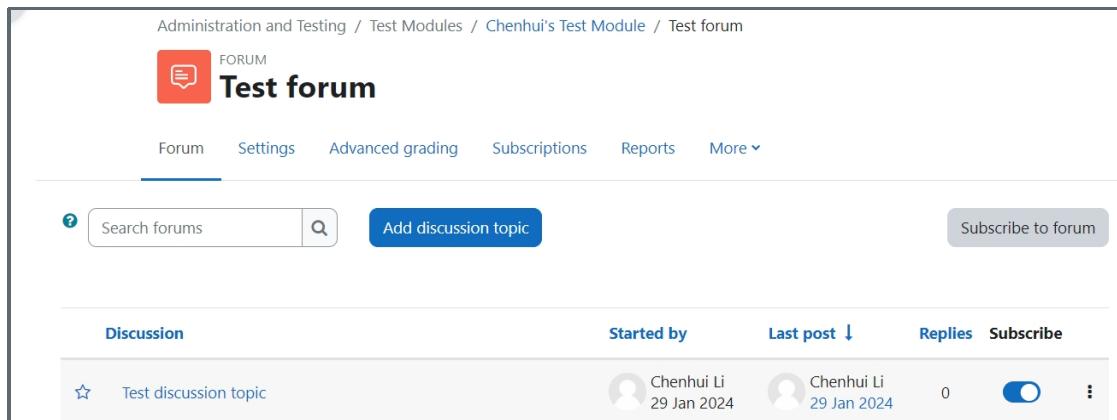


Forum Subscription Settings

262 Kenneth Simmons Mon, Jan 29, 2024 Forums

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The screenshot shows a forum titled 'Test forum' with the following details:

- Forum navigation: Forum, Settings (highlighted in blue), Advanced grading, Subscriptions, Reports, More.
- Search bar: Search forums, Add discussion topic, Subscribe to forum.
- Discussion table headers: Discussion, Started by, Last post ↓, Replies, Subscribe.
- Discussion item: Test discussion topic, Started by Chenhui Li on 29 Jan 2024, Last post by Chenhui Li on 29 Jan 2024, 0 replies, Subscribed (switch is on).

An example of a forum

Overview:

This guide will show you how to implement 'Subscription modes' with the forum activity.

What to know:

The 'Subscription mode' setting within the settings section allows the teacher to adjust the means by which notifications are received by students about forum post. This is a setting that should be noted when setting up your forum.

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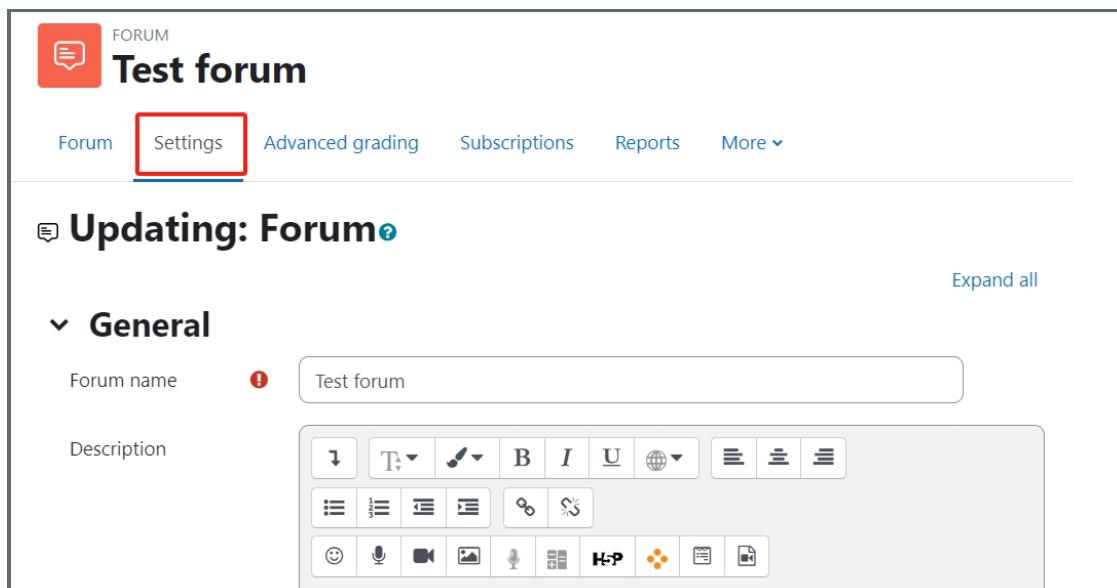
[Step 1: The Forum Settings page](#)

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Step 1: The Forum Settings page

Once you are on the settings page of your forum activity you'll see various settings. Please go down to 'Subscription and tracking', and then click on it. You will then be introduced to the Subscription options.



The screenshot shows the 'Updating: Forum' settings page with the following details:

- Forum navigation: Forum, **Settings** (highlighted in red), Advanced grading, Subscriptions, Reports, More.
- Section: Updating: Forum.
- General settings:
 - Forum name: Test forum (with an error icon).
 - Description: Text area with rich text editor tools.
- Buttons: Expand all.

- > Availability
- > Attachments and word count
- Subscription and tracking**

Subscription mode ?

Optional subscription ▼

Read tracking ?

Optional ▼
- > Discussion locking
- > Post threshold for blocking

Step 2: Subscription Options

Now you can click on the 'Subscription mode' menu and from the dropdown you can choose the method you would like to implement on your forum.

Subscription and tracking

Subscription mode ?

Optional subscription ▼

Read tracking ?

Optional ▼

Step 3: Deciding on the Modes

The subscription modes can dictate how students view posts on the forum. The modes are as follows:

Subscription mode ?

Optional subscription - Participants can choose whether to be subscribed

Read tracking ?

Forced subscription - Everyone is subscribed and cannot unsubscribe

✓ Optional subscription
Forced subscription
Auto subscription
Subscription disabled

Auto subscription - Everyone is subscribed initially but can choose to unsubscribe at any time

Subscription disabled - Subscriptions are not allowed.

NB:

Forcing everyone to subscribe is especially useful in the news forum and in forums towards the beginning of the course (before everyone has worked out that they can subscribe to these emails themselves).

Changing the setting from "Yes, initially" to "No" will not unsubscribe existing users, it will only affect those who enroll in the course in the future. Similarly changing "No" to "Yes, initially" will not subscribe existing course users but only those enrolling later.

There is also a "Subscriptions not allowed" setting which prevents Students from subscribing to a Forum. Teachers may choose to subscribe to a forum if they wish.

