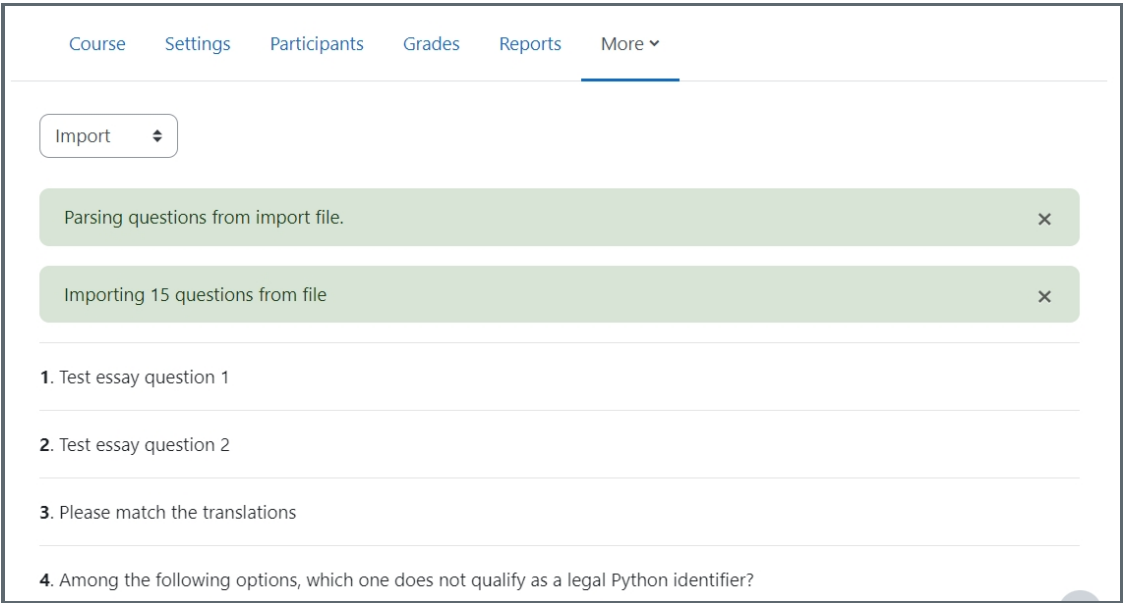


How to download and migrate the question bank from modules in AY24/25 to new module areas in AY25/26



The example of imported questions in the Questions Bank

Overview:

This guide will show you how to export questions from the AY24/25 Question bank to the AY25/26 modules for use on your new module page.

What to know:

It will walk you through the steps of exporting questions from your Question bank on your previous module so that you can get started recreating these activities on your new module in AY25/26.

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Step 1: Accessing the question bank of AY24/25 module page


Go to your previous module page in AY24/25.


Administration and Testing / Test Modules


Ping's Own Test Module

Course Settings Participants Grades Reports More ▾

Welcome!

 Bigbluebutton

 File Requirements for Assignment and Turnitin 1010.1 KB Powerpoint 2007 presentation Uploaded 14/03/24, 09:28 [View](#)

 Announcements


You can access all of the questions on your module by clicking "More" and then clicking "Question bank".


Administration and Testing / Test Modules


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Welcome!

 Bigbluebutton

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 Announcements

- Question bank** ②
- Content bank
- Course completion
- Badges
- Filters
- Certificates
- Recycle bin
- Import to section
- Reminders
- Course reuse

Step 2: Exporting your questions

Click on 'Export' in the drop-down menu.

Ping's Own Test Module

Course Settings Participants Grades Reports **More ▾**

Questions ▾ ①

- Questions
- Categories
- Import
- Export** ②

Question bank

Default for Standard XJTLU Template (34) ▾

The default category for questions shared in context 'Standard XJTLU Template'.

No tag filters applied

Filter by tags... ▾

Question types ▾ Default ▾

Show question text in the question list? Yes, text only ▾

[Search options ▾](#)

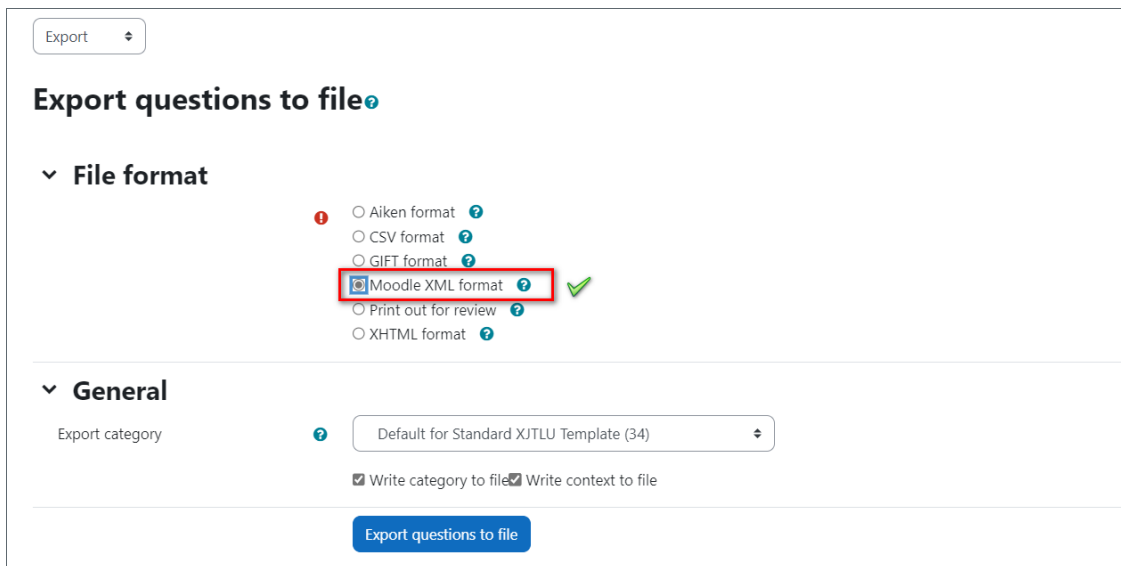
☐ Also show questions from subcategories

☐ Also show old questions

[Create a new question ...](#)

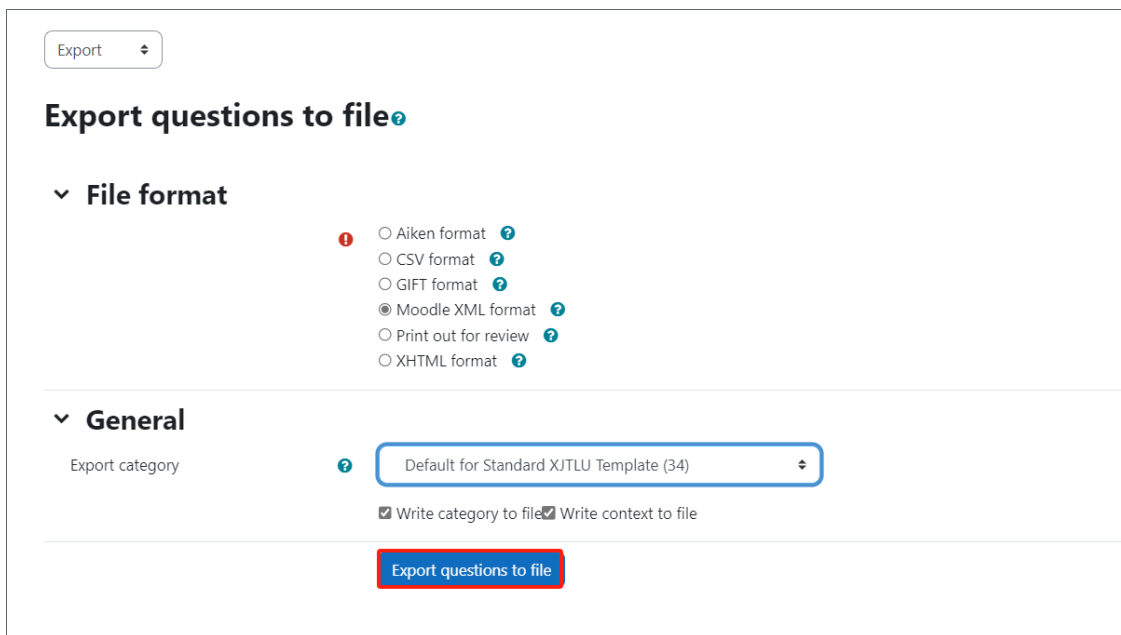
Step 3: Choosing a file format

Choose a file format in this case 'Moodle XML format'.



The screenshot shows the 'Export questions to file' interface. At the top, there is an 'Export' dropdown menu. Below it, the title 'Export questions to file' is followed by a help icon. The 'File format' section is expanded, showing a list of radio button options: 'Aiken format', 'CSV format', 'GIFT format', 'Moodle XML format', 'Print out for review', and 'XHTML format'. The 'Moodle XML format' option is selected, highlighted with a red rectangle, and has a green checkmark to its right. Below this, the 'General' section is expanded, showing an 'Export category' dropdown menu set to 'Default for Standard XJTLU Template (34)'. There are two checkboxes: 'Write category to file' and 'Write context to file', both of which are checked. At the bottom, there is a blue button labeled 'Export questions to file'.

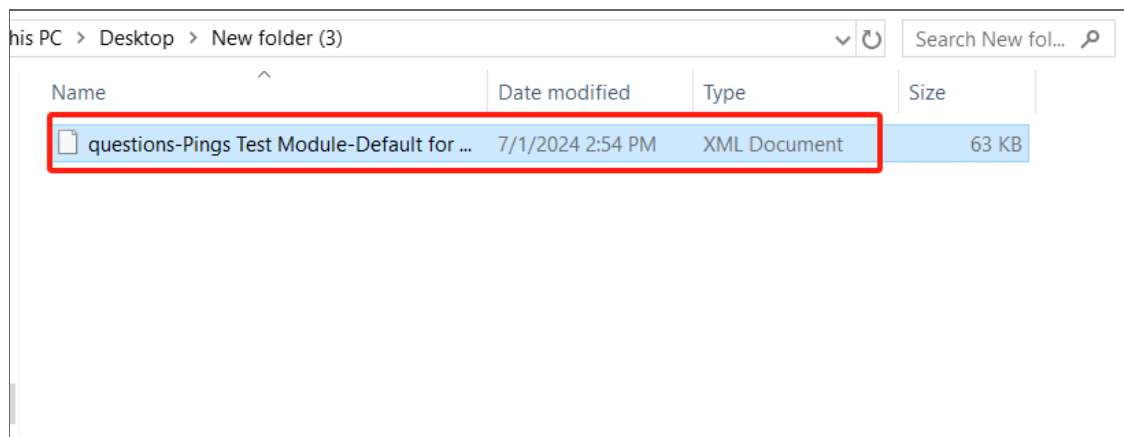
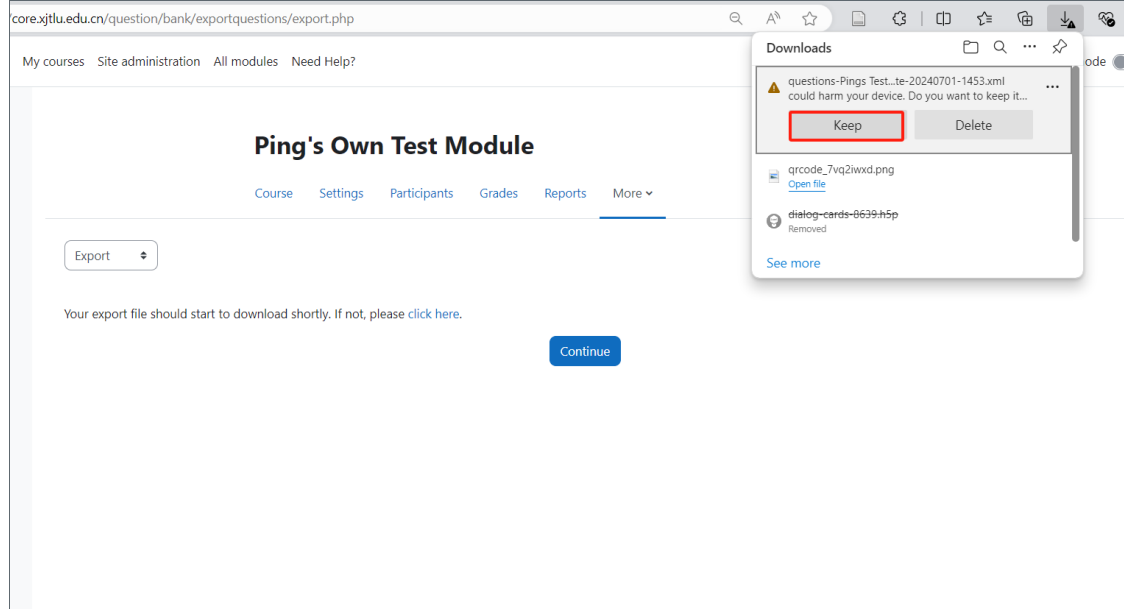
Then scroll down and click 'Export questions to file'.



This screenshot shows the same 'Export questions to file' interface as the previous one. In this view, the 'Moodle XML format' option is still selected. The 'Export category' dropdown menu is now highlighted with a blue border. The 'Write category to file' and 'Write context to file' checkboxes remain checked. The 'Export questions to file' button at the bottom is highlighted with a red rectangle, indicating it is the next step to click.

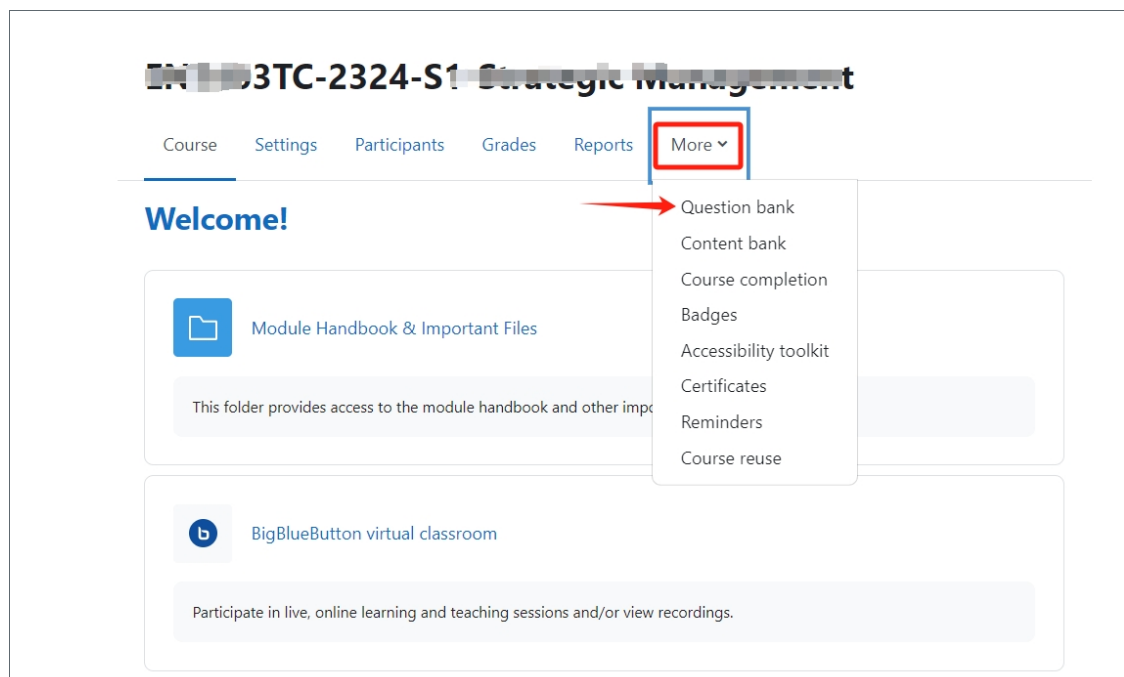
Step 4: Viewing your file on your computer

You'll now be able to see your file in the download folder.



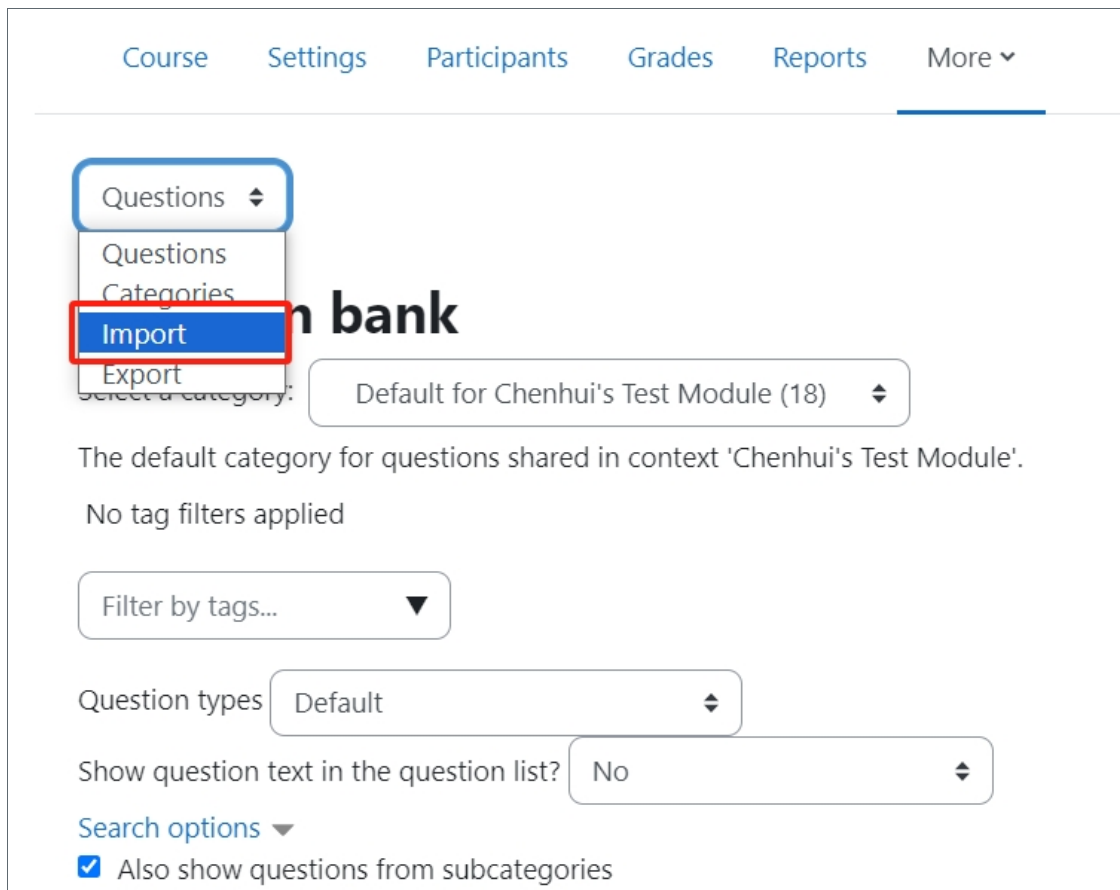
Step 5: Accessing the question bank of AY25/26 Module page

Now on your new module page, click on the "More" button which is situated on the top right hand-corner of the course navigation bar. Then click 'Question Bank' in the drop-down list.



Step 6: Importing the questions

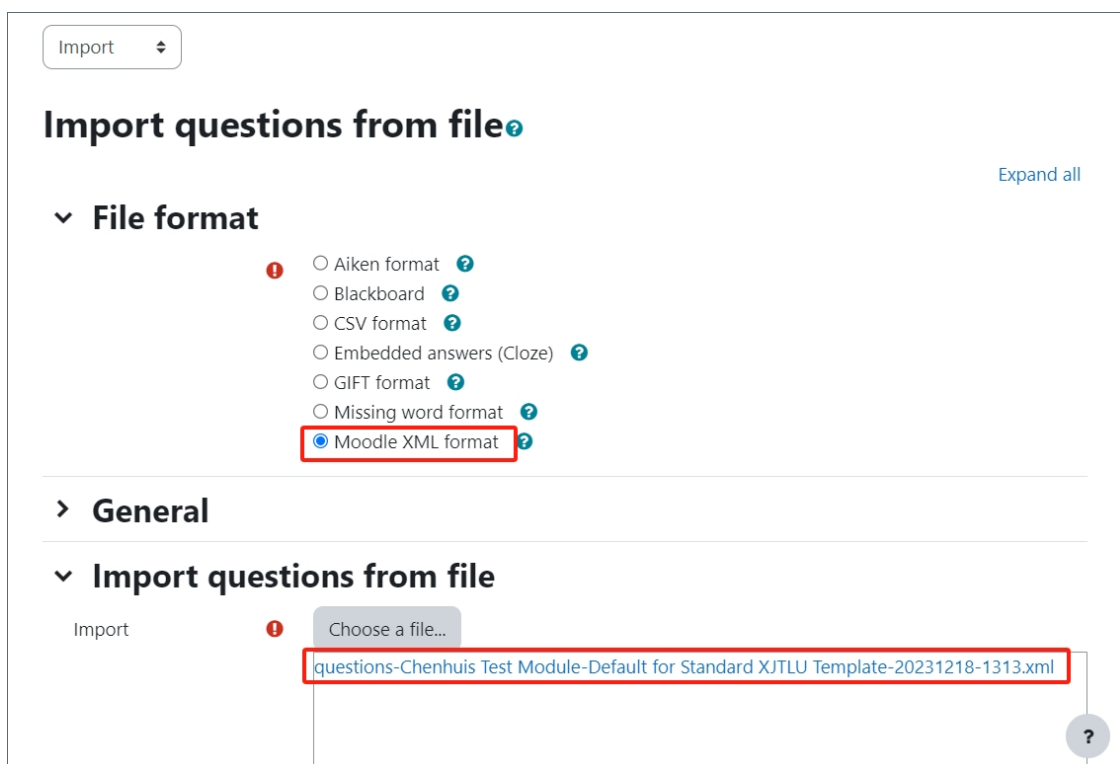
Choose "Import" in the dropdown menu.



The screenshot shows the 'Questions' page with a navigation bar at the top containing 'Course', 'Settings', 'Participants', 'Grades', 'Reports', and 'More'. A dropdown menu for 'Questions' is open, with 'Import' highlighted. Below the menu, the page title is 'Questions bank'. A dropdown for 'Select a category:' is set to 'Default for Chenhui's Test Module (18)'. Text below states: 'The default category for questions shared in context 'Chenhui's Test Module'. No tag filters applied'. There is a 'Filter by tags...' button. 'Question types' is set to 'Default'. 'Show question text in the question list?' is set to 'No'. A 'Search options' section has a checked box for 'Also show questions from subcategories'.

Step 7: Uploading to the AY25/26

Choose the correct file format, then drag and drop your file to upload it.



The screenshot shows the 'Import questions from file' page. At the top, there is an 'Import' dropdown. The main heading is 'Import questions from file'. A link 'Expand all' is on the right. Under 'File format', several options are listed with radio buttons: 'Aiken format', 'Blackboard', 'CSV format', 'Embedded answers (Cloze)', 'GIFT format', 'Missing word format', and 'Moodle XML format' (which is selected and highlighted with a red box). Below this is a 'General' section. Under 'Import questions from file', there is an 'Import' label, a 'Choose a file...' button, and a list of files. The first file, 'questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml', is highlighted with a red box. A question mark icon is in the bottom right corner.

Click Import.

▼ **Import questions from file**

Import ❗ Choose a file...

questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml

Import ?

You'll see your imported questions listed. Scroll down to the bottom of the page and click continue.

Course Settings Participants Grades Reports **More ▼**

Import ▾

Parsing questions from import file. ×

Importing 15 questions from file ×

1. Test essay question 1

2. Test essay question 2

3. Please match the translations

4. Among the following options, which one does not qualify as a legal Python identifier?

Continue

Step 8: Completing the process

You've now successfully moved questions from your previous module in AY24/25 to the new module in AY25/26.

[Course](#) [Settings](#) [Participants](#) [Grades](#) [Reports](#) [More ▾](#)

Questions ▾

Question bank

Select a category: Default for Standard XJTLU Template (15) ▾

The default category for questions shared in context 'Standard XJTLU Template'.

No tag filters applied

Filter by tags... ▾

Question types Default ▾

Show question text in the question list? No ▾

[Search options ▾](#)

☒ Also show questions from subcategories

☐ Also show old questions

Tips:

Please note if you have a lot of questions, it may take a while to process.

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/how-to-download-and-migrate-the-question-bank-from-modules-in-ay24-25-to-new-module-areas-in-ay25-26-387.html>