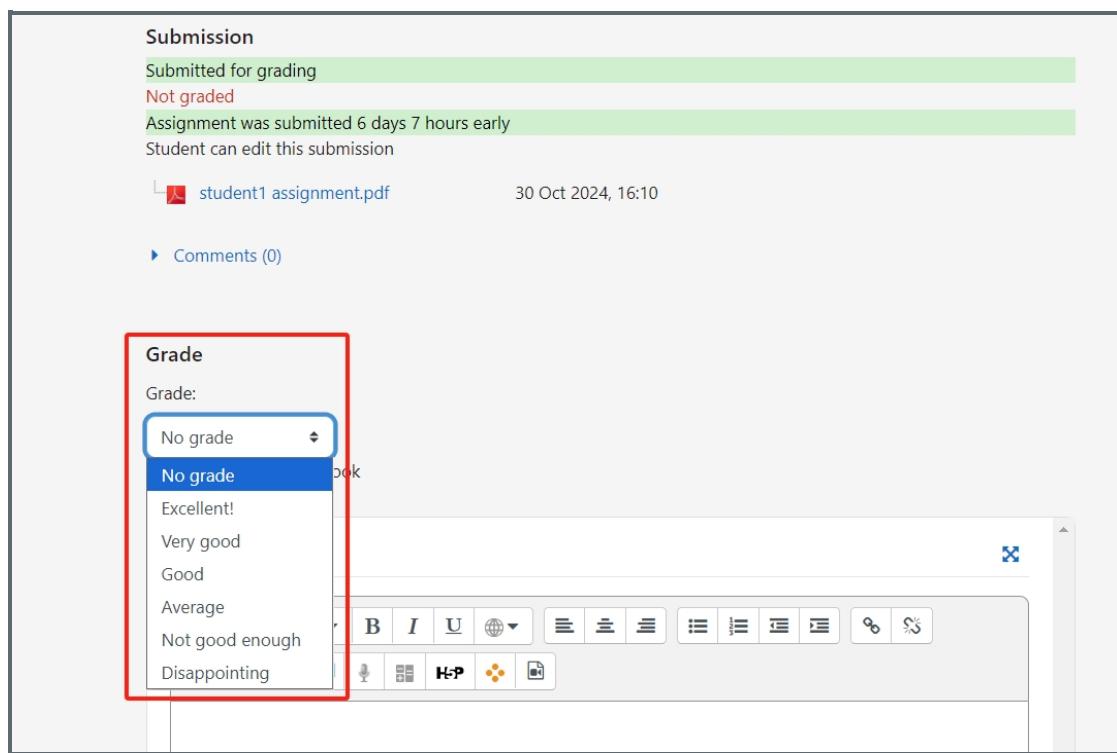


# How to customize Scale



The screenshot shows a Gradebook entry for an assignment. The submission status is "Submitted for grading" and "Not graded". The assignment was submitted 6 days 7 hours early, and the student can edit the submission. The file uploaded is "student1 assignment.pdf" and it was submitted on "30 Oct 2024, 16:10". Below the submission details, there is a "Comments (0)" link. A red box highlights the "Grade" dropdown menu. The dropdown menu shows the following options: "No grade" (selected), "Excellent!", "Very good", "Good", "Average", "Not good enough", and "Disappointing". To the right of the dropdown is a rich text editor toolbar with various formatting icons.

An example of a customized Scale

## Overview:

This guide will show you how to customize your Scale.

## What to know:

Scales provide a means to assess or rate student submissions and monitor activity completion. Instructors can design custom scales unique to their own courses. These scales can be applied in various activities, including forums and assignments, to evaluate and grade student participation and performance.

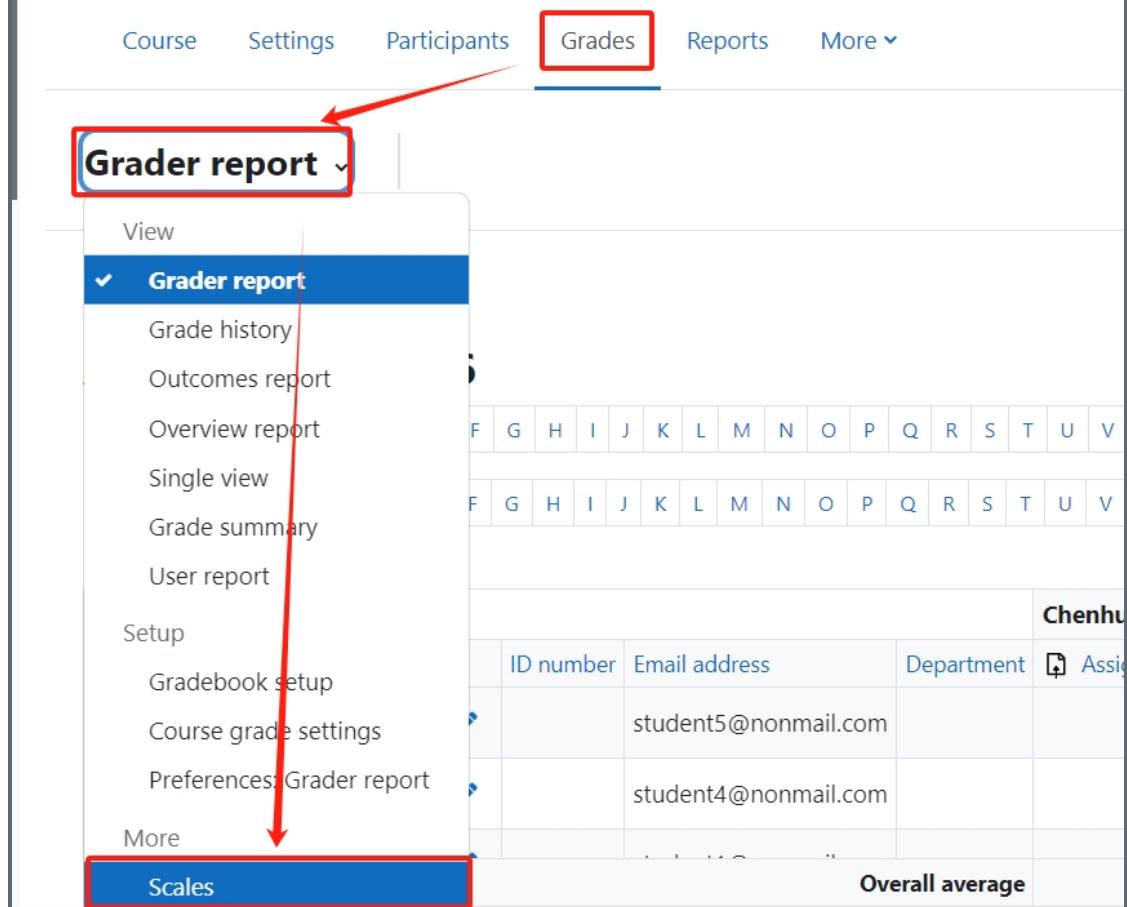
## Table of Contents

- [Step 1: Open Scales in the Gradebook](#)
- [Step 2: Define Scales](#)
- [Step 3: Choose Scale in the settings of gradable activities](#)
- [Step 4: \[Optional\] Set Grade to pass](#)
- [Step 5: Save](#)

### Step 1: Open Scales in the Gradebook

1. Open Grades tab on the course-level menu
2. Open Grader report dropdown list
3. Choose Scales

# Chenhui's Test Module: View: Grader report



Course Settings Participants Grades Reports More ▾

**Grader report**

View

- Grade history
- Outcomes report
- Overview report
- Single view
- Grade summary
- User report

Setup

- Gradebook setup
- Course grade settings
- Preferences: Grader report

More

**Scales**

| F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V |

| ID number | Email address        | Department | Assistant |
|-----------|----------------------|------------|-----------|
|           | student5@nonmail.com |            |           |
|           | student4@nonmail.com |            |           |

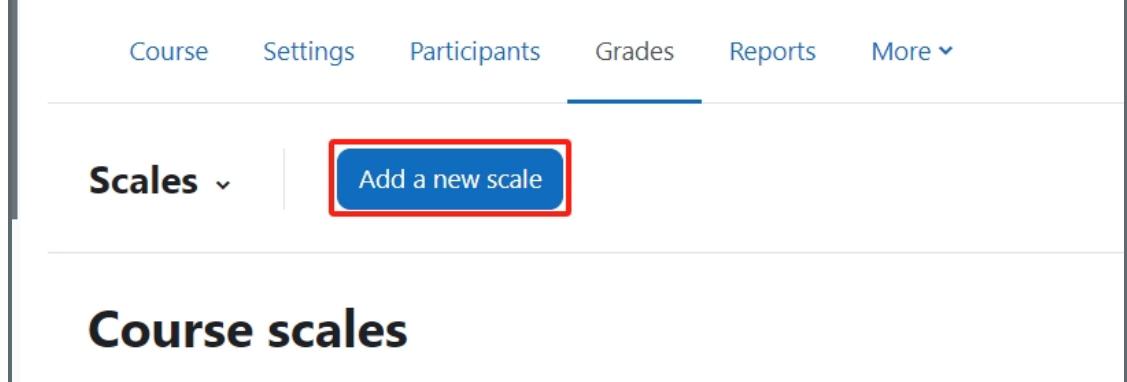
Overall average

## Step 2: Define Scales

1. Click Add a new scale
2. Input Name, Scale
3. Save changes

The scale values from low point to high. Please be careful with the sequence of the scale items.

# Chenhui's Test Module: Scales: View



Course Settings Participants Grades Reports More ▾

**Scales** ▾ **Add a new scale**

## Course scales

## Add a scale

### ▼ Scale

Name

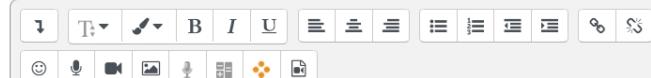
Disappointing, Not good enough, Average, Good, \

Standard scale [?](#)

Scale

Disappointing, Not good enough, Average, Good, Very good, Excellent!

Description



Words:0

[Save changes](#)

[Cancel](#)

### Step 3: Choose Scale in the settings of gradable activities

1. In the settings of gradable activity, choose the grade type to Scale.
2. Choose the scale you've created.

### ▼ Grade

Grade

Type [?](#) Scale [▼](#)

Scale

Default competence scale [▼](#)

Default competence scale

Fail / Pass

Like

Grading method [?](#)

S Likert (0-10)

U Likert (0-5)

Grade category [?](#)

U Likert (0-5)

Grade to pass [?](#)

Separate and Connected ways of knowing

Anonymous submissions [?](#)

Stars

Disappointing, Not good enough, Average, Good, Very good, Excellent! Scale [▼](#)

### Step 4: [Optional] Set Grade to pass

According to the course aggregation method, set the Grade to Pass value.

In this example, if the course aggregation method is Natural. With Grade to Pass=3, "Average, Good, Very good, Excellent!" will be counted as pass.

| How Learning Mall Core Calculates Scales |  |            |            |         |            |            |
|--|--|------------|------------|---------|------------|------------|
| Sample Scales                            | Disappointing, Not good enough, Average, Good, Very good, Excellent! |            |            |         |            |            |
| What YOU see when grading                | Disappointing, Not good enough, Average, Good, Very good, Excellent! |            |            |         |            |            |
| What LM Core sees and calculates         | Weighted Mean of Grades, Simple Weighted Mean of Grades              | 0 (0%)     | 1 (20%)    | 2 (40%) | 3 (60%)    | 4 (80%)    |
|  | Natural  | 1 (16.67%) | 2 (33.33%) | 3 (50%) | 4 (66.67%) | 5 (83.33%) |
|  |  | 6 (100%)   |            |         |            |            |

## ▼ Grade

Grade

Type Scale

Scale

Disappointing, Not good enough, Average, Good, Very good, Excellent! Scale

Grading method Simple direct grading

Grade category Uncategorised

Grade to pass 3

Anonymous submissions No

### Check the aggregation method in gradebook

1. Turn on Edit mode
2. Click the gear icon under the main category
3. Check the aggregation method. The default method is Natural. You can switch to other aggregation methods.

courses Site administration All modules Need Help? Edit mode

Chenhui's Test Module: View: Grader report

Course Settings Participants Grades Reports More

Grader report

**Grader report**

**All participants: 6/6**

First name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Last name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Chenhui's Test Module

First name / Last name ID number Email address Department Assignment for Ranged Ru... Controls

SF Student Five student5@nonmail.com

# Chenhui's Test Module: Setup: Edit category

Course Settings Participants Grades Reports More ▾

## Edit category

[Collapse all](#)

### Grade category

Category name

Aggregation ?

[Show more...](#)

## Step 5: Save

Save the settings.

[Save and return to course](#) [Save changes](#) [Cancel](#)

Reference:

<https://docs.moodle.org/405/en/Scales>

<https://portal.cca.edu/teaching/teaching-lab/teaching-resources/teaching-and-learning-technologies/moodle/grading-tracking/using-scales-when-grading-faculty/>

Online URL: <https://knowledgebase.xjtu.edu.cn/article/how-to-customize-scale-398.html>