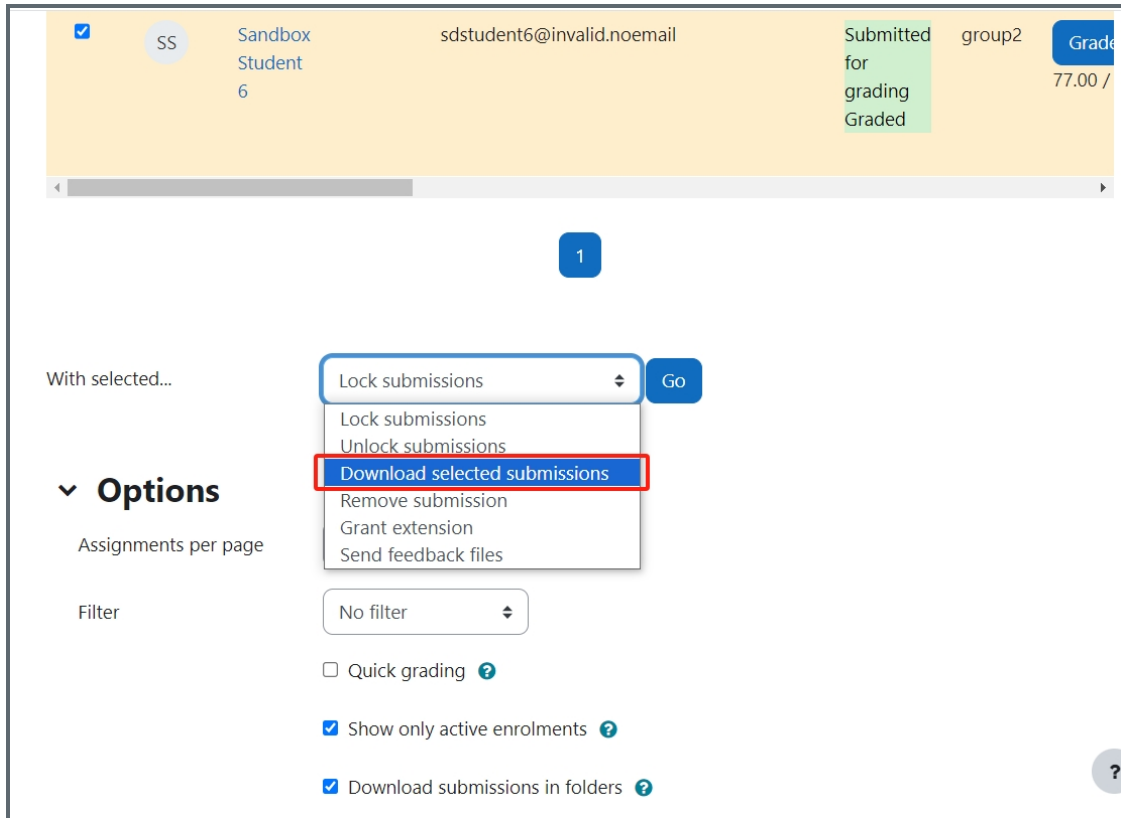


# Download selected submissions



An example of downloading selected student submissions

## Overview:

This guide will show you how to download a selected submission within the Assignment activity.

## What to know:

The downloading of submissions within a group will provide the user with the flexibility to filter out submissions by specific groups within their module, if they have groups setup and applied within


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### Step 1: The Assignment activity

Go to your Assignment activity on your module page

▼ **Topic 2**


 **Assignment Task1** Make a submission

**Opened:** Tuesday, 17 October 2023, 12:00 AM  
**Due:** Tuesday, 24 October 2023, 12:00 AM

## Step 2: View submissions

Click on the 'View all submissions' button

Chenhui's Test Module / Assignment Task1

 **Assignment Task1**

Assignment Settings Advanced grading Download renamed submissions Export More ▼

Make a submission

**Opened:** Tuesday, 17 October 2023, 12:00 AM  
**Due:** Tuesday, 24 October 2023, 12:00 AM

View all submissions Grade

**Grading summary**

Separate groups All participants ▾

## Step 3: The submission page

You will see the submissions that have been submitted by the students.

First name  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Last name  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**1**

Select	User picture	First name / Last name	ID number	Email address	Department	Status	Group	Grade
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading Graded	group1	<input type="button" value="Grade"/> 88.00 /
<input type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		Submitted for grading	group1	<input type="button" value="Grade"/> ? 88.00 /

## Step 4: Selecting a specific submission

You can select a specific submission by simple clicking on the 'select' tick box next to the students name.

Select	User picture	First name / Last name	ID number	Email address	Department	Status
<input type="checkbox"/>		Sandbox Student 1		sdstudent1@invalid.noemail		Submitted for grading Graded
<input checked="" type="checkbox"/>		Sandbox Student 2		sdstudent2@invalid.noemail		Submitted for grading Graded
<input type="checkbox"/>		Sandbox Student 3		sdstudent3@invalid.noemail		Submitted for grading Graded

## Step 5: Downloading the submission

Now go down to the 'With selected' drop-down menu click on the 'Download selected submissions' and then click 'Go' you will now download the submission.

SS Sandbox Student 6 sdstudent6@invalid.noemail Submitted for grading Graded 77.00 / group2

1

With selected...

**Options**

Assignments per page

Filter

- Quick grading ?
- Show only active enrolments ?
- Download submissions in folders ?

Lock submissions  
Lock submissions  
Unlock submissions  
**Download selected submissions**  
Remove submission  
Grant extension  
Send feedback files

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/download-selected-submissions-155.html>