

# What to do if I cannot submit my exam work in the exam?

## What to do if I cannot submit my exam work in the exam?

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## Steps

Step 1: Contact your teacher

Step 2: Access the link your teacher provides

Step 3: Submit your work

Step 4: File uploaded successfully

Step 5: Review your submission

Step 6: Edit your submission

### Step 1: Contact your teacher

1. Contact your teacher about the problem you have via email
2. Provide a screen shot of the problem as an evidence

### Step 2: Access the link your teacher provides

Your teacher will provide you a link to submit your exam work. Please click to access that link.

### Step 3: Submit your work

After accessing the link

1. Click the drop-down area in Question 2 to upload your exam work.
2. Press 'button'



\*1. Basic information

Your XJTLU Account:

\*2. Click the drop-down area below to upload your submission.

Step 4: File uploaded successfully

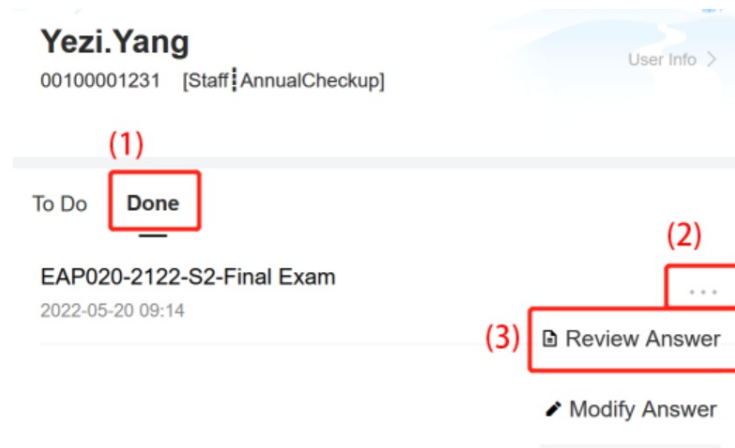
Then you will get a message that the file is uploaded successfully.

You can follow the guide to review and edit your submission.

Your file has been uploaded successfully!  
恭喜! 你的文件已成功上传

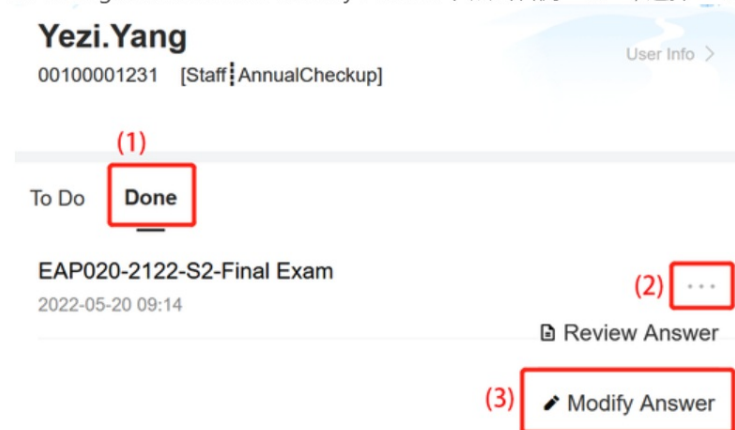
#### How to review my submission? 如何查看我的上传文件?

1. Click into the link / 点击此链接: <https://xjtlusurvey.wjx.cn/>
2. Press 'Done' tab / 点击 'Done'
3. Click the '...' icon on the right and choose 'Review Answer' / 点击右侧 '...' , 选择 'Review Answer'



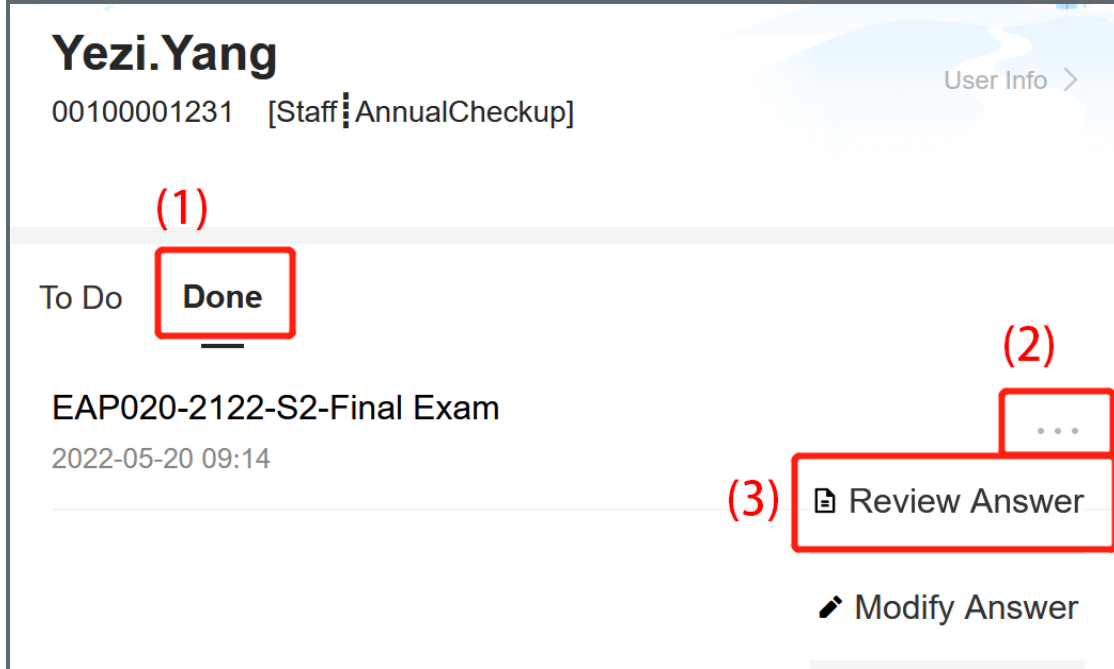
#### How to resubmit your file? 如何修改我的上传文件?

1. Click into the link / 点击此链接: <https://xjtlusurvey.wjx.cn/>
2. Press 'Done' tab / 点击 'Done'
3. Click the '...' icon on the right and choose 'Modify Answer' / 点击右侧 '...' , 选择 'Review Answer'



### Step 5: Review your submission □□□□□□

1. Click into the link □□□□□: <https://xjtlusurvey.wjx.cn/>
2. Press 'Done' tab □□ 'Done'
3. Click the '...' icon on the right and choose 'Review Answer' □□□□ '...' , □□ 'Review Answer'



Step 6: Edit your submission (optional)

1. Click into the link: <https://xjtlusurvey.wjx.cn/>
2. Press 'Done' tab
3. Click the '...' icon on the right and choose 'Modify Answer' , 'Review Answer'

