Module migration - backup module

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Video guide for module backup

Overview:

This guide will show you how to back up the module content during module migration.

What to know:

Module migration consists of two straightforward steps:

1. Module Backup (A copy step from the previous courses.)
2. Module Restore (A paste step to the AY26-27 Core system for you to utilize past year's contents.)

This guide shows you the procedures of module backup .

Only the Module Leader role can perform the backup and restore action.
Please do not perform a direct backup and restore of Quiz, as this may lead to potential issues. We recommend downloading and importing the Question bank instead, and then recreating the Quiz on the new course page.
Question bank and Content bank are not backed up through this process. You may download and import them individually. (Download and import guides)
Due to the Core system archive in the summer
Implement backup before 23th Aug, 2025 , please find the AY25-26 course content here ;
Implement backup after 23th Aug, 2025 , please find the AY25-26 course content here ;

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Step 1: Open the AY25-26 courses

Due to the Core system archive in the summer

Implement backup before 23th Aug, 2025, please find the AY25-26 course content here ;

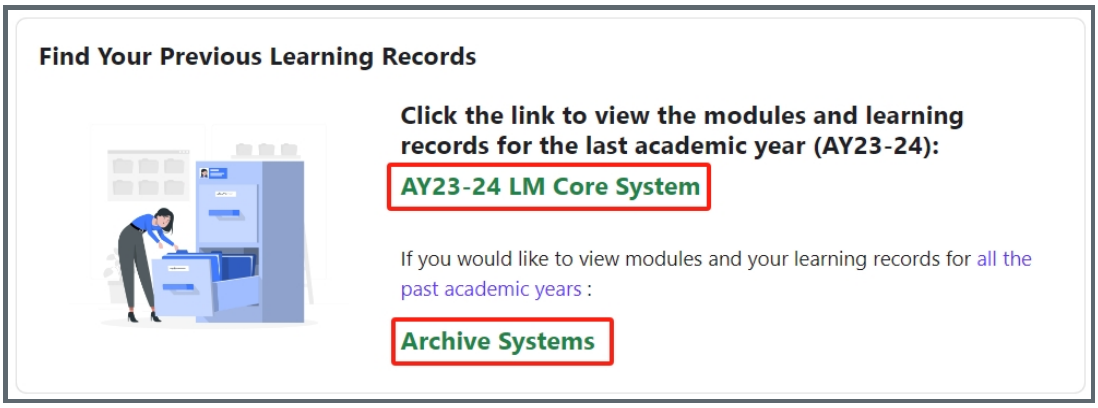
Implement backup after 23th Aug, 2025, please find the AY25-26 course content here ;

TIPS:

To access the previous course content:

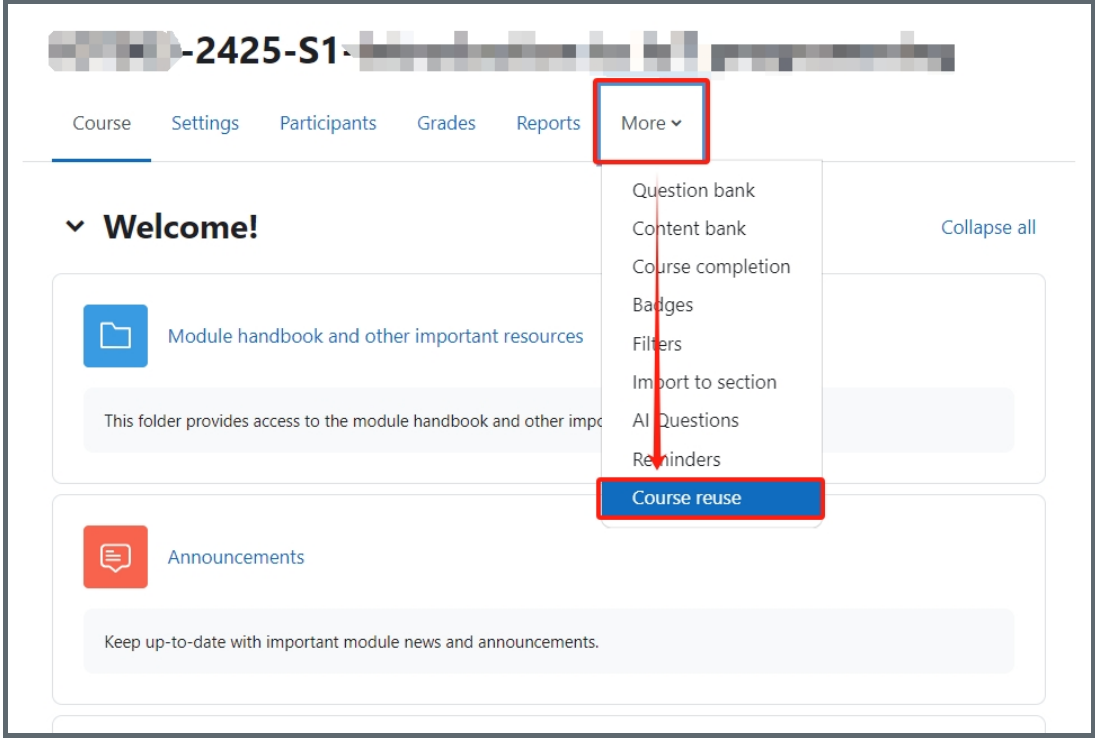
Address of the Archive Systems: https://core-archive.xjtlu.edu.cn/

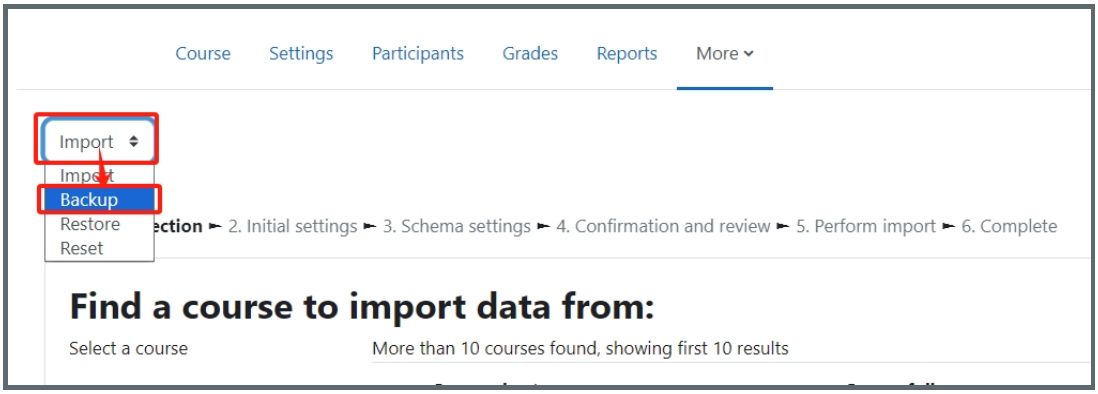
You can also find the link on the Dashboard of the current Core system.



Step 2: Choose ‘Backup’

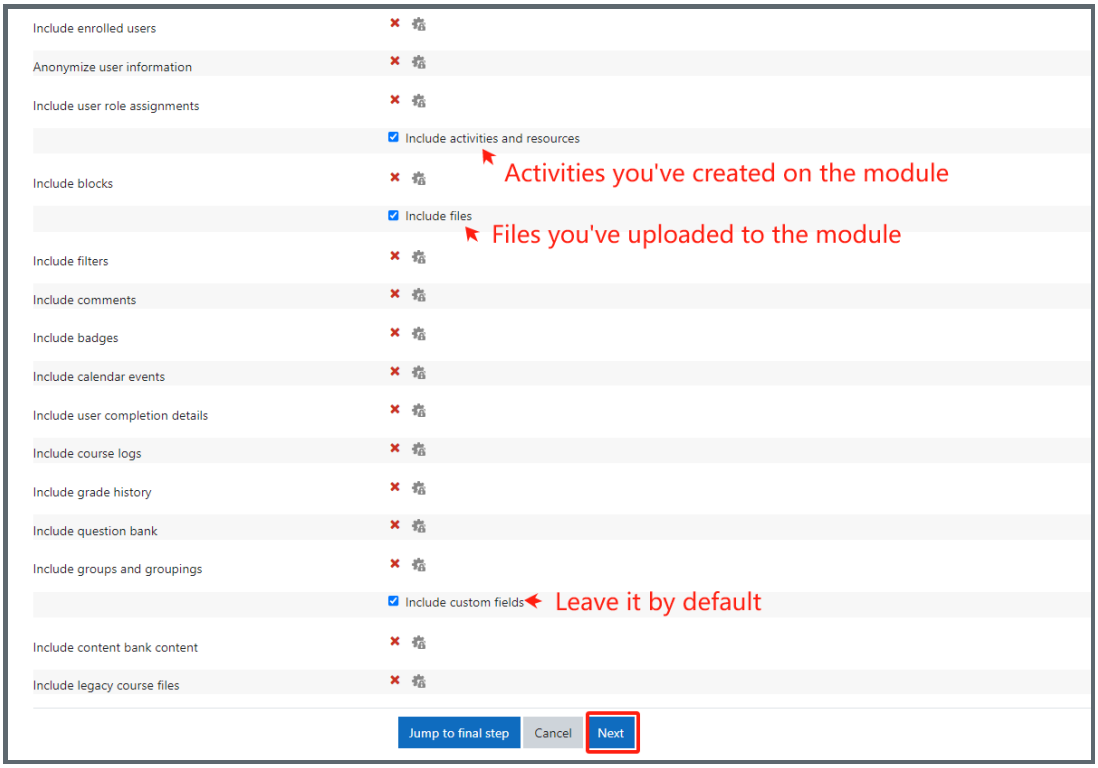
1. On the course level menu, click More > Course reuse
2. In the dropdown menu, choose 'Backup'.





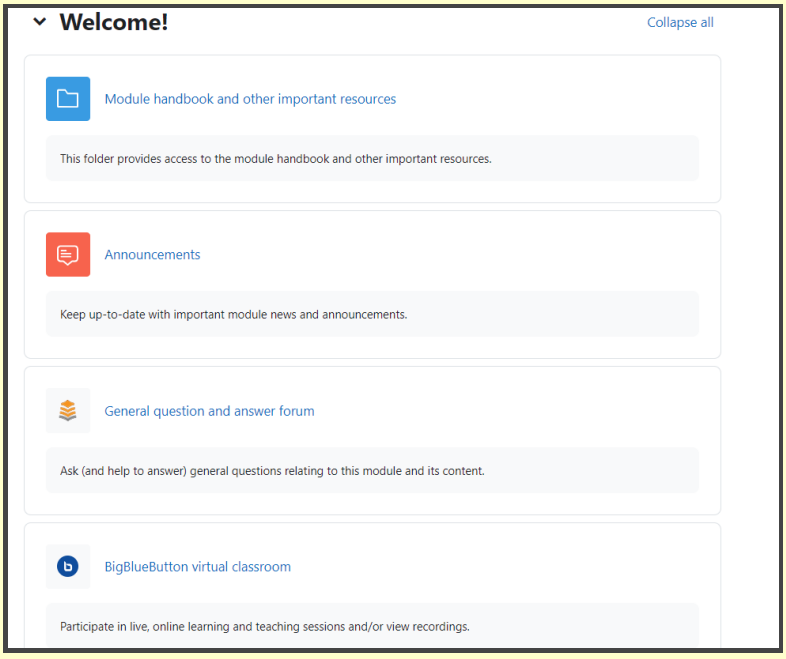
Step 3: Adjust the Backup settings

Adjust the Backup settings and click ‘Next’.

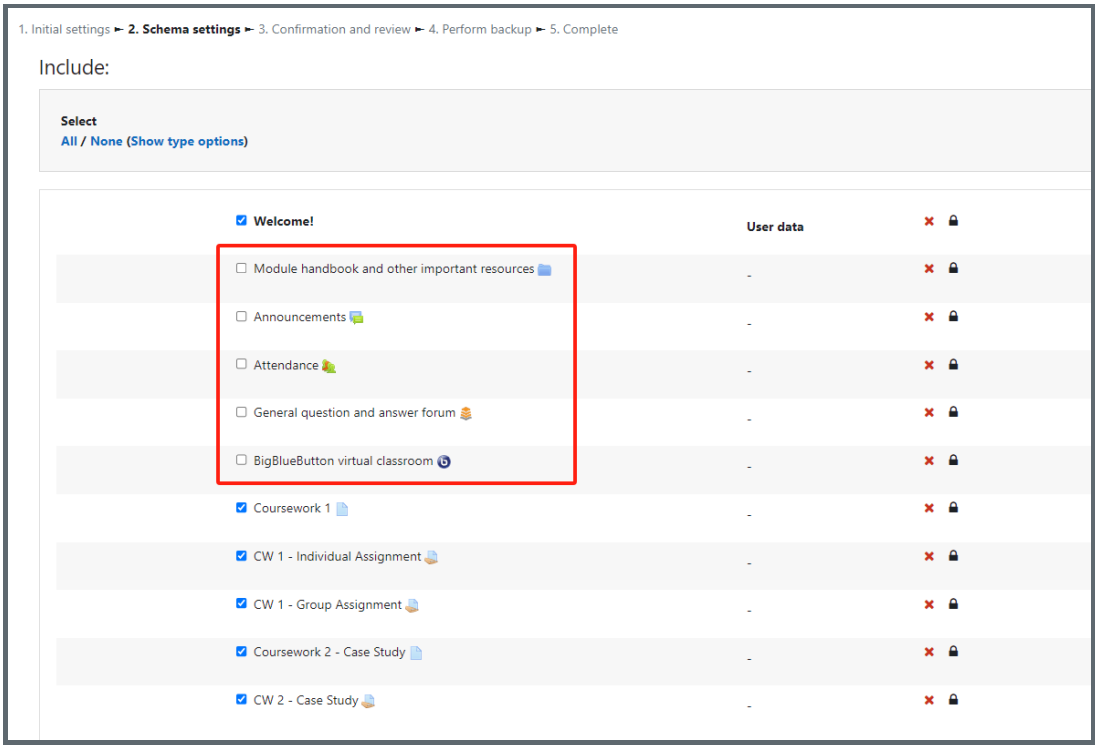


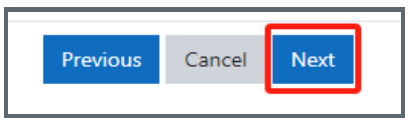
Step 4: Choose the resources that you want to backup

‘ Module handbook and other important resources ’, ‘ Announcements ’, ‘ General question and answer forum ’ and ‘ BigBlueButton virtual classroom ’ are the default activities and already established in your modules in the LM Core system. You don't need to backup and restore the default activities.

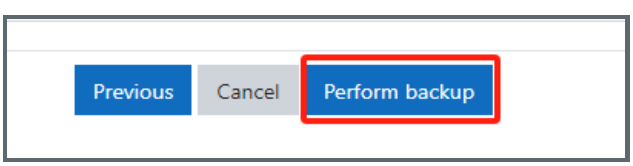


1. Untick ‘ Module handbook and other important resources ’, ‘Announcements ’, 'Attendance ', ‘ General question and answer forum ’ and ‘ BigBlueButton virtual classroom ’.
2. Untick the activities and files you don’t want to backup and click ‘Next’

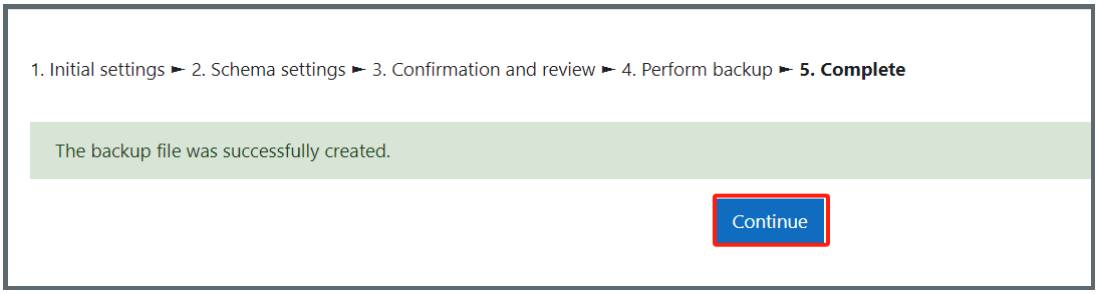




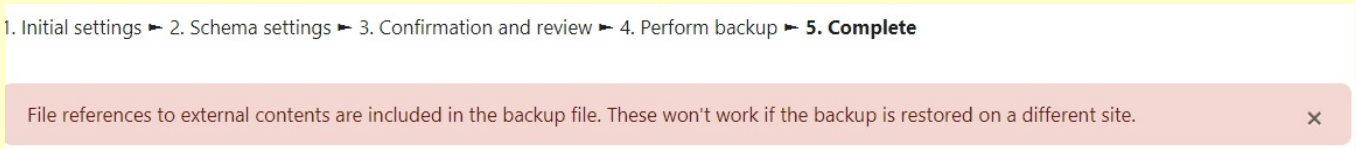
Step 5: Scroll the page down and click Perform backup



Step 6: Click ‘Continue’

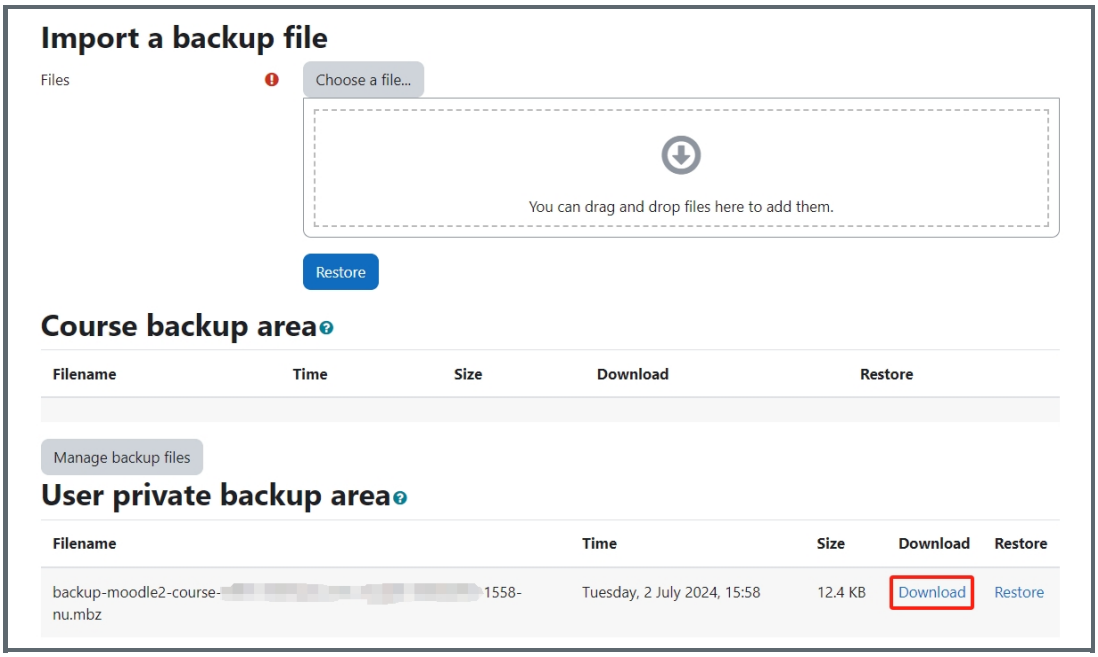


The following warning message can be ignored.



Step 7: Download the backup file

The module restore will take place within LM Core system, which is distinct from the current archive system. For a seamless restoration, it is crucial to download the backup file of the course onto your local device. Please do NOT use the restore button here.



Next steps:

Now that you have finished backup the module, you may be interested in the following related articles:

Module migration - restore module

How to download and migrate the question bank from modules in AY25/26 to new module areas in AY26/27

How to download and migrate H5P Content Bank from modules in AY25/26 to new module areas in AY26/27