How to download and migrate the question bank from modules in AY24/25 to new module areas in AY25/26

📄 387 👤 Ping Zhang 📅 Thu, Jun 26, 2025 📁 Module management   👁 4666 💬 0
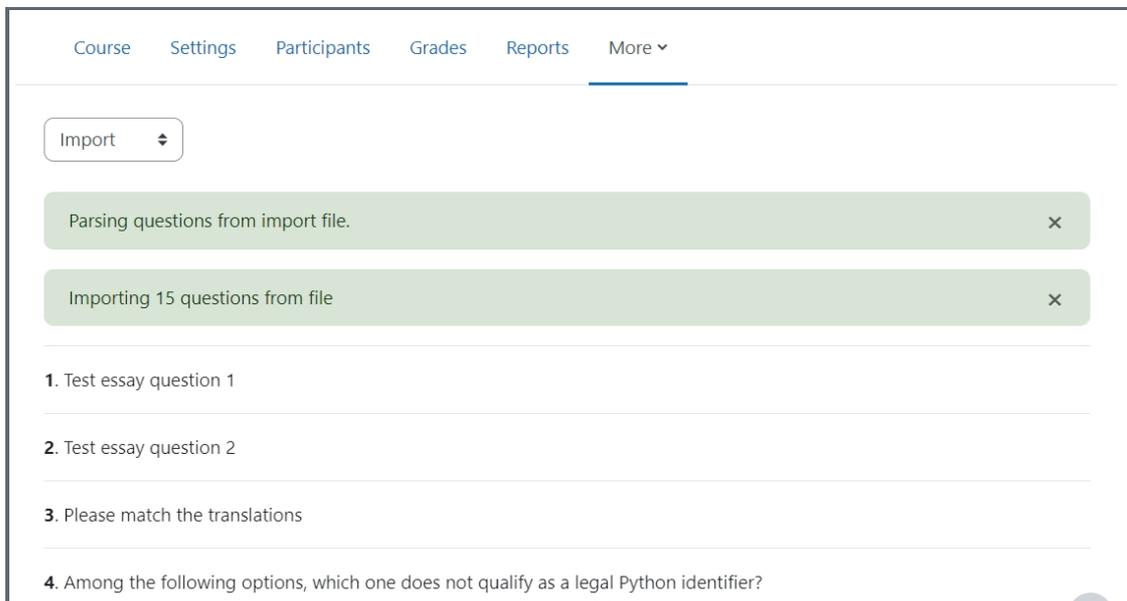
The example of imported questions in the Questions Bank

Overview:

This guide will show you how to export questions from the AY24/25 Question bank to the AY25/26 modules for use on your new module page.

What to know:

It will walk you through the steps of exporting questions from your Question bank on your previous module so that you can get started recreating these activities on your new module in AY25/26.

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> Step 1: Accessing the question bank of AY24/25 module page

Go to your previous module page in AY24/25.

You can access all of the questions on your module by clicking "More" and then clicking "Question bank".

Step 2: Exporting your questions
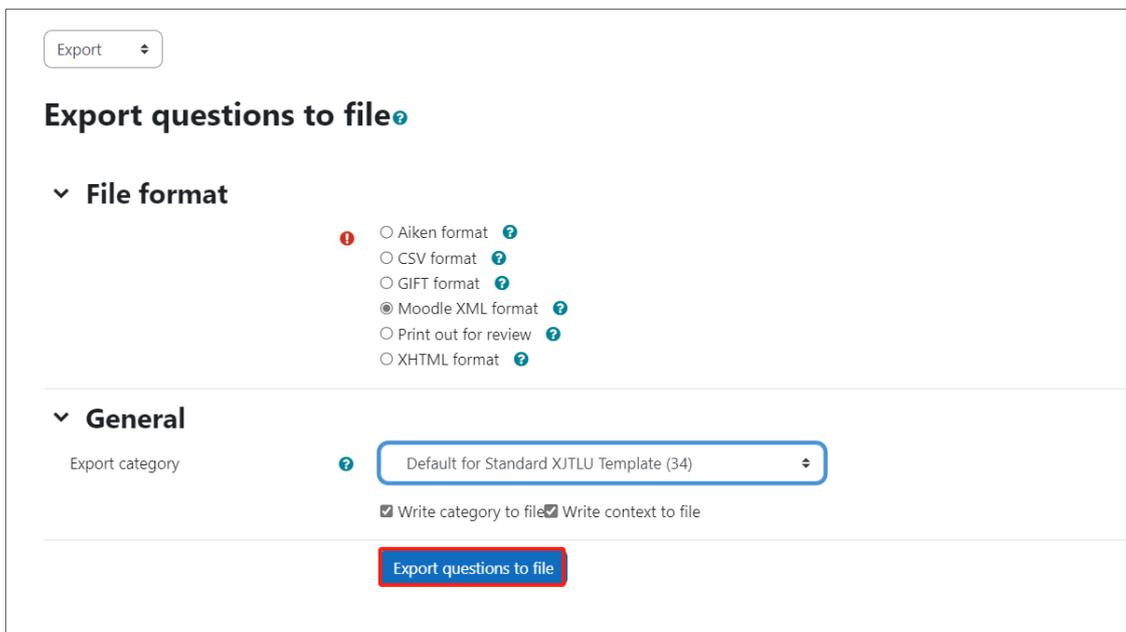
Click on 'Export' in the drop-down menu.

Step 3: Choosing a file format

Choose a file format in this case 'Moodle XML format'.
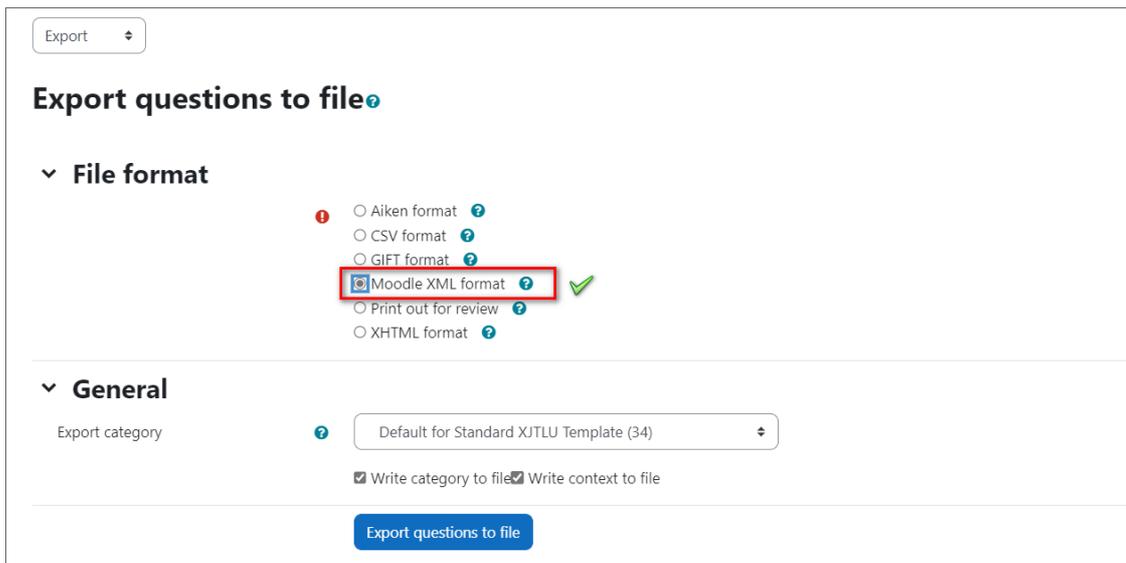
Then scroll down and click 'Export questions to file'.

Step 4: Viewing your file on your computer

You'll now be able to see your file in the download folder.
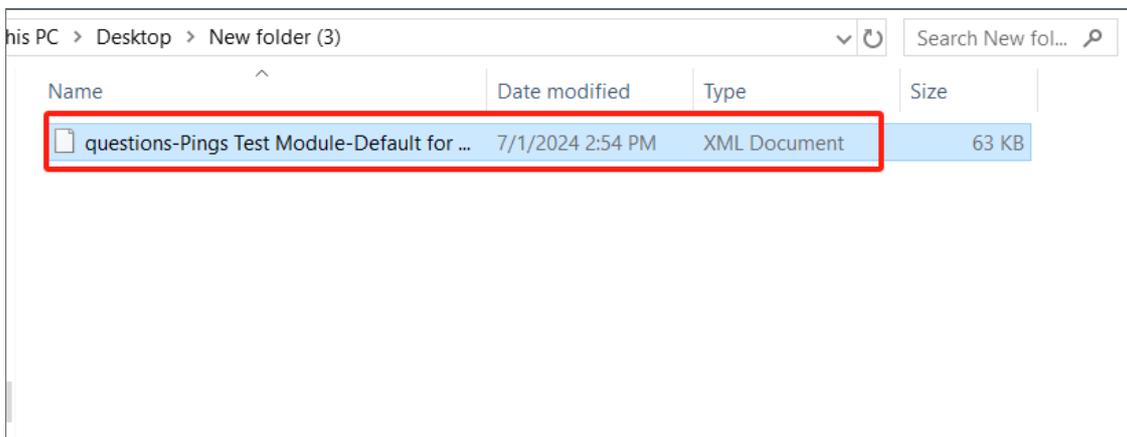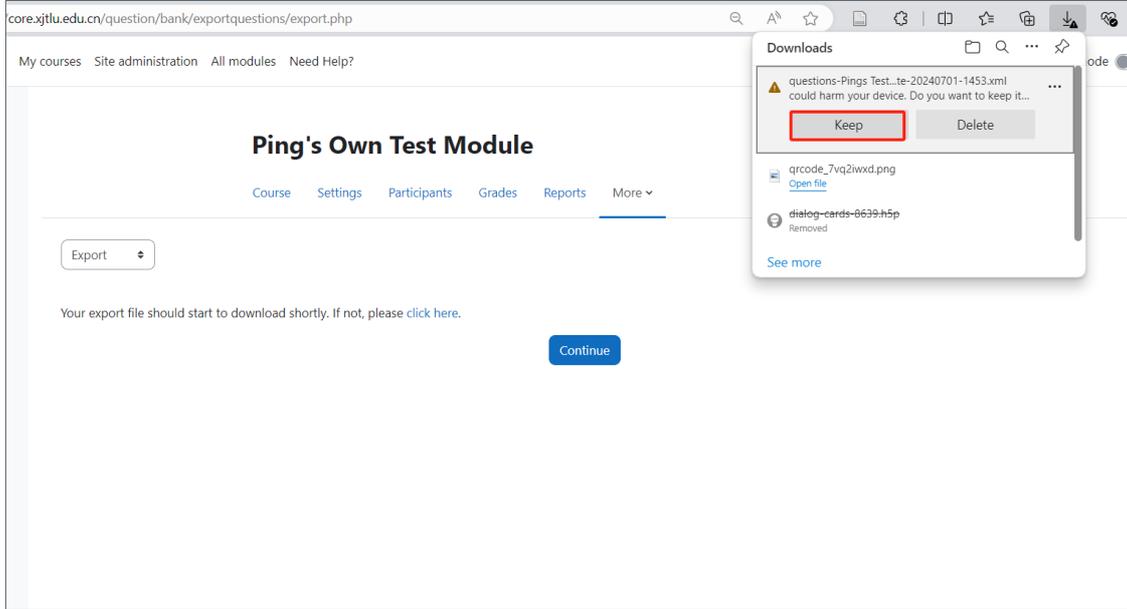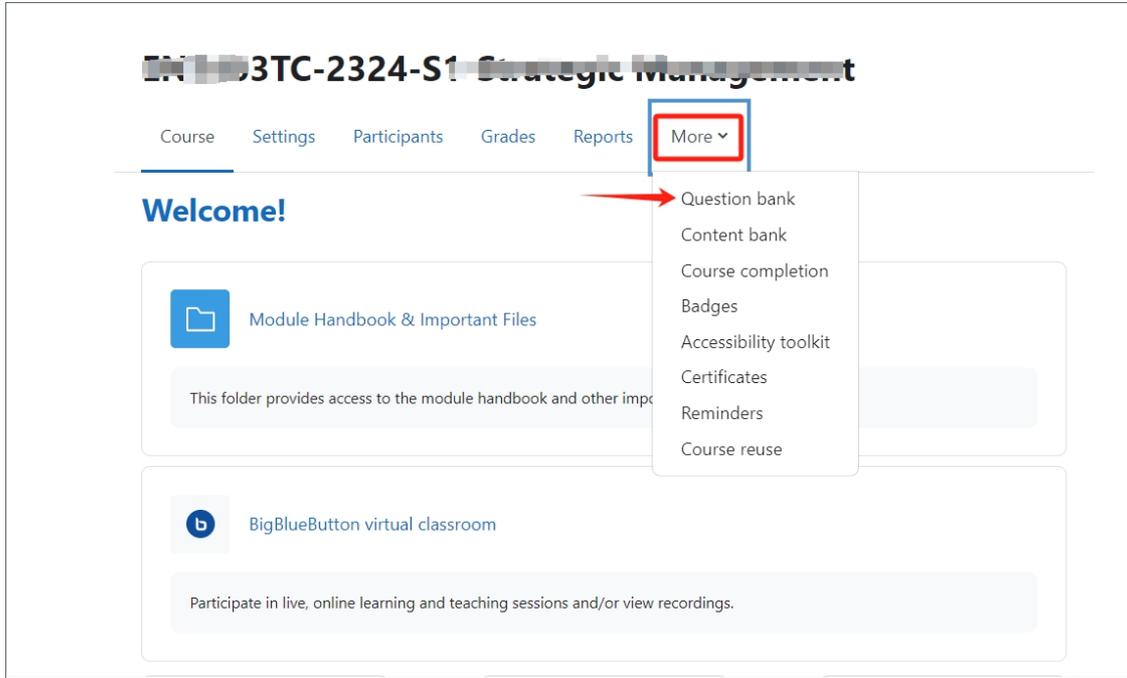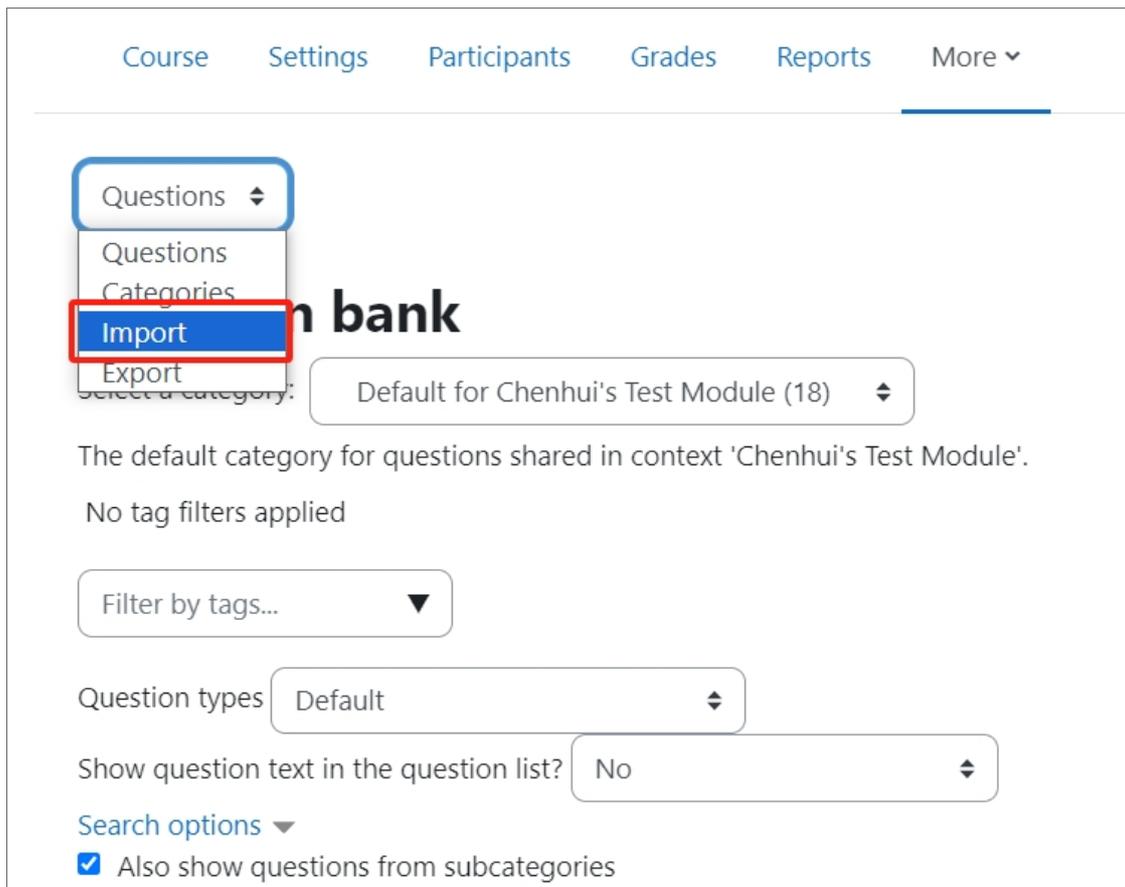
Step 5: Accessing the question bank of AY25/26 Module page

Now on your new module page, click on the "More" button which is situated on the top right hand-corner of the course navigation bar. Then click 'Question Bank' in the drop-down list.
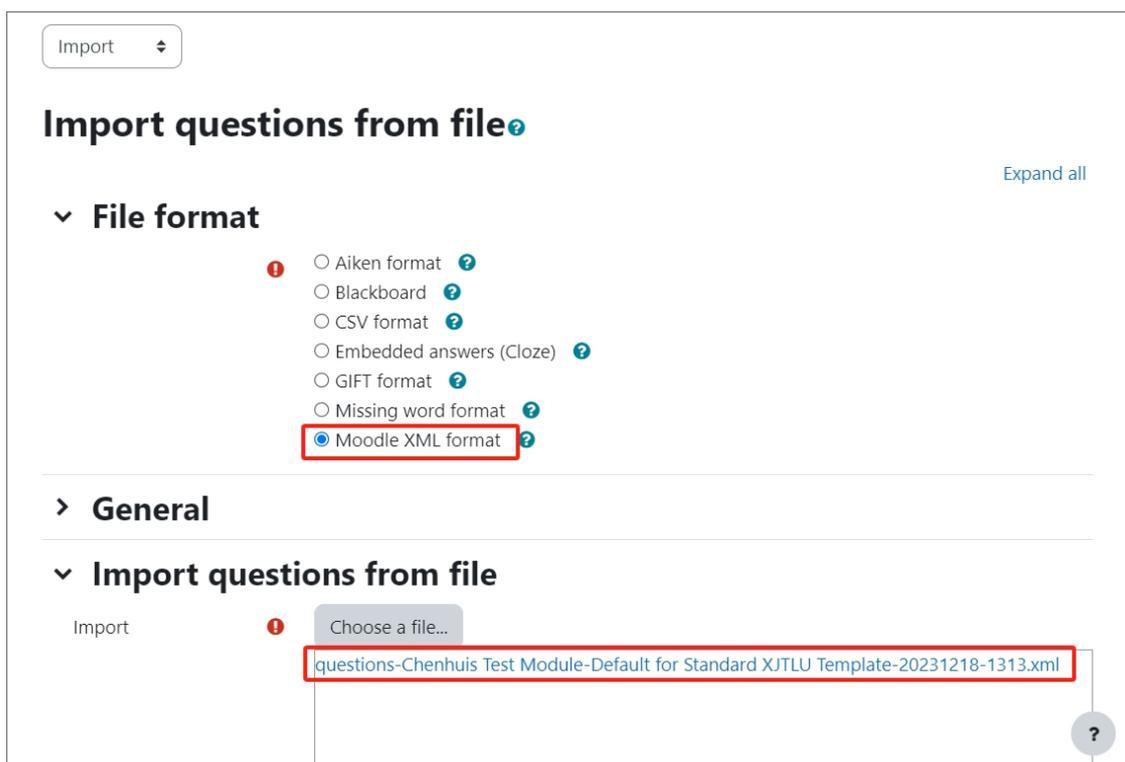
Step 6: Importing the questions

Choose "Import" in the dropdown menu.

Step 7: Uploading to the AY25/26

Choose the correct file format, then drag and drop your file to upload it.

Click Import.

Import questions from file

Import ❗ Choose a file...

questions-Chenhuis Test Module-Default for Standard XJTLU Template-20231218-1313.xml

Import

❓

You'll see your imported questions listed. Scroll down to the bottom of the page and click continue.

Course   Settings   Participants   Grades   Reports   More ⌄

Import ⇅

Parsing questions from import file.   ✕

Importing 15 questions from file   ✕

1. Test essay question 1

2. Test essay question 2

3. Please match the translations

4. Among the following options, which one does not qualify as a legal Python identifier?

Continue

Step 8: Completing the process

You've now successfully moved questions from your previous module in AY24/25 to the new module in AY25/26.

Tips:

Please note if you have a lot of questions, it may take a while to process.