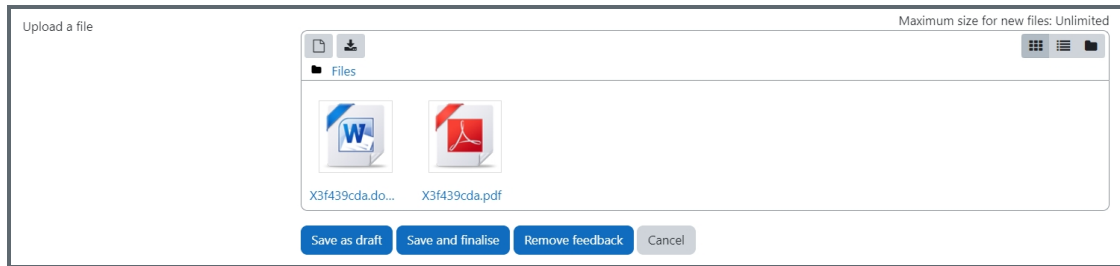


Coursework - How to bulk upload the feedback files



An example of feedback file

Overview:

This guide will show you how to bulk upload feedback file to each student within Coursework activity.

What to know:

Coursework is mainly designed to support the [double-marking](#). If you don't need do double marking, please use the activity "Assignment".

The coursework feedback uploading feature has [some limitations](#), such as:

1. You can't successfully upload [unless the submission has been marked with a score](#) (for example, if assessor 1 hasn't give a score, you can't upload feedback for assessor 1)
2. You can't upload more than one file with the same type to each submission. Please manually upload if you have more than one document or [use different file types](#). For example, use one PDF file and one Word file.

Table of Contents

[Step 1: Name the feedback files](#)

[Step 2: Zip all the files](#)

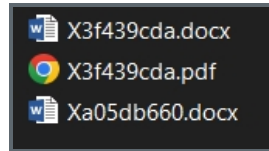
[Step 3: Upload to coursework](#)

[Step 4: Check the notice](#)

Step 1: Name the feedback files

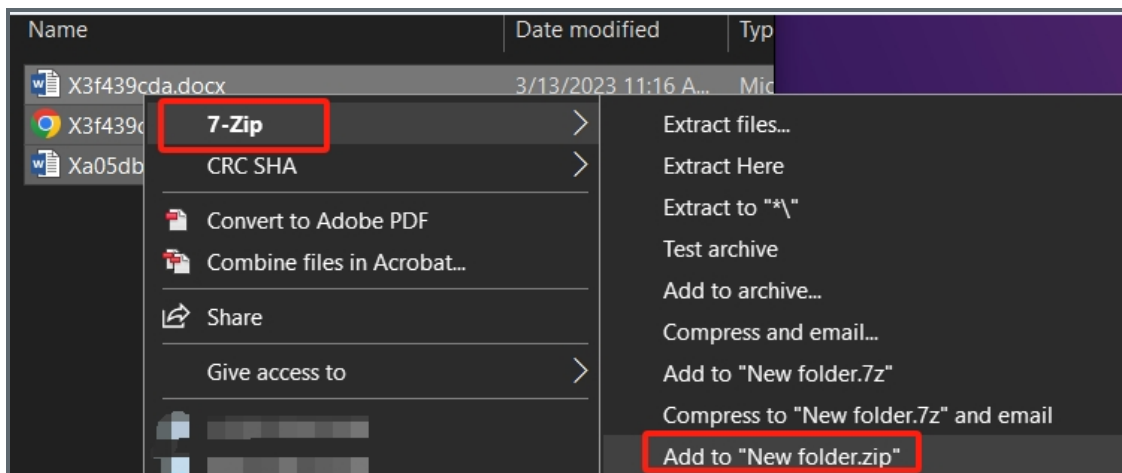
Please change the file name with exact the random File ID as below:

First name / Last name Email	ID number	Status	Filename / File ID	Submission date
Sandbox Student 1 sdstudent1@invalid.noemail		Graded by all of the initial assessors	Sample Coursework File.pdf X3f439cda	Tue, 24 Oct 2023, 14:26 (ON TIME)
Sandbox Student 2 sdstudent2@invalid.noemail		Graded by all of the initial assessors	Sample Coursework File.pdf Xa05db660	Tue, 24 Oct 2023, 14:26 (ON TIME)



Step 2: Zip all the files

You can zip all the files by selecting all of them:

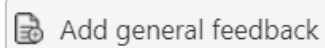


Step 3: Upload to coursework

Click and upload the zip file to Coursework:

General feedback

No feedback yet



 Add general feedback

Submissions

Grading action Choose...

Show 10 Choose...

- Download submitted files
- Export final grades
- Export grading sheet
- Upload grading worksheet
- Upload feedback files in a zip

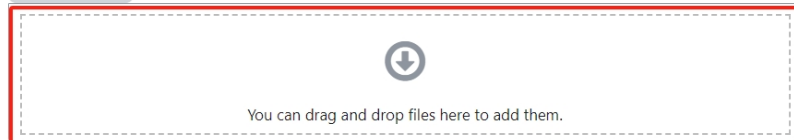
First name / Last name	Email	Status	Filename / File ID
 Sandbox Student 1	sdstudent1@invalid.noemail	Graded by all of the initial assessors	 Sample Coursework File.pdf X3f439cda

Feedback upload

Feedback zip file



Choose a file...



Overwrite current feedback files with uploaded ones

Feedback stage

Assessor 1

Upload feedback zip

Cancel

Step 4: Check the notice

Feedback upload results

The zip file uploaded has been processed. The results are shown below

Feedback file upload results:

File X3f439cda.docx : The file has been added to the feedback for the submission

File X3f439cda.pdf : The file has been added to the feedback for the submission

File Xa05db660.docx : The file has been added to the feedback for the submission

[Continue to coursework](#)

You may not be able to upload the file if the assessor hasn't grade (give a score) the submission.

Coursework can only support uploading one type of feedback file to each submission. For example, you can't upload two PDF files or two Word documents at the same time. However, you can upload one PDF and one Word document with the same file name (file ID).

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/coursework-how-to-bulk-upload-the-feedback-files-362.html>