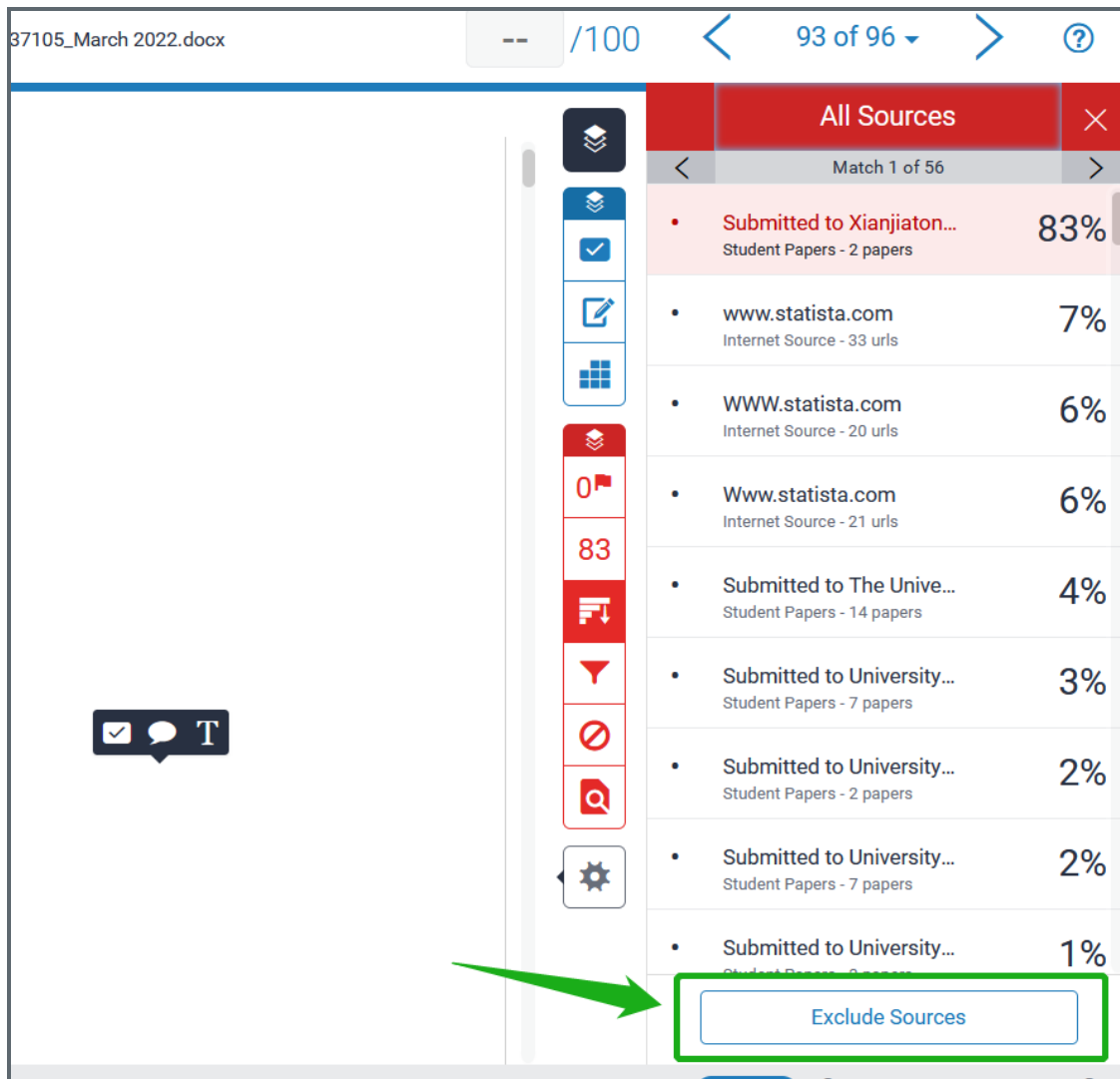


# How to Exclude the Source of a Wrong Submission



An example of "Exclude Sources" function in the Turnitin Similarity report

## Overview:

This guide will show you how to exclude the sources mistakenly submitted to the wrong modules, thus decreasing the similarity percentage of the current submission.

## What to know:

After three trials in "Turnitin Website Checking", some students may attempt to do the informal checking via other accounts or to previous formal modules. Any document submitted to formal modules other than "Turnitin Website Checking" will be saved in the repository and checked against other submissions. Therefore, when the students upload their final draft to the right dropbox, the similarity percentage will be extremely high due to the previous drafts in the wrong modules already stored in the Turnitin repository. When the teachers view the similarity report of these submissions, they could exclude the sources of the wrong submission if confirmed by the student that the source is the same student's previous trial submission.

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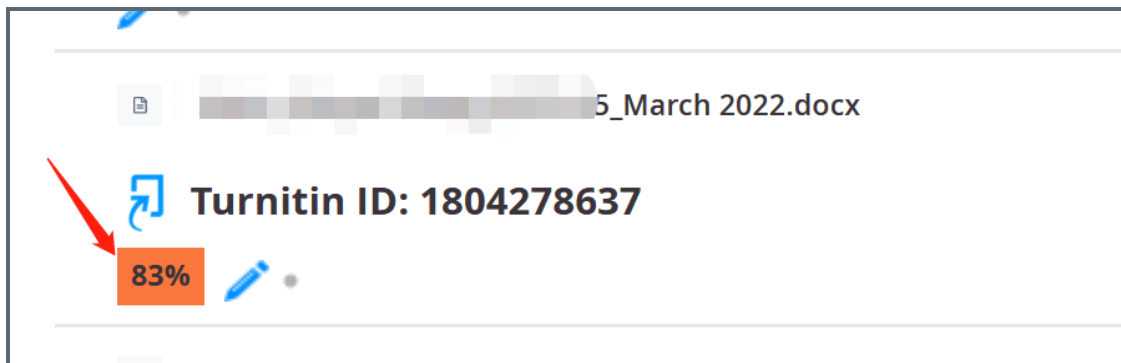
Step 5: Exclude the source with the high percentage

Step 6: Updated match overview

Step 7: Restore the exclusion

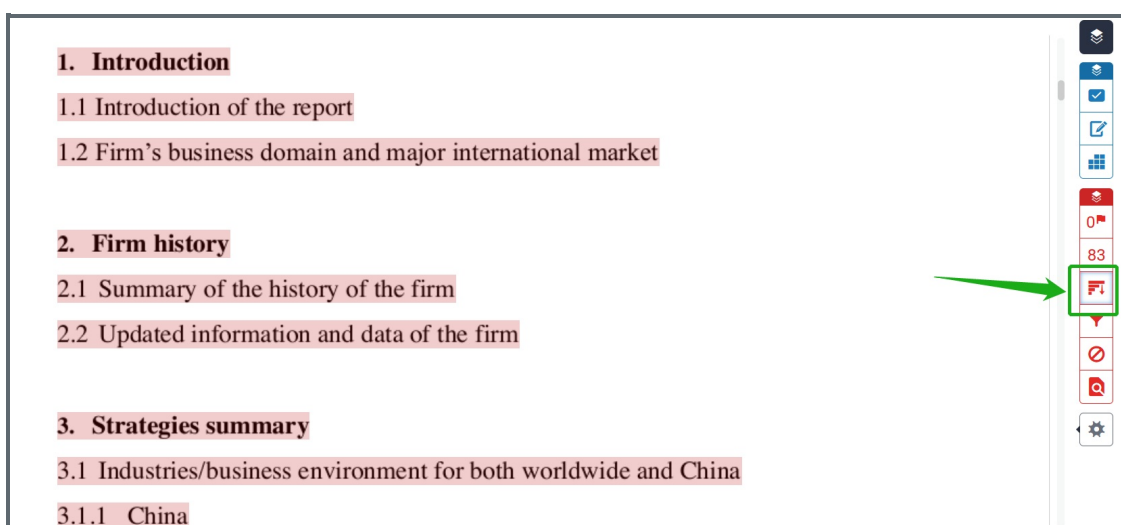
## Step 1: Open a similarity report

Click on the similarity percentage and the similarity report will be opened in a new webpage.



## Step 2: Reveal all sources

The similarity layer is usually hidden on the right side. Click the "All sources" button to unhide the side panel. All similar sources will then be revealed in the sidebar.



## Step 3: Check the source

1. Click on the first source with the highest similarity percentage. A detailed description will be displayed with the student's name and dropbox information.
2. Click on the source button to download the source document.

2. The Report Title

Submitted to Xianjiaotong-Liverpool University ...  
Student Paper

The Report Title SMO109TC-CW1-Businesses Simulation Name: Xinyao Zhang Student ID: 2037105 Word Count: BUSINESS SIMULATION Haier in Australia  
-----Content----- 1. Introduction 1.1 Introduction of the report 1.2 Firm's business domain and major international market 2. Firm history 2.1 Summary of the history of the firm 2.2 Updated information and data of the firm 3. Strategies summary 3.1

All Sources

Match 1 of 56

Source	Percentage
Submitted to Xianjiaotong-Liverpool University ...	83%
Submitted to Xianjiaotong-Liverpool University ...	83%
Submitted to Xianjiaotong-Liverpool University ...	<1%
www.statista.com	7%
www.statista.com	6%
www.statista.com	6%
Submitted to The University of Liverpool	4%
Submitted to University of Liverpool	3%
Submitted to University of Liverpool	2%
Submitted to University of Liverpool	2%

Exclude Sources

#### Step 4: Confirm the writer of the source

After downloading the file, you could check if the source is the previous wrong submission by the same student.

The Report Title

SMO109TC-

Submitted to Xianjiaotong-Liverpool University

Student Paper

Report Title SMO109TC-CW1-Businesses Simulation Name: Xinyao Zhang Student ID: 2037105 Word Count: BUSINESS SIMULATION Haier in Australia

Source Release

The original copy of this paper was submitted to your class, English Communication and Academic Skills II (Moodle PP) in the DB4: WCW1 - Source Integration Chart (Moodle PP) assignment on 27-Mar-2022 01:29AM.

Download original Cancel

#### Step 5: Exclude the source with the high percentage

After confirming the source, click the "Exclude" button and then choose the source you need to exclude.

**All Sources** ×

< Match 1 of 56 >

Source	Similarity
<input checked="" type="checkbox"/> Submitted to Xianjiaton... Student Papers - 2 papers	83%
<input type="checkbox"/> 2. www.statista.com Internet Source - 33 urls	7%
<input type="checkbox"/> WWW.statista.com Internet Source - 20 urls	6%
<input type="checkbox"/> Www.statista.com Internet Source - 21 urls	6%
<input type="checkbox"/> Submitted to The Unive... Student Papers - 14 papers	4%
<input type="checkbox"/> Submitted to University... Student Papers - 7 papers	3%
<input type="checkbox"/> Submitted to University... Student Papers - 2 papers	2%
<input type="checkbox"/> Submitted to University... Student Papers - 7 papers	2%
<input type="checkbox"/> 1 Submitted to University... Student Papers - 2 papers	1%

**Exclude (2)** Cancel

Recalculate originality score

## Step 6: Updated match overview

After the exclusion, the match overview is now updated to a lower similarity percentage accordingly.

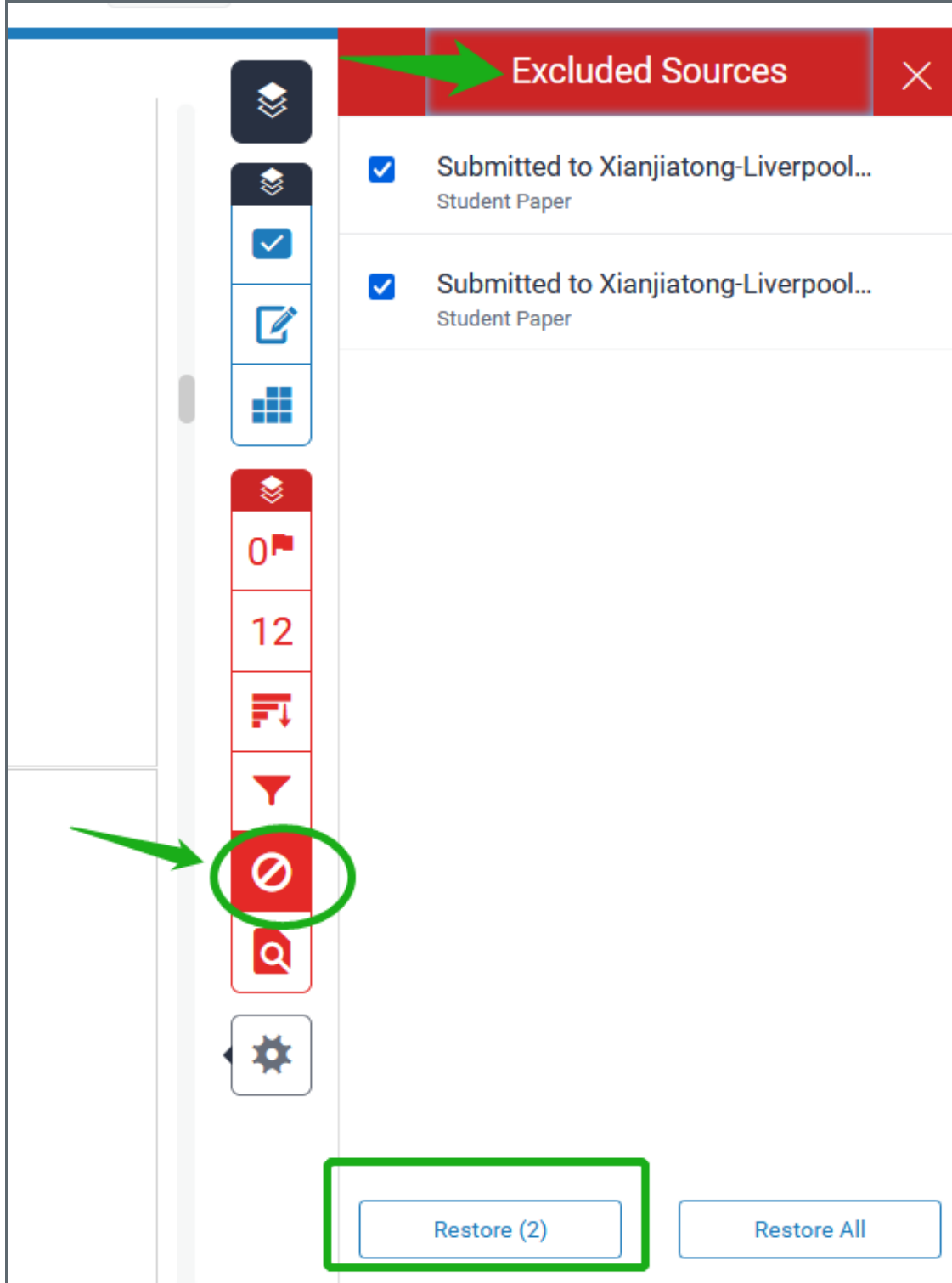
The screenshot shows a software interface with a sidebar on the left and a main content area on the right. The sidebar contains several icons, including a stack of books, a checkmark, a pencil, a grid, a red flag with '0', a red circle with '12' (highlighted with a green circle and a green arrow), a funnel, a red circle with a slash, a magnifying glass, and a gear. The main content area is titled 'All Sources' and shows a list of sources with their respective percentages. The list is as follows:

Source	Percentage
www.statista.com Internet Source - 33 urls	7%
WWW.statista.com Internet Source - 20 urls	6%
Www.statista.com Internet Source - 21 urls	6%
Submitted to The Unive... Student Papers - 14 papers	4%
Submitted to University... Student Papers - 7 papers	3%
Submitted to University... Student Papers - 2 papers	2%
Submitted to University... Student Papers - 7 papers	2%
Submitted to University... Student Papers - 3 papers	1%
Submitted to Fachhoch... Student Paper	1%

At the bottom of the main content area, there is a button labeled 'Exclude Sources'.

### Step 7: Restore the exclusion

If you need to recall the excluding, click on the "excluded sources" button in the similarity layer and restore the previous excluded sources. Afterwards, the match overview will be changed back the previous percentage.



**Tips:**

Only the instructor/Teacher role can make the exclusion of the wrong submission and the changes will be saved in the Turnitin system.

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/how-to-exclude-the-source-of-a-wrong-submission-332.html>