions

No

No

Yes

Hide grader identity from students

No

## Step 5: Save settings

Now 'Save and return to course' or 'save changes' button to save the settings.




## Step 6: Student anonymity

Now when you view the students within the submission section of the Assignment activity the only information that can be viewed about the participant is an 'Identifier' ID that has been generated for the specific submission.

Select	Identifier	Status	Grade	Edit	(submission)
<input type="checkbox"/>					
<input type="checkbox"/>	Participant 104848	No submission	<a href="#">Grade</a>	Edit ▾	-
<input type="checkbox"/>	Participant 104849	No submission	<a href="#">Grade</a>	Edit ▾	-
<input type="checkbox"/>	Participant 104850	No submission	<a href="#">Grade</a>	Edit ▾	-

## Step 7: Turning off Anonymous submissions (optional)

If at the end of the marking process, you are required to switch off Anonymous submissions this can be done by simply clicking on the 'Grading action' drop-down menu and clicking on 'Reveal student identities' now Anonymous submissions will be switched off.



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## Submissions

Grading action

Choose...

Choose...  
Download grading worksheet  
**Reveal student identities**  
Upload grading worksheet  
Upload multiple feedback files in a zip  
View gradebook

Select	Identifier	Last modified (submission)
<input type="checkbox"/>	Participant 104848	No submission

Grade

Edit ▾

### Important:

If you disable the Anonymous submissions and enable it again, or reveal student identities and use Anonymous submissions again, the student number in Anonymous submissions will change. It may cause confusion to your colleagues.

### Tips:

Always ensure that you institute anonymous submissions when setting up your Assignment activity at the beginning of the process, as it will not function once an assignment has been received.

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/anonymous-submissions-in-the-assignment-activity-153.html>