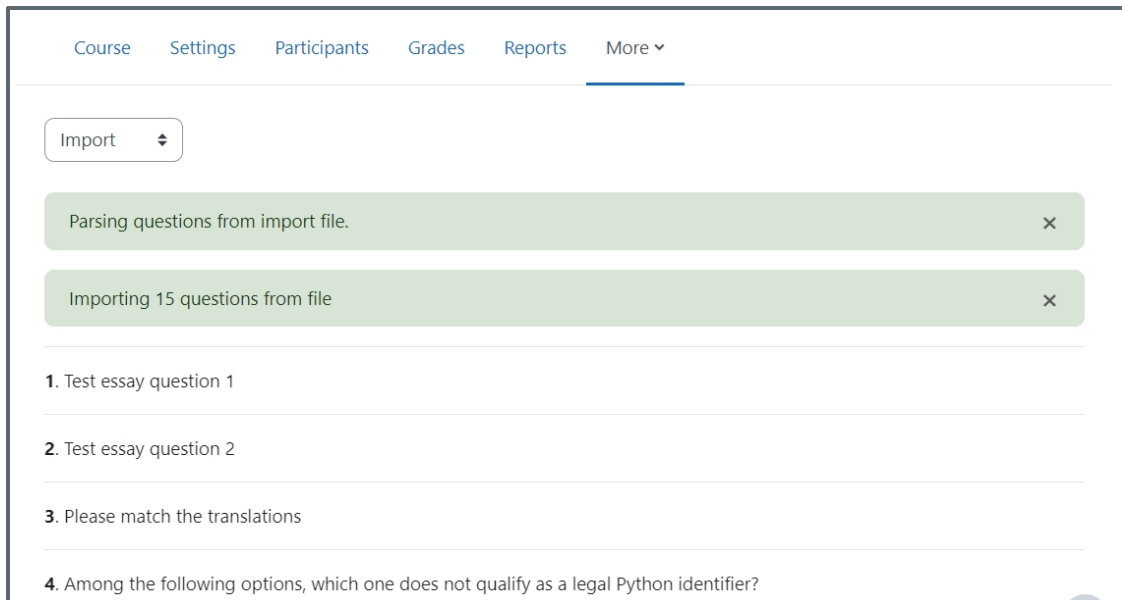


# How to download and migrate the question bank from modules in AY23/24 to new module areas in AY24/25



The example of imported questions in the Questions Bank

## Overview:

This guide will show you how to export questions from the AY23/24 Question bank to the AY24/25 modules for use on your new module page.

## What to know:

It will walk you through the steps of exporting questions from your Question bank on your previous module so that you can get started recreating these activities on your new module in AY24/25.

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## Step 1: AY23/24 module page

Go to your previous module page in AY23/24.

Administration and Testing / Test Modules

### Ping's Own Test Module

Course Settings Participants Grades Reports More ▾

#### Welcome!

- Bigbluebutton
- File Requirements for Assignment and Turnitin 1010.1 KB Powerpoint 2007 presentation Uploaded 14/03/24, 09:28 [View](#)
- Announcements

## Step 2: Accessing your Question bank

You can access all of the questions on your module by clicking "More" and then clicking "Question bank".

Administration and Testing / Test Modules

### Ping's Own Test Module

Course Settings Participants Grades Reports **More ▾** 1

#### Welcome!

- Bigbluebutton
- File Requirements for Assignment and Turnitin 1010.1 KB Powerpoint 2007 presentation Uploaded 14/03/24, 09:28 [View](#)
- Announcements

- Question bank** 2
- Content bank
- Course completion
- Badges
- Filters
- Certificates
- Recycle bin
- Import to section
- Reminders
- Course reuse

## Step 3: Exporting your questions

Click on 'Export' in the drop-down menu.

# Ping's Own Test Module

Course Settings Participants Grades Reports **More** ▾

Questions ▾ **1**

- Questions
- Categories
- Import
- Export**

**Question bank**

Default for Standard XJTLU Template (34) ▾

The default category for questions shared in context 'Standard XJTLU Template'.  
No tag filters applied

Filter by tags... ▾

Question types Default ▾

Show question text in the question list? Yes, text only ▾

[Search options](#) ▾

- Also show questions from subcategories
- Also show old questions

Create a new question ...

## Step 4: Choosing a file format

Choose a file format in this case 'Moodle XML format'.

Export ▾

### Export questions to file [?](#)

▼ **File format**

- Aiken format [?](#)
- CSV format [?](#)
- GIFT format [?](#)
- Moodle XML format [?](#) ✓
- Print out for review [?](#)
- XHTML format [?](#)

▼ **General**

Export category [?](#) Default for Standard XJTLU Template (34) ▾

Write category to file  Write context to file

**Export questions to file**

## Step 5: Exporting the questions

Then go to the General section and click 'Export questions to file'.

Export ▾

## Export questions to file [?](#)

▼ **File format**

- Aiken format [?](#)
- CSV format [?](#)
- GIFT format [?](#)
- Moodle XML format [?](#)
- Print out for review [?](#)
- XHTML format [?](#)

▼ **General**

Export category [?](#)  ▾

Write category to file  Write context to file

**Export questions to file**

## Step 6: Viewing your file on your computer

You'll now be able to see your file in the download folder.

The screenshot shows a web browser window at the URL `core.xjtlu.edu.cn/question/bank/exportquestions/export.php`. The page title is "Ping's Own Test Module". There are navigation links for "Course", "Settings", "Participants", "Grades", "Reports", and "More". An "Export" dropdown menu is visible. Below the menu, a message states: "Your export file should start to download shortly. If not, please [click here](#)." A "Continue" button is present. A "Downloads" notification window is open, showing a warning for a file named "questions-Pings Test...te-20240701-1453.xml" with a "Keep" button highlighted in red. Other files listed include "qrcode\_7vq2iwx4.png" and "dialog-cards-0639.h5p".

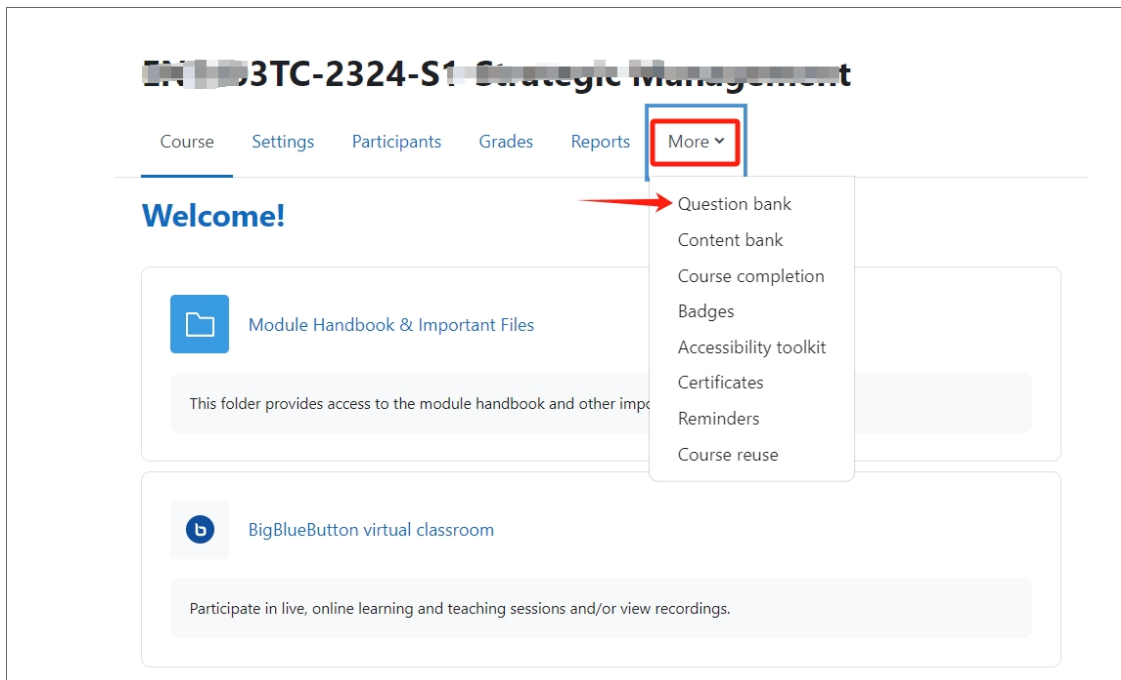
The screenshot shows a Windows File Explorer window with the address bar set to "This PC > Desktop > New folder (3)". The search bar contains "Search New fol...". The file list table is as follows:

Name	Date modified	Type	Size
questions-Pings Test Module-Default for ...	7/1/2024 2:54 PM	XML Document	63 KB

The file name and its details are highlighted with a red box.

## Step 7: AY24/25 Module page

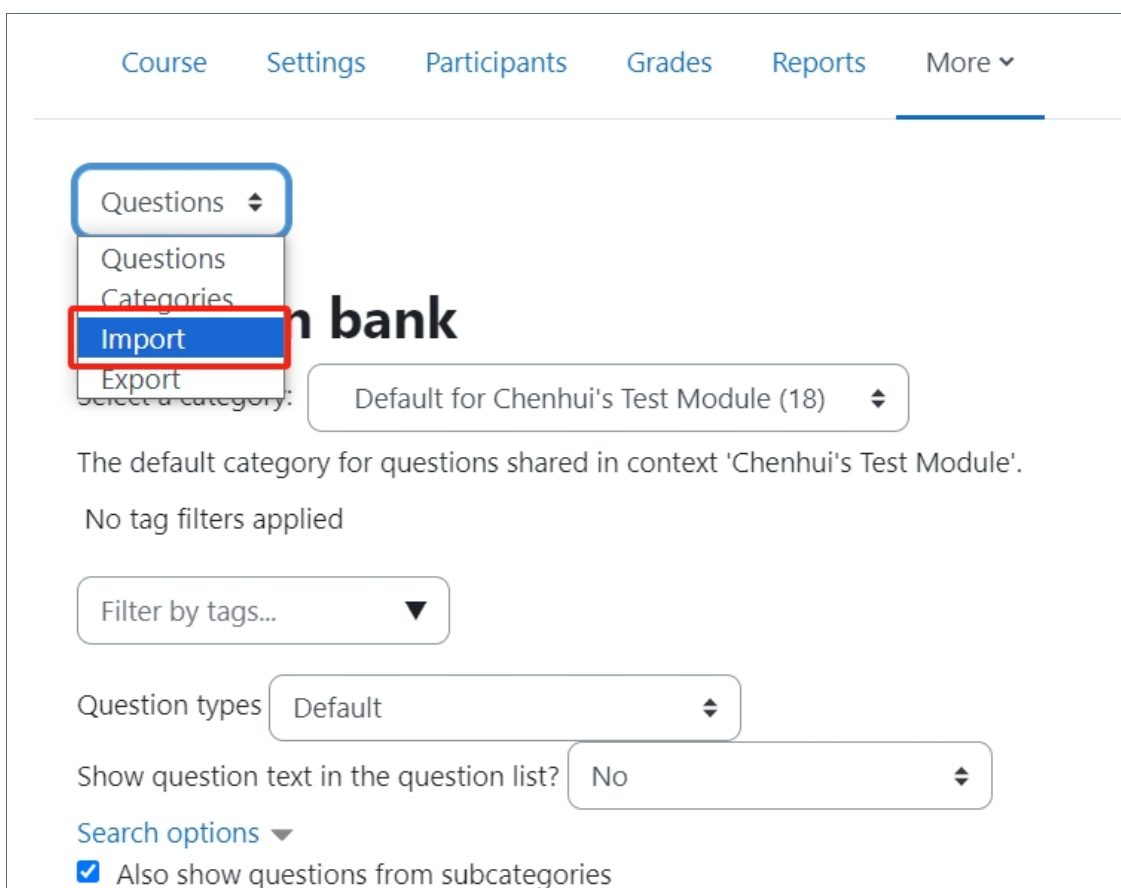
Now on your new module page, click on the "More" button which is situated on the top right hand-corner of the course navigation bar. Then click 'Question Bank' in the drop-down list.



The screenshot shows the course page for '3TC-2324-S1 Strategic Management'. The navigation bar includes 'Course', 'Settings', 'Participants', 'Grades', 'Reports', and 'More'. The 'More' button is highlighted with a red box, and a red arrow points to the 'Question bank' option in the dropdown menu. The page content includes a 'Welcome!' message and two main sections: 'Module Handbook & Important Files' and 'BigBlueButton virtual classroom'.

## Step 8: Importing the questions

Choose "Import" in the dropdown menu.



The screenshot shows the 'Question bank' page. The navigation bar includes 'Course', 'Settings', 'Participants', 'Grades', 'Reports', and 'More'. The 'More' button is highlighted with a blue box, and a red box highlights the 'Import' option in the dropdown menu. The page content includes a 'Questions' dropdown menu, a 'Default for Chenhui's Test Module (18)' dropdown, and a 'Filter by tags...' dropdown. The 'Question types' dropdown is set to 'Default', and the 'Show question text in the question list?' dropdown is set to 'No'. The 'Search options' section includes a checked checkbox for 'Also show questions from subcategories'.

## Step 9: Uploading to the AY24/25

Choose the correct file format, then drag and drop your file to upload it.

Import ▾

### Import questions from file [?](#)

[Expand all](#)

▼ **File format**

- Aiken format [?](#)
- Blackboard [?](#)
- CSV format [?](#)
- Embedded answers (Cloze) [?](#)
- GIFT format [?](#)
- Missing word format [?](#)
- Moodle XML format [?](#)

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> **General**

▼ **Import questions from file**

Import !

questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml

[?](#)

## Step 10: Importing the questions

Click Import.

▼ **Import questions from file**

Import !

questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml

[?](#)

## Step 11: List of questions

You'll see your imported questions listed.

Course Settings Participants Grades Reports **More** ▾

Import ▾

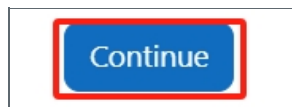
Parsing questions from import file. ×

Importing 15 questions from file ×

1. Test essay question 1
2. Test essay question 2
3. Please match the translations
4. Among the following options, which one does not qualify as a legal Python identifier?

## Step 12: Click Continue

Scroll down to the bottom of the page and click continue.



## Step 13: Completing the process

You've now successfully moved questions from your previous module in AY23/24 to the new module in AY24/25.

Course Settings Participants Grades **Reports** More ▾

Questions ▾

### Question bank

Select a category: **Default for Standard XJTLU Template (15)** ▾

The default category for questions shared in context 'Standard XJTLU Template'.

No tag filters applied

Filter by tags... ▼

Question types **Default** ▾

Show question text in the question list? **No** ▾

**Search options** ▾

- Also show questions from subcategories
- Also show old questions

## Tips:

Please note if you have a lot of questions, it may take a while to process

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/how-to-download-and-migrate-the-question-bank-from-modules-in-ay23-24-to-new-module-areas-in-ay24-25-387.html>