## Delete the guest student/self-enrollment students in a module

🖹 41 🔍 Yezi Yang 🛗 Fri, Jan 12, 2024 🖿 Role management

Overview:

This guide will show you how to delete the guest student/self-enrollment students in a module.

What to know:

One risk to share the key with student is there would be many unconfirmed self enrollments if the key was shared among students. Though the guest students won't influence the data in this module since they can only view the materials, some teachers may don't want to share the module with too many students from other departments or grades.

One way to stop more enrollments is to change the enrollment key. Once the key is changed, the old key is not usable. Please see the last step of the article for detailed process.

## Table of Contents

Step 1: Click 'Participants' tabStep 2: Find the student that need to be deletedStep 3: Delete the student from the module

Step 1: Click 'Participants' tab

Click the 'Participants' tab on the navigation bar.

Chenhui's Test Module									
Course Settings Participants Grades Reports More ~									
∽ General	Collapse all								
Announcements									
Keep up-to-date with important module news and announcements.									

Step 2: Find the student that need to be deleted

Click the first letters of student first name and surname in 'First name' and 'Surname' filter, to filter a particular student.



## Step 3: Delete the student from the module

Click the trash icon of the student to delete him/her from the module.

<b>F</b> 1									1	Reset table preferences
First name	ie 🔤	A B C	DEE	GHIIK	L M		RSTI	v w x v z		
			0 .				K J I J	V W A 1 2		
Last name	e						_			
	All	A B C	D E F	G H I J K	LM	N O P Q	R S T U	V W X Y Z		
First	t name									
/ La	ist name		10	Free all and design		Desertes	Deles	Crowne	1	Chatria
			ID number	Email address		Departme	t Roles	Groups	Last access to course	Status
U -			-	-			_	-	-	
🗆 ss	Sandbox	Student 1		sdstudent1@inv	alid.noemail		Student 🖋	No groups 🖋	7 days 2 hours	Active 🛈 🌣 💼

Online URL: https://knowledgebase.xjtlu.edu.cn/article/delete-the-guest-student-self-enrollment-students-in-a-module-41.html