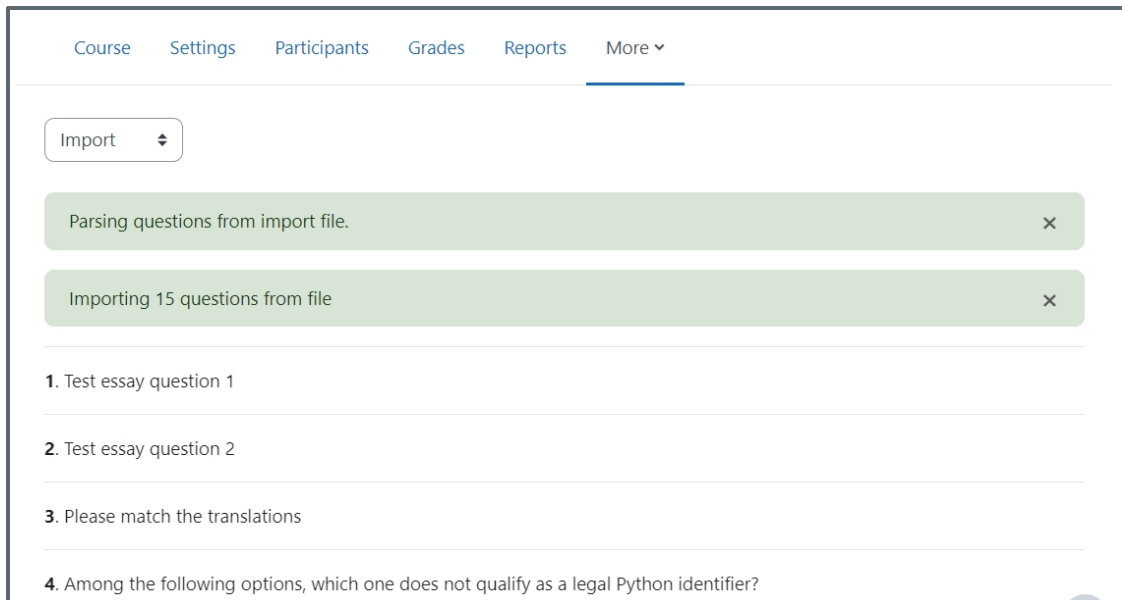


How to download and migrate the question bank from modules in AY23/24 to new module areas in AY24/25



The example of imported questions in the Questions Bank

Overview:

This guide will show you how to export questions from the AY23/24 Question bank to the AY24/25 modules for use on your new module page.

What to know:

It will walk you through the steps of exporting questions from your Question bank on your previous module so that you can get started recreating these activities on your new module in AY24/25.

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Step 1: AY23/24 module page

Go to your previous module page in AY23/24.

Administration and Testing / Test Modules

Ping's Own Test Module

Course Settings Participants Grades Reports More ▾

Welcome!

- Bigbluebutton
- File Requirements for Assignment and Turnitin
1010.1 KB Powerpoint 2007 presentation Uploaded 14/03/24, 09:28 View
- Announcements

Step 2: Accessing your Question bank

You can access all of the questions on your module by clicking "More" and then clicking "Question bank".

Administration and Testing / Test Modules

Ping's Own Test Module

Course Settings Participants Grades Reports More ▾ 1

Welcome!

- Bigbluebutton
- File Requirements for Assignment and Turnitin
1010.1 KB Powerpoint 2007 presentation Uploaded 14/03/24, 09:28 View
- Announcements

- Question bank 2
- Content bank
- Course completion
- Badges
- Filters
- Certificates
- Recycle bin
- Import to section
- Reminders
- Course reuse

Step 3: Exporting your questions

Click on 'Export' in the drop-down menu.

Ping's Own Test Module

Course Settings Participants Grades Reports **More** ▾

Questions ▾ **1**

- Questions
- Categories
- Import
- Export**

Question bank

Default for Standard XJTLU Template (34) ▾ **2**

The default category for questions shared in context 'Standard XJTLU Template'.
No tag filters applied

Filter by tags... ▾

Question types Default ▾

Show question text in the question list? Yes, text only ▾

[Search options](#) ▾

- Also show questions from subcategories
- Also show old questions

Create a new question ...

Step 4: Choosing a file format

Choose a file format in this case 'Moodle XML format'.

Export ▾

Export questions to file [?](#)

▼ **File format**

- Aiken format [?](#)
- CSV format [?](#)
- GIFT format [?](#)
- Moodle XML format [?](#) ✓
- Print out for review [?](#)
- XHTML format [?](#)

▼ **General**

Export category [?](#) Default for Standard XJTLU Template (34) ▾

Write category to file Write context to file

Export questions to file

Step 5: Exporting the questions

Then go to the General section and click 'Export questions to file'.

Export ▾

Export questions to file [?](#)

▼ **File format**

- Aiken format [?](#)
- CSV format [?](#)
- GIFT format [?](#)
- Moodle XML format [?](#)
- Print out for review [?](#)
- XHTML format [?](#)

▼ **General**

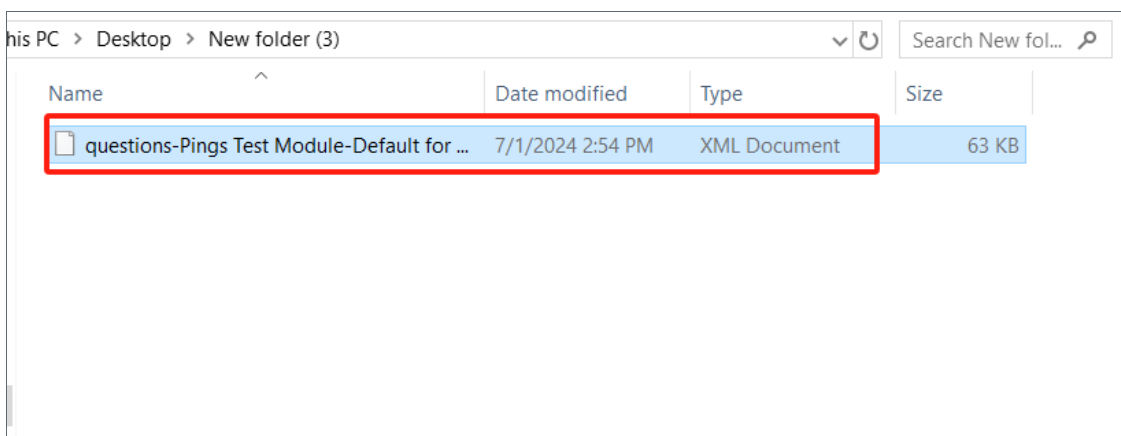
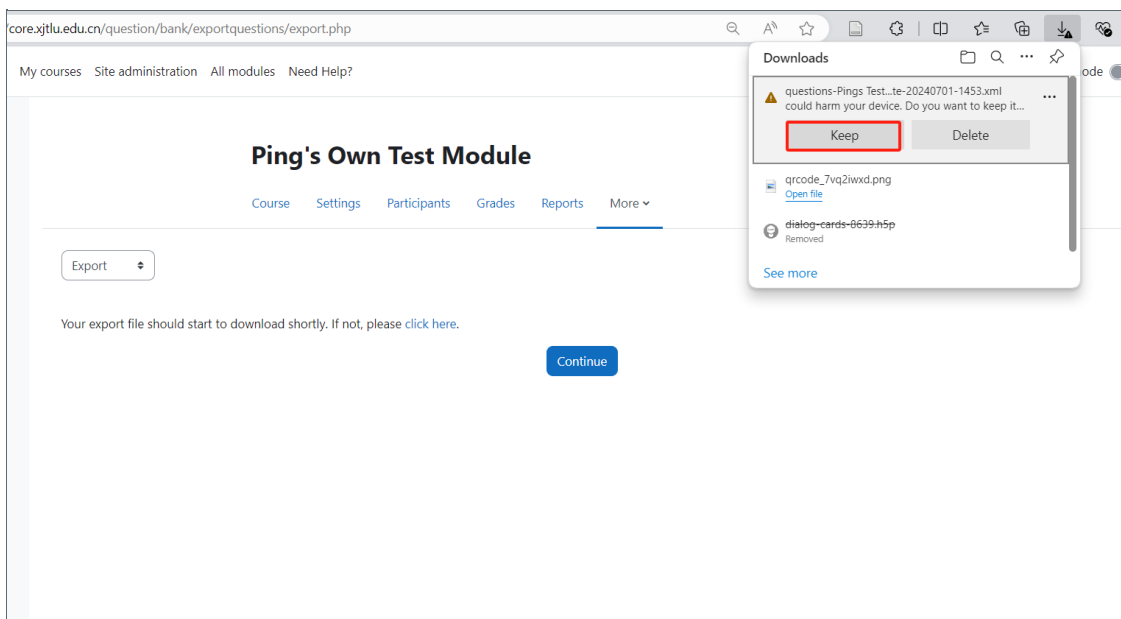
Export category [?](#)

Write category to file Write context to file

Export questions to file

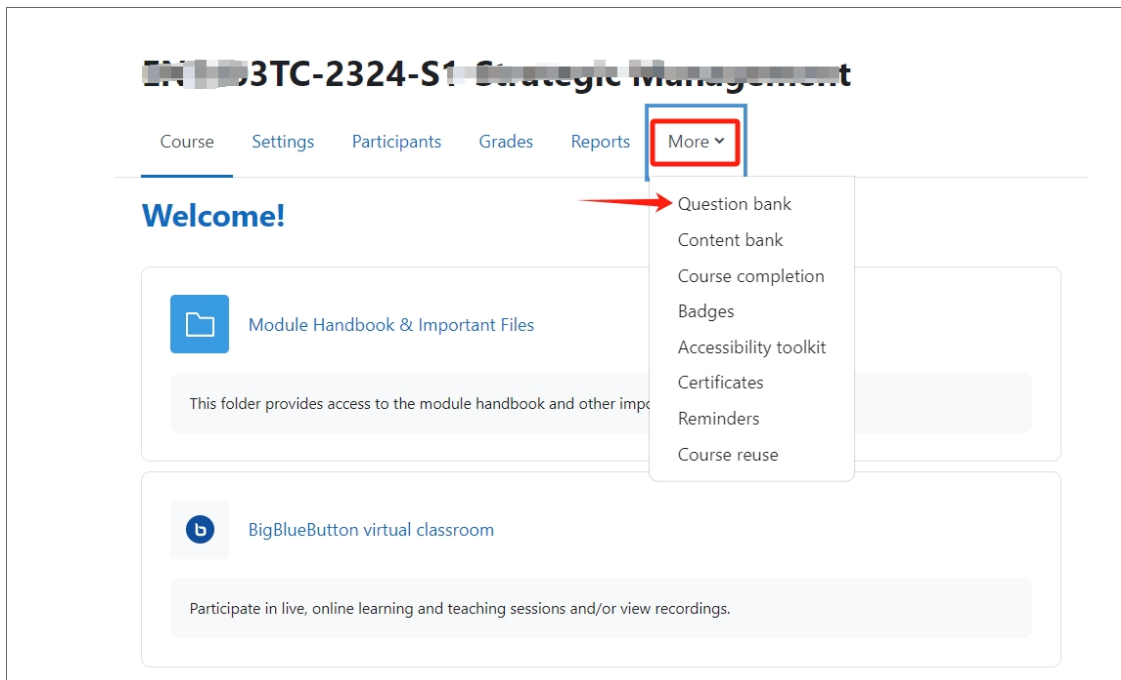
Step 6: Viewing your file on your computer

You'll now be able to see your file in the download folder.



Step 7: AY24/25 Module page

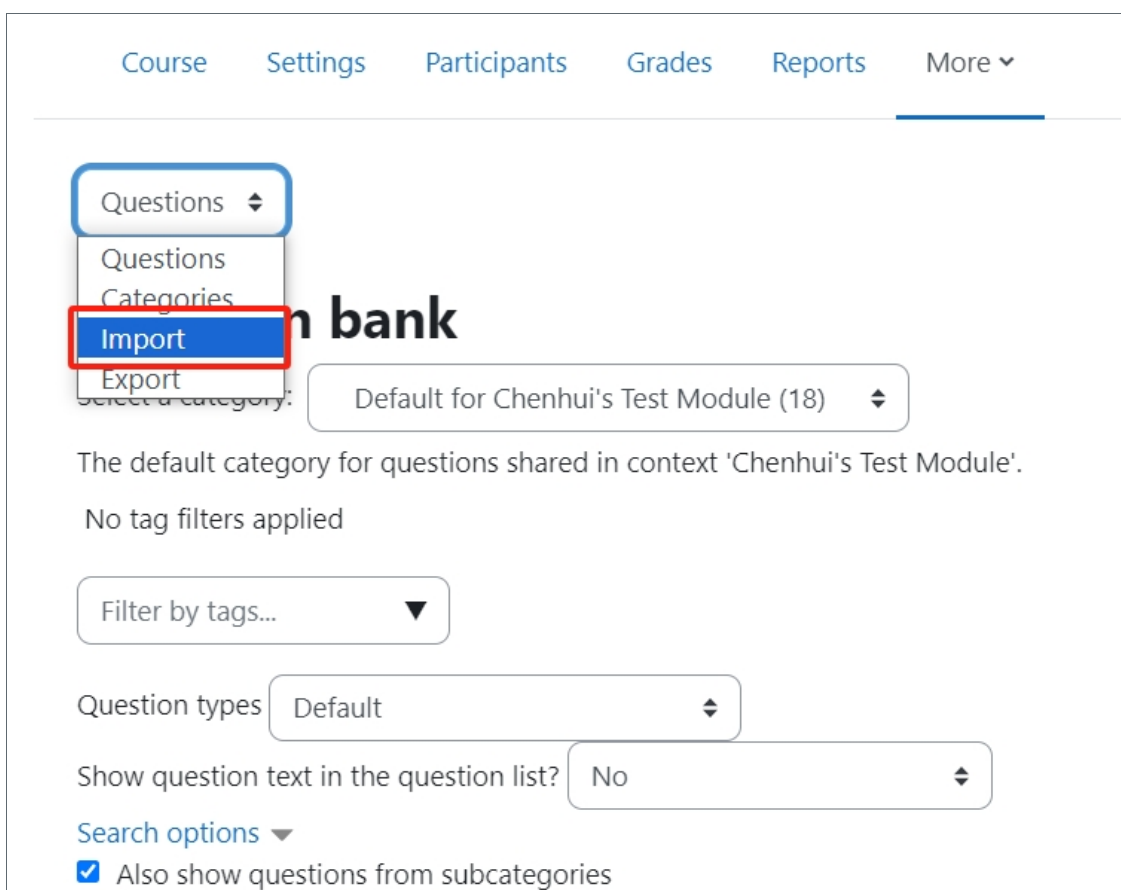
Now on your new module page, click on the "More" button which is situated on the top right hand-corner of the course navigation bar. Then click 'Question Bank' in the drop-down list.



The screenshot shows the course page for 'ENH 23TC-2324-S1 Strategic Management'. The navigation bar includes 'Course', 'Settings', 'Participants', 'Grades', 'Reports', and 'More'. The 'More' button is highlighted with a red box, and a red arrow points to the 'Question bank' option in the dropdown menu. The page content includes a 'Welcome!' message and two main sections: 'Module Handbook & Important Files' and 'BigBlueButton virtual classroom'.

Step 8: Importing the questions

Choose "Import" in the dropdown menu.



The screenshot shows the 'Question bank' page. The navigation bar includes 'Course', 'Settings', 'Participants', 'Grades', 'Reports', and 'More'. The 'Questions' dropdown menu is open, and the 'Import' option is highlighted with a red box. The page content includes a 'Select a category:' dropdown menu with 'Default for Chenhui's Test Module (18)' selected, a 'Filter by tags...' dropdown menu, a 'Question types' dropdown menu with 'Default' selected, and a 'Show question text in the question list?' dropdown menu with 'No' selected. There is also a 'Search options' section with a checked checkbox for 'Also show questions from subcategories'.

Step 9: Uploading to the AY24/25

Choose the correct file format, then drag and drop your file to upload it.

Import ▾

Import questions from file [?](#)

[Expand all](#)

▼ **File format**

- Aiken format [?](#)
- Blackboard [?](#)
- CSV format [?](#)
- Embedded answers (Cloze) [?](#)
- GIFT format [?](#)
- Missing word format [?](#)
- Moodle XML format [?](#)

> **General**

▼ **Import questions from file**

Import !

questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml

[?](#)

Step 10: Importing the questions

Click Import.

▼ **Import questions from file**

Import !

questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml

[?](#)

Step 11: List of questions

You'll see your imported questions listed.

Course Settings Participants Grades Reports **More** ▾

Import ▾

Parsing questions from import file. ×

Importing 15 questions from file ×

1. Test essay question 1
2. Test essay question 2
3. Please match the translations
4. Among the following options, which one does not qualify as a legal Python identifier?

Step 12: Click Continue

Scroll down to the bottom of the page and click continue.



Step 13: Completing the process

You've now successfully moved questions from your previous module in AY23/24 to the new module in AY24/25.

Course Settings Participants Grades Reports **More** ▾

Questions ▾

Question bank

Select a category: **Default for Standard XJTLU Template (15)** ▾

The default category for questions shared in context 'Standard XJTLU Template'.

No tag filters applied

Filter by tags... ▼

Question types **Default** ▾

Show question text in the question list? **No** ▾

Search options ▾

- Also show questions from subcategories
- Also show old questions

Tips:

Please note if you have a lot of questions, it may take a while to process

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/how-to-download-and-migrate-the-question-bank-from-modules-in-ay23-24-to-new-module-areas-in-ay24-25-387.html>