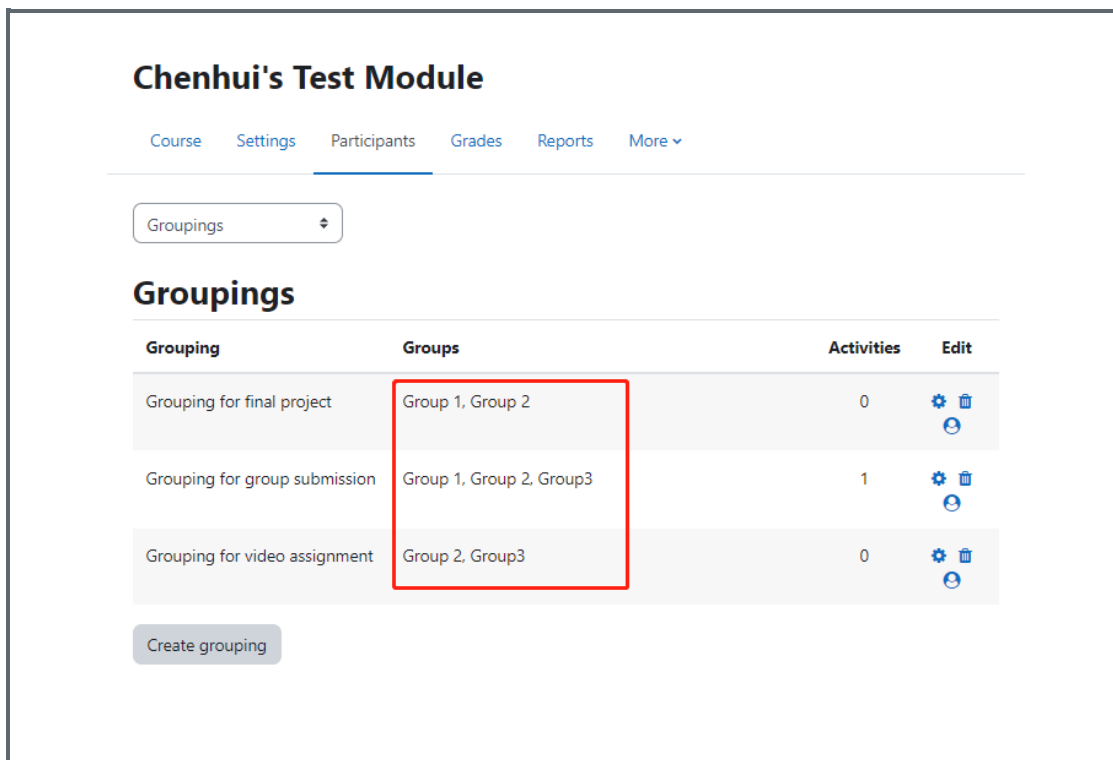


# Create groups and grouping



An example of Grouping

## Overview:

This guide will show you how to create groups and grouping in your module.

## What to know:

In group projects, it is necessary to create groups and grouping. As it is quite common for a module to have several ways of organizing groups, such as the groups of lectures (e.g. EAP001-Lecture-Onsite-01), groups of tutorials (e.g. EAP001-Tutorial-Onsite-01), group project (e.g. Group 1). The teacher need to tell the system which collection of group should be used in the activity. Then it is the time to use grouping. You can regard a 'grouping' as a collection of groups.

## The different between groups and grouping:

Group: The member of groups are students.

Grouping: 'a collection of groups'. The member of grouping are groups, e.g. Group 1, Group 2, etc.

## Table of Contents

[Step 1: Click into Group section](#)

[Step 2: 'Groups' information](#)

[Step 3: 'Grouping' section](#)

[Step 4: Create a grouping](#)

[Step 5: Add groups in grouping](#)

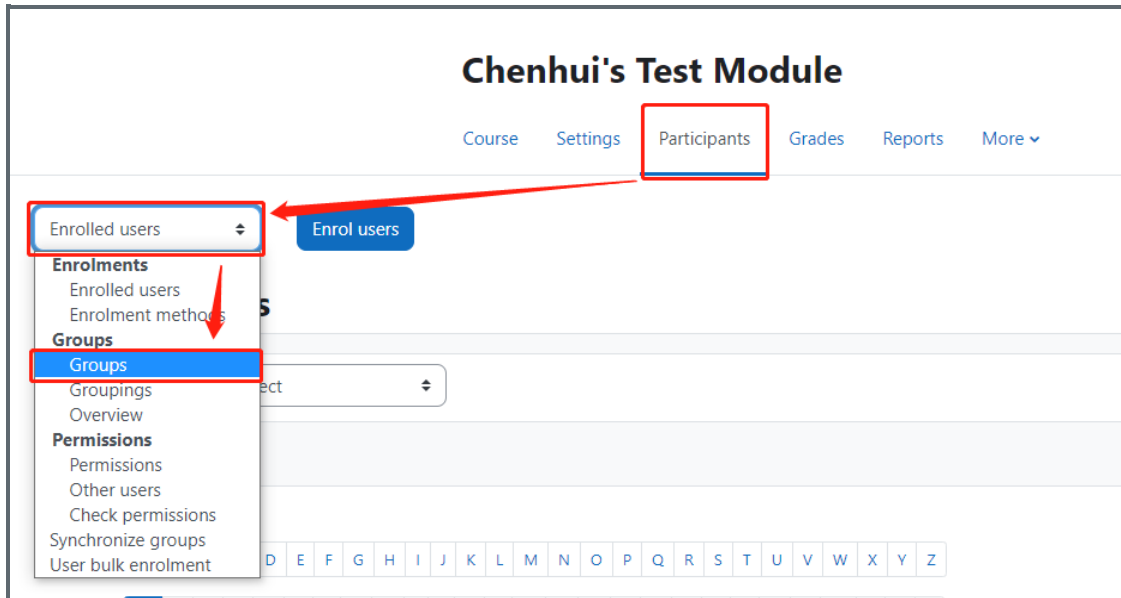
[Step 6: Add groups in grouping](#)

[Step 7: Groups in grouping](#)

[Step 8: Set up group and grouping in activities](#)

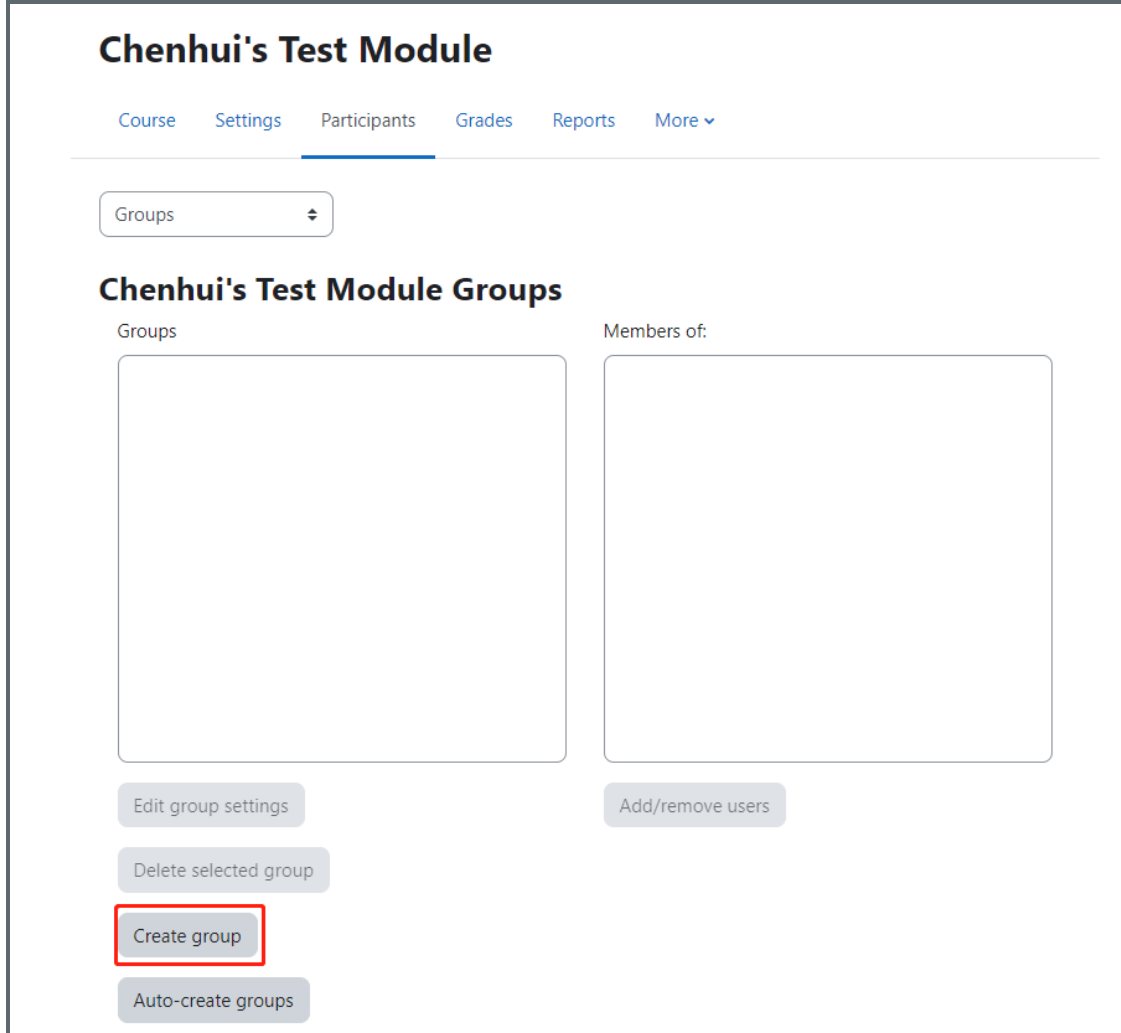
## Step 1: Click into Group section

Select the 'Participants' tab on the navigation;  
Click 'Enrolled users' to unfold the drop-down list;  
Select 'Groups';



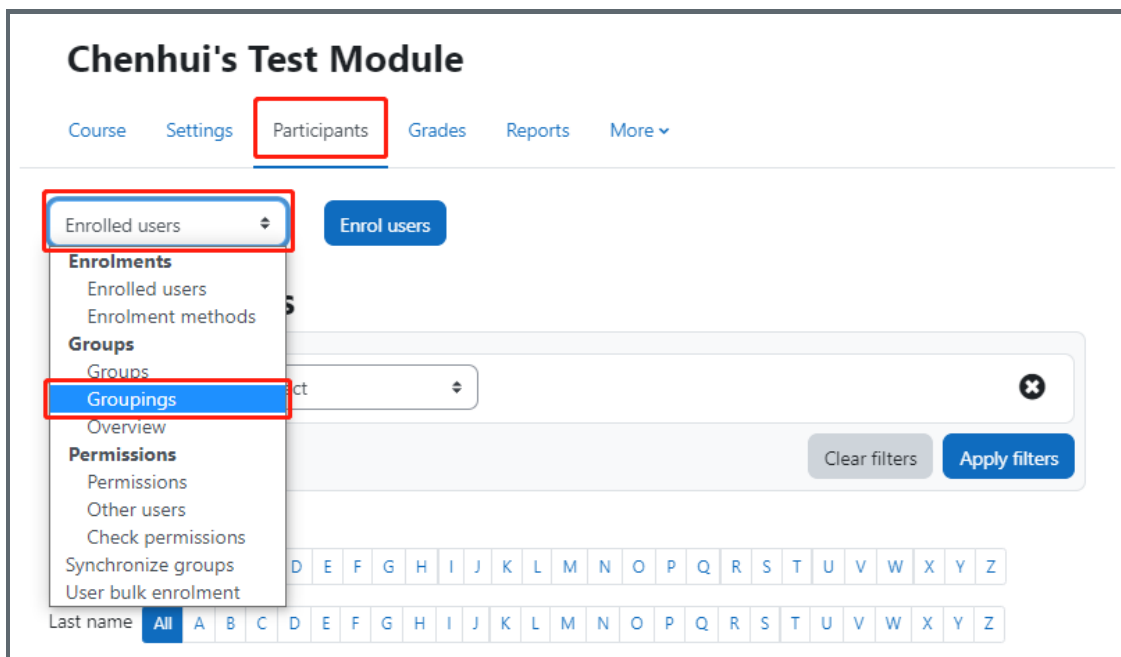
## Step 2: 'Groups' information

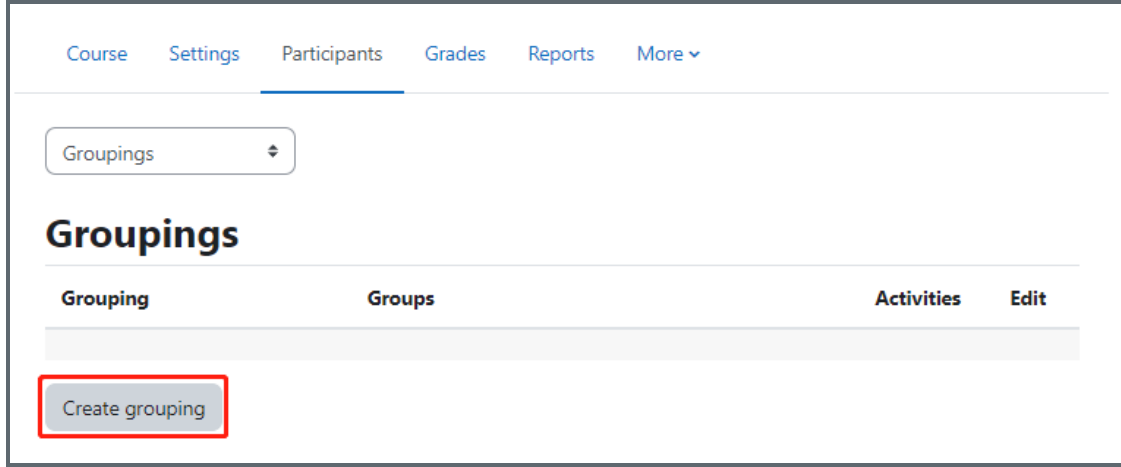
In the 'Groups' tab, it shows the existing groups. You can add new groups.



### Step 3: 'Grouping' section

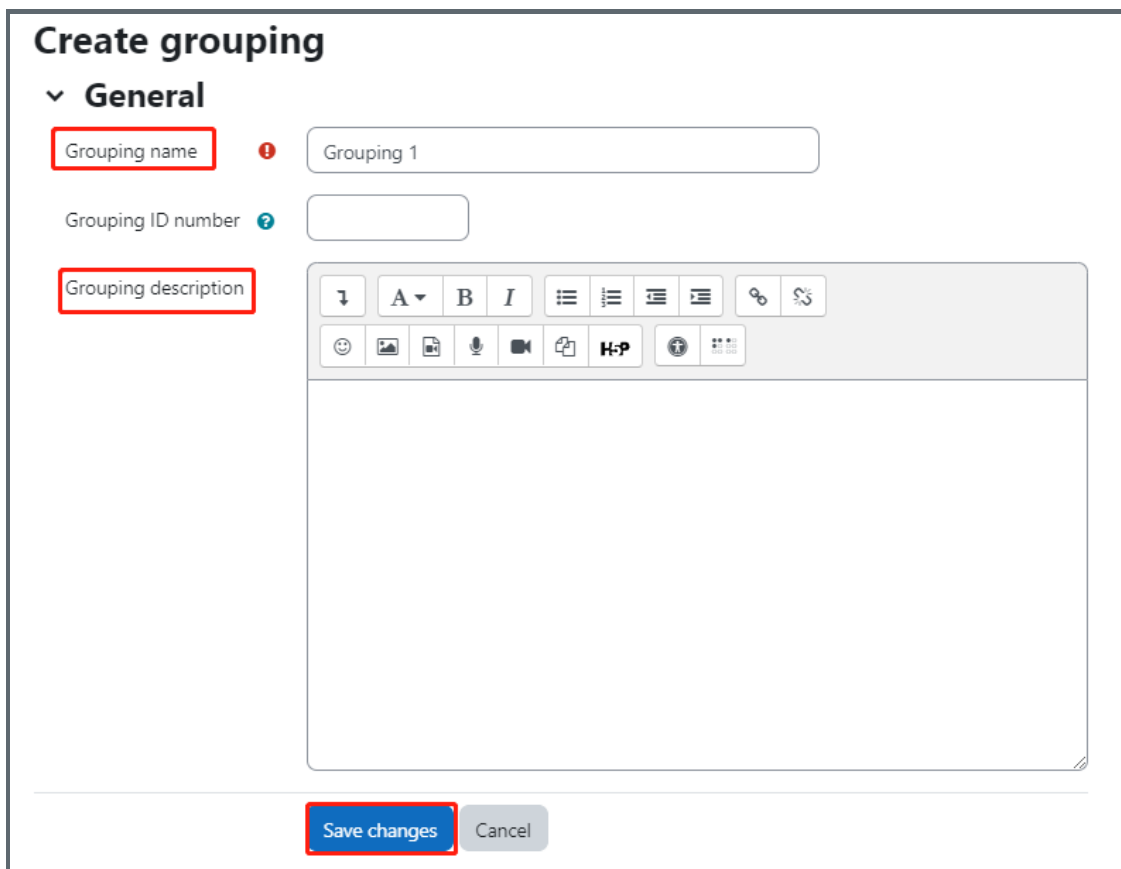
- Select the 'Participants' tab on the navigation;
- Click 'Enrolled users' to unfold the drop-down list;
- Select 'Groupings';
- Create a new grouping by clicking on 'create grouping' button;





#### Step 4: Create a grouping

In the following page, give a name of the grouping and click 'save changes' button.



#### Step 5: Add groups in grouping




Then, a new grouping appears. Please click the highlighted icon below to add groups into the grouping.

## Chenhui's Test Module

Course Settings Participants Grades Reports More ▾

Groupings ▾

### Groupings

Grouping	Groups	Activities	Edit
Grouping 1	None	0	  

Create grouping

Show groups in grouping

### Step 6: Add groups in grouping

1. Select groups that you want to add into the grouping from the box on the right.
2. Click 'Add' button.
3. Then the selected groups will be shown on the left side box.

## Chenhui's Test Module

Course Settings Participants Grades Reports More ▾

### Add/remove groups: Grouping 1

Existing members: 0 ← Potential members: 2

→ Add

Remove →

Group 1  
Group 2

Back to groupings

### Step 7: Groups in grouping

Then, the groups are shown in the grouping.

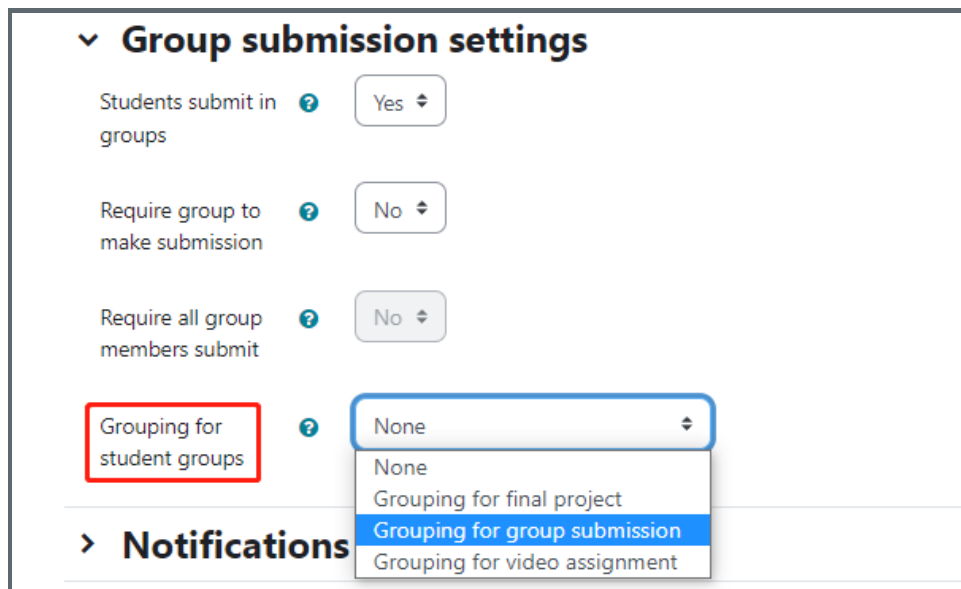
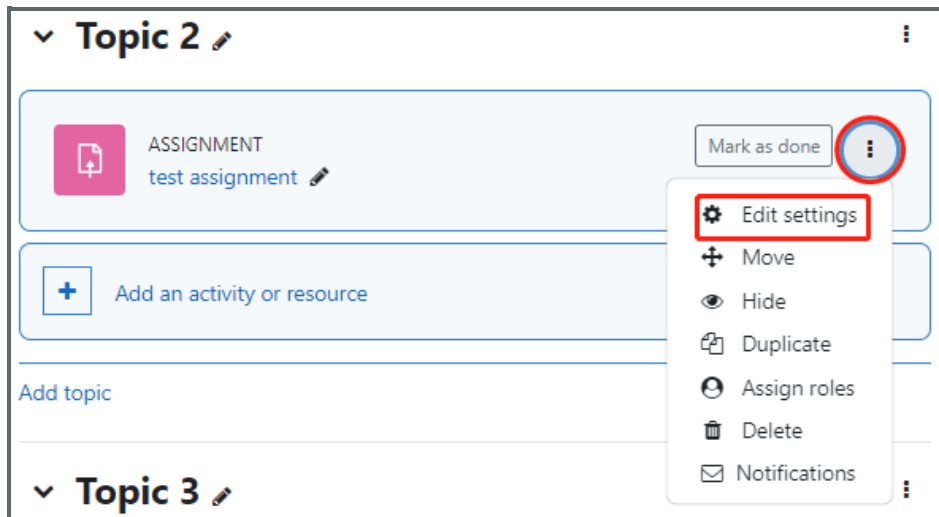
## Step 8: Set up group and grouping in activities

Then, you can add the groups and grouping in the activity.

For example:

In [Peer Assessment activity](#), click 'edit' then 'edit settings'. Then in the 'common module settings', choose 'separate groups' in 'Group mode' setting and then choose the grouping you created.

In Assignment activity, click 'edit' then 'edit settings'. Then in the 'Group submission settings', choose 'Yes' in 'Students submit in groups' setting and then choose the grouping you created.



#### Tips:

You can view the following related guides about creating Group Assignment activities and Peer Assessment activities:

[Assignment - create a group submission](#)

[Workflow of setting up and marking in Peer Assessment](#)