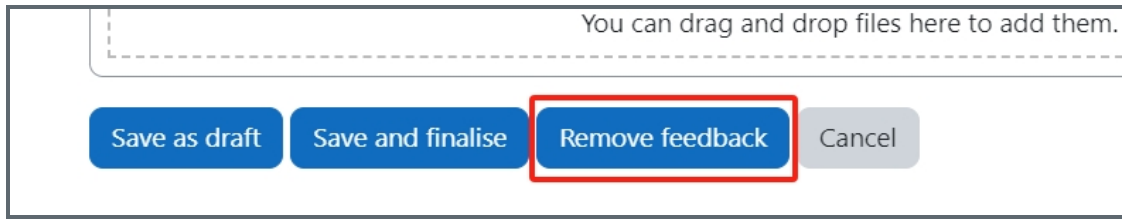


# Double-marking Assignment - Remove grades and feedback



An example of the Remove button

## Overview:

This guide will show you how to remove grades and feedback when there's something wrong with the marking before the grades are released to students.

## What to know:

Assessors can remove their own grades and feedback, and Module leaders have the permission to remove any feedbacks, including other teachers' feedbacks. If the grades are released, it will be not possible to remove/change any grades.

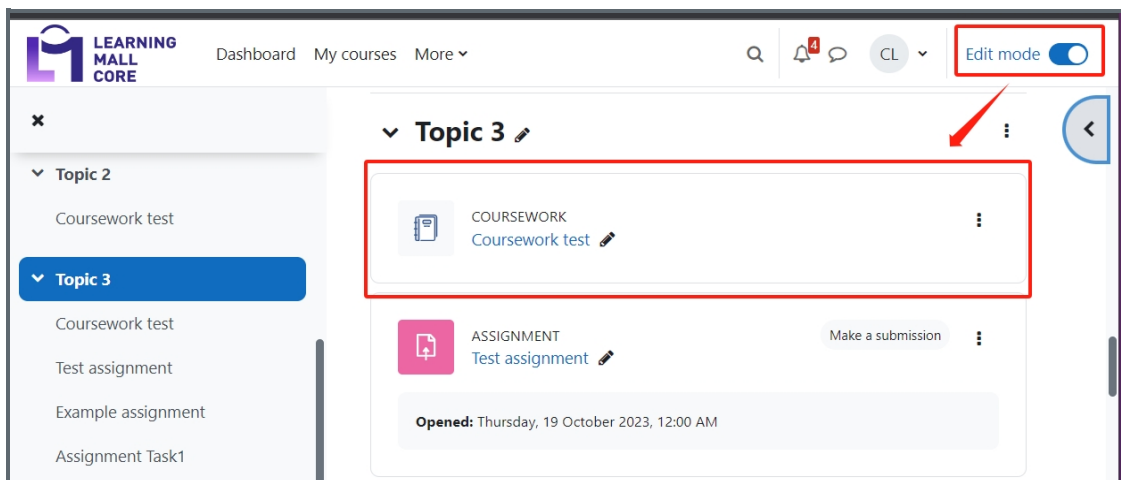
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### Step 1: Find the Double-marking Assignment activity

Please go to your module page, enable Edit mode, and then find the Double-marking Assignment activity you want to change the setting, click it to view the submission details:



### Step 2: Remove the grade and feedback

Find the grade you are working on or some grades need to be deleted (module leaders can help to delete others' grading), click the pencil icon:

Coursework submissions?					
First name / Last name Email	ID number	Status	Filename / File ID	Submission date	Agreed grade
<div><div></div><div>Sandbox Student 1</div><div>sdstudent1@invalid.noemail</div></div>		Ready to grade	<div><div></div>Sample Coursework File.pdf</div> <div>X1efbd037</div>	<div>Tue, 24 Oct 2023, 14:14</div> <div>(ON TIME)</div> <div>Extension:</div> <div>Tue, 24 Oct 2023, 14:25</div>	
<div><div></div><div>Sandbox Student 2</div><div>sdstudent2@invalid.noemail</div></div>		Graded by all of the initial assessors	<div><div></div>Sample Coursework File.pdf</div> <div>X3ba142d2</div>	<div>Tue, 24 Oct 2023, 14:19</div> <div>Late (0d, 0hr, 9min, 9sec)</div>	<div><div></div>Add final feedback</div>
Allocated to Assessor		Grade	Date		
Chenhui Li		91	Tue, 31 Oct 2023, 11:25		
Ping Zhang		95	Tue, 31 Oct 2023, 11:31		

Click the "Remove feedback" button to remove all the grades and feedback. (If you just want to edit or remove the comment, you can change it on the comment box.)

You can drag and drop files here to add them.

Save as draft

Save and finalise

Remove feedback

Cancel

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/double-marking-assignment-remove-grades-and-feedback-200.html>