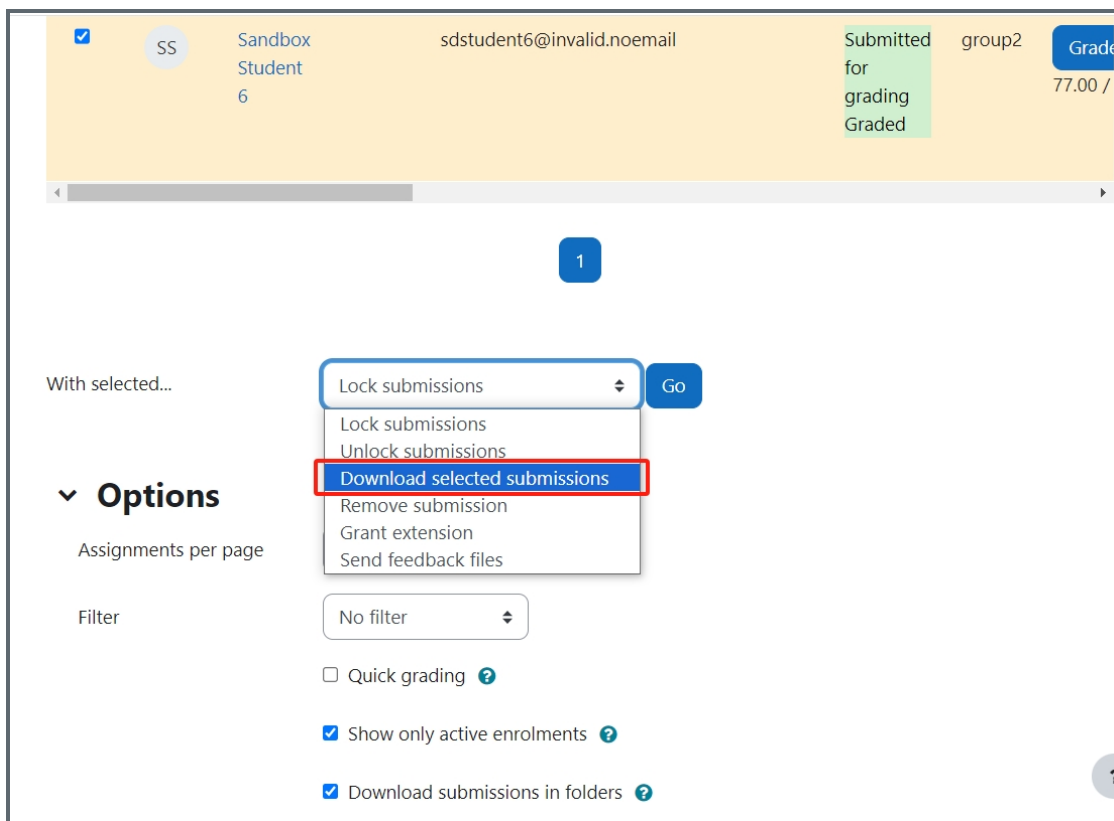


# Download selected submissions



An example of downloading selected student submissions

## Overview:

This guide will show you how to download a selected submission within the Assignment activity.

## What to know:

The downloading of submissions within a group will provide the user with the flexibility to filter out submissions by specific groups within their module, if they have groups setup and applied within


## Table of Contents

- [Step 1: The Assignment activity](#)
- [Step 2: View submissions](#)
- [Step 3: The submission page](#)
- [Step 4: Selecting a specific submission](#)
- [Step 5: Downloading the submission](#)

### Step 1: The Assignment activity

Go to your Assignment activity on your module page

▼ **Topic 2**


 **Assignment Task1** Make a submission

**Opened:** Tuesday, 17 October 2023, 12:00 AM  
**Due:** Tuesday, 24 October 2023, 12:00 AM

## Step 2: View submissions

Click on the 'View all submissions' button

Chenhui's Test Module / Assignment Task1

 **Assignment Task1**

Assignment Settings Advanced grading Download renamed submissions Export More ▼

Make a submission

**Opened:** Tuesday, 17 October 2023, 12:00 AM  
**Due:** Tuesday, 24 October 2023, 12:00 AM

View all submissions Grade

**Grading summary**

Separate groups All participants ▾

## Step 3: The submission page

You will see the submissions that have been submitted by the students.

First name  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Last name  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**1**

| Select                   | User picture | First name / Last name | ID number | Email address              | Department | Status                       | Group  | Grade  |
|--------------------------|--------------|------------------------|-----------|----------------------------|------------|------------------------------|--------|--|
| <input type="checkbox"/> |              | Sandbox Student 1      |           | sdstudent1@invalid.noemail |            | Submitted for grading Graded | group1 | <input type="button" value="Grade"/> 88.00 /   |
| <input type="checkbox"/> |              | Sandbox Student 2      |           | sdstudent2@invalid.noemail |            | Submitted for grading        | group1 | <input type="button" value="Grade"/> ? 88.00 / |

### Step 4: Selecting a specific submission

You can select a specific submission by simple clicking on the 'select' tick box next to the students name.

| Select                              | User picture | First name / Last name | ID number | Email address              | Department | Status                       |
|-------------------------------------|--------------|------------------------|-----------|----------------------------|------------|------------------------------|
| <input type="checkbox"/>            |              | Sandbox Student 1      |           | sdstudent1@invalid.noemail |            | Submitted for grading Graded |
| <input checked="" type="checkbox"/> |              | Sandbox Student 2      |           | sdstudent2@invalid.noemail |            | Submitted for grading Graded |
| <input type="checkbox"/>            |              | Sandbox Student 3      |           | sdstudent3@invalid.noemail |            | Submitted for grading Graded |

### Step 5: Downloading the submission

Now go down to the 'With selected' drop-down menu click on the 'Download selected submissions' and then click 'Go' you will now download the submission.

SS Sandbox Student 6 sdstudent6@invalid.noemail Submitted for grading Graded 77.00 / group2

1

With selected... Lock submissions Go

Options

- Lock submissions
- Unlock submissions
- Download selected submissions**
- Remove submission
- Grant extension
- Send feedback files

Assignments per page

Filter No filter

Quick grading

Show only active enrolments

Download submissions in folders

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/download-selected-submissions-155.html>