Double-marking Assignment - Use personal deadlines

An example of personal deadline

Overview:

This guide will show you how to set personal deadlines for the Double-marking Assignment activity.

What to know:

Only module leaders or whom has the permission can set the personal deadlines.

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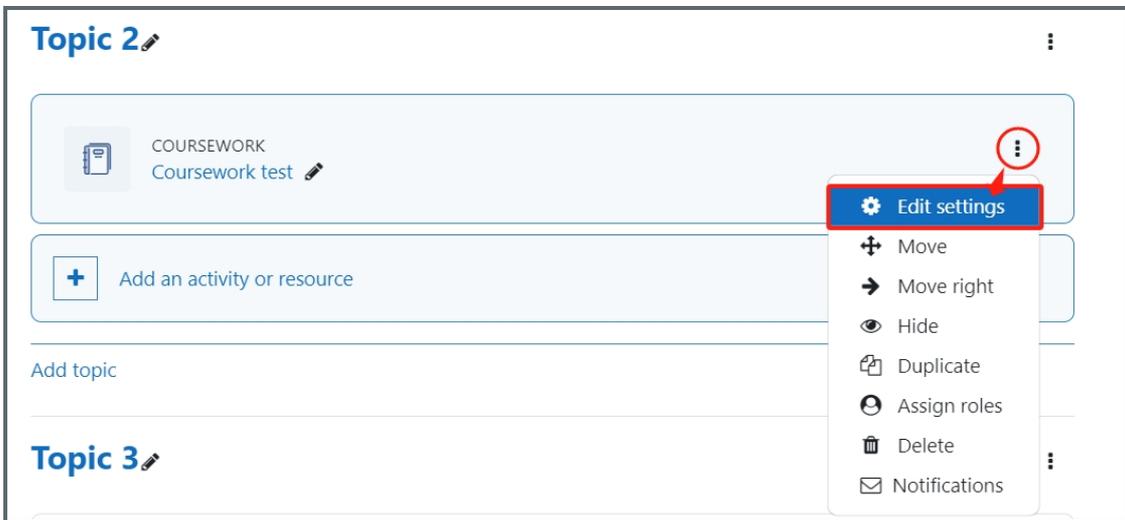### Step 1: Find the Double-marking Assignment activity

Please go to your module page, and enable the Edit mode, and then find the Double-marking Assignment activity you want
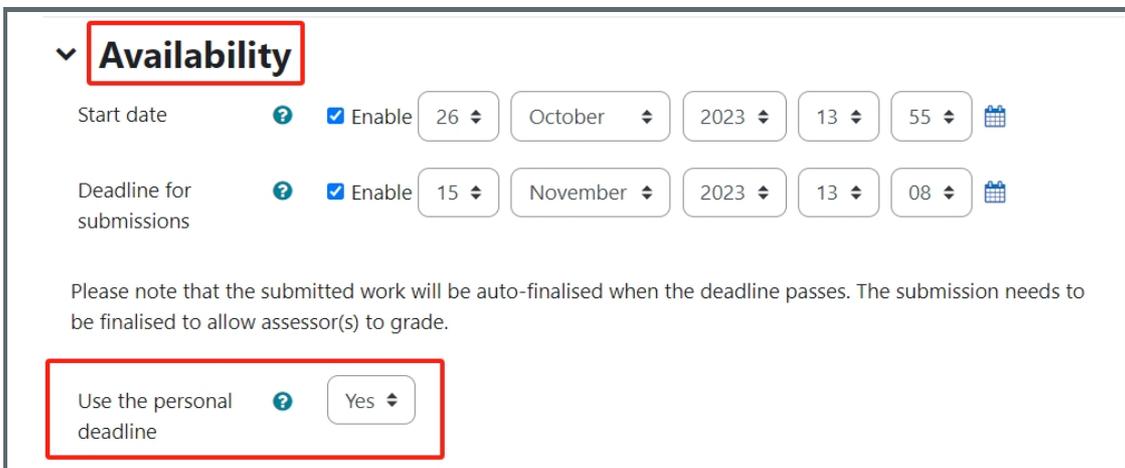
to change the setting:
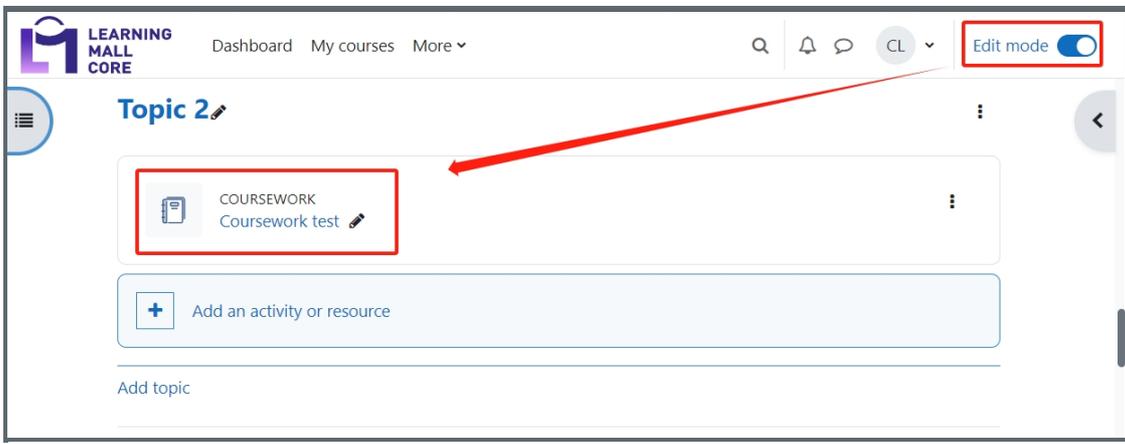
Step 2: Open the editing page

Click the "edit"->"Edit settings"

Step 3: Change the setting

In the Availability section, please set " *use the personal deadline* " to be "Yes".

Please save the settings. Now, we can start to set the different deadlines for the students.
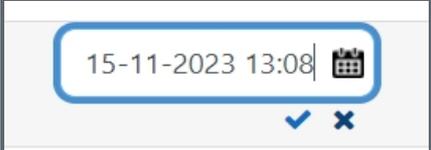
Step 4: Edit the personal deadline

On the Double-marking Assignment page, you will see a column named "*Personal deadline*" and you can click the pencil icon to change every student's personal deadline:

In the edit box, please change the time and date as the new deadline for this student:

Please remember to click Check mark after you finish.

Tips:

You can also change the deadlines by:

Coursework test

Coursework   Settings   Advanced grading   Allocate assessors   **Set personal deadlines**   More ⌄

Return to coursework page

Note users who have extensions can not have their personal deadline changed or be a part of bulk unflinalise

Set date for selected users

Unfinialise submissions for selected users

☐	First name / Last name Email	Personal deadline	Status
☐	Sandbox Student 1 sdstudent1@invalid.noemail	Wed, 15 Nov 2023, 13:08 ✏	Released to students (released early)
☐	Sandbox Student 2 sdstudent2@invalid.noemail	Wed, 15 Nov 2023, 13:08 ✏	Finalised submission
☐	Sandbox Student 3 sdstudent3@invalid.noemail	Wed, 22 Nov 2023, 13:25 ✏	Not submitted yet