

# Double-marking Assignment - Remove grades and feedback

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An example of the Remove button

## Overview:

This guide will show you how to remove grades and feedback when there's something wrong with the marking before the grades are released to students.

## What to know:

Assessors can remove their own grades and feedback, and Module leaders have the permission to remove any feedbacks, including other teachers' feedbacks. If the grades are released, it will be not possible to remove/change any grades.

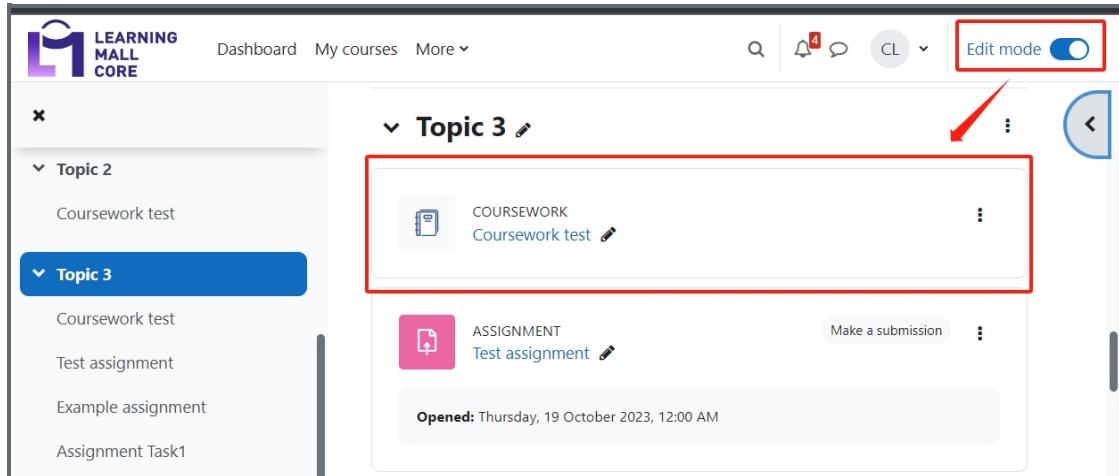
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### Step 1: Find the Double-marking Assignment activity

Please go to your module page, enable Edit mode, and then find the Double-marking Assignment activity you want to change the setting, click it to view the submission details:



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Edit mode

**Topic 3**

**COURSEWORK**  
Coursework test

**ASSIGNMENT**  
Test assignment

Opened: Thursday, 19 October 2023, 12:00 AM

### Step 2: Remove the grade and feedback

Find the grade you are working on or some grades need to be deleted (module leaders can help to delete others' grading), click the pencil icon:

Coursework submissions 						
First name / Last name Email	ID number	Status	Filename / File ID	Submission date	Agreed grade	Final grade
 Sandbox Student 1 sdstudent1@invalid.noemail		Ready to grade	 Sample Coursework File.pdf X1efbd037	Tue, 24 Oct 2023, 14:14 <b>(ON TIME)</b> Extension: Tue, 24 Oct 2023, 14:25		
 Sandbox Student 2 sdstudent2@invalid.noemail		Graded by all of the initial assessors	 Sample Coursework File.pdf X3ba142d2	Tue, 24 Oct 2023, 14:19 <b>Late (0d, 0hr, 9min, 9sec)</b>	 Add final feedback	
Allocated to Assessor Grade Date						
Chenhui Li	91 			Tue, 31 Oct 2023, 11:25		
Ping Zhang	95  View feedback			Tue, 31 Oct 2023, 11:31		

Click the "Remove feedback" button to remove all the grades and feedback. (If you just want to edit or remove the comment, you can change it on the comment box.)



Online URL: <https://knowledgebase.xjtu.edu.cn/article/double-marking-assignment-remove-grades-and-feedback-200.html>