Importing questions through CSV format

421 Chenhui Li Tue, Nov 3, 2026 Question Bank 5550 0

	A	B	C	D	E	F	G	H
1	questionname	questiontext	A	B	C	D	Answer 1	Answer 2
2	Question1	The dmesg command	Shows user login logoff attempts	Shows the syslog file for info messages	kernel log messages	Shows the daemon log messages	C	
3	Question2	Which command is used to set terminal IO characteristic?	tty	ctty	ptty	stty	D	
4								

An example of a CSV Format importing file

Overview:

This guide will show you how to import multiple-choice questions through a CSV-format importing file.

What to know:

Through this guide, you will learn how to import and export multiple-choice (4 choices) questions with one or two answers from a CSV(Comma-Separated Value) file into the question bank. Note: Multiple-choice questions are currently the only type supported.

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Step 1: Write the questions

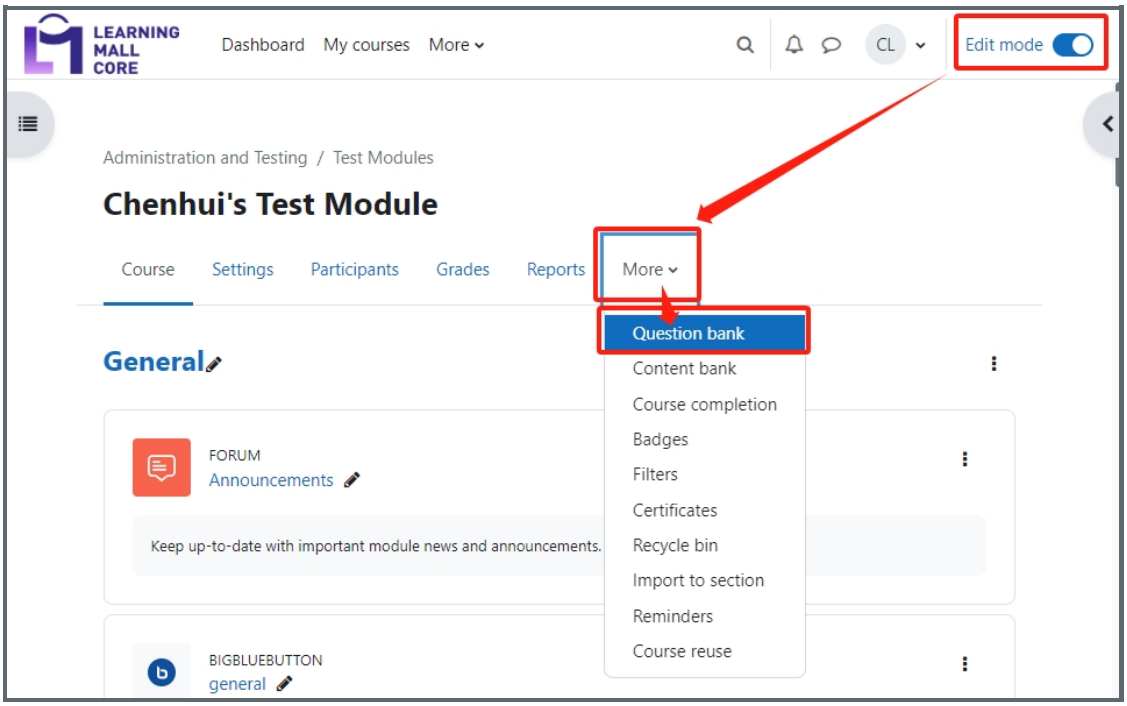
1. Download the attached Excel worksheet template
2. Input questions and answers information
3. Save the file

Please retain all column names from columns A to H. Even if there is no "Answer 2," do not delete this column name, as it may result in an import failure.
If the questions and answers are in Chinese, please save the file in CSV UTF-8 format.

	A	B	C	D	E	F	G	H
1	questionname	questiontext	A	B	C	D	Answer 1	Answer 2
2	Question1	The dmesg command	Shows user login logoff attempts	Shows the syslog file for info messages	kernel log messages	Shows the daemon log messages	C	
3	Question2	Which command is used to set terminal IO characteristic?	tty	ctty	ptty	stty	D	
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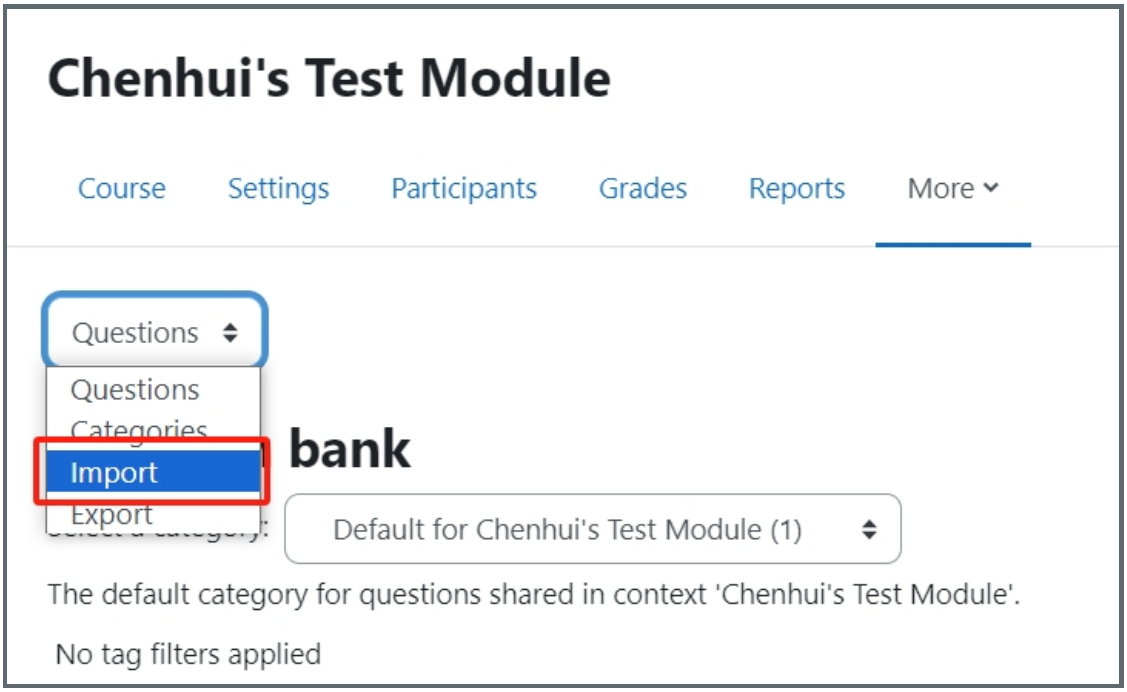
Step 3: Click the 'Editing' icon

Enable the 'Edit mode' icon on the top right of the module page. Then choose 'more' > 'Question bank'.



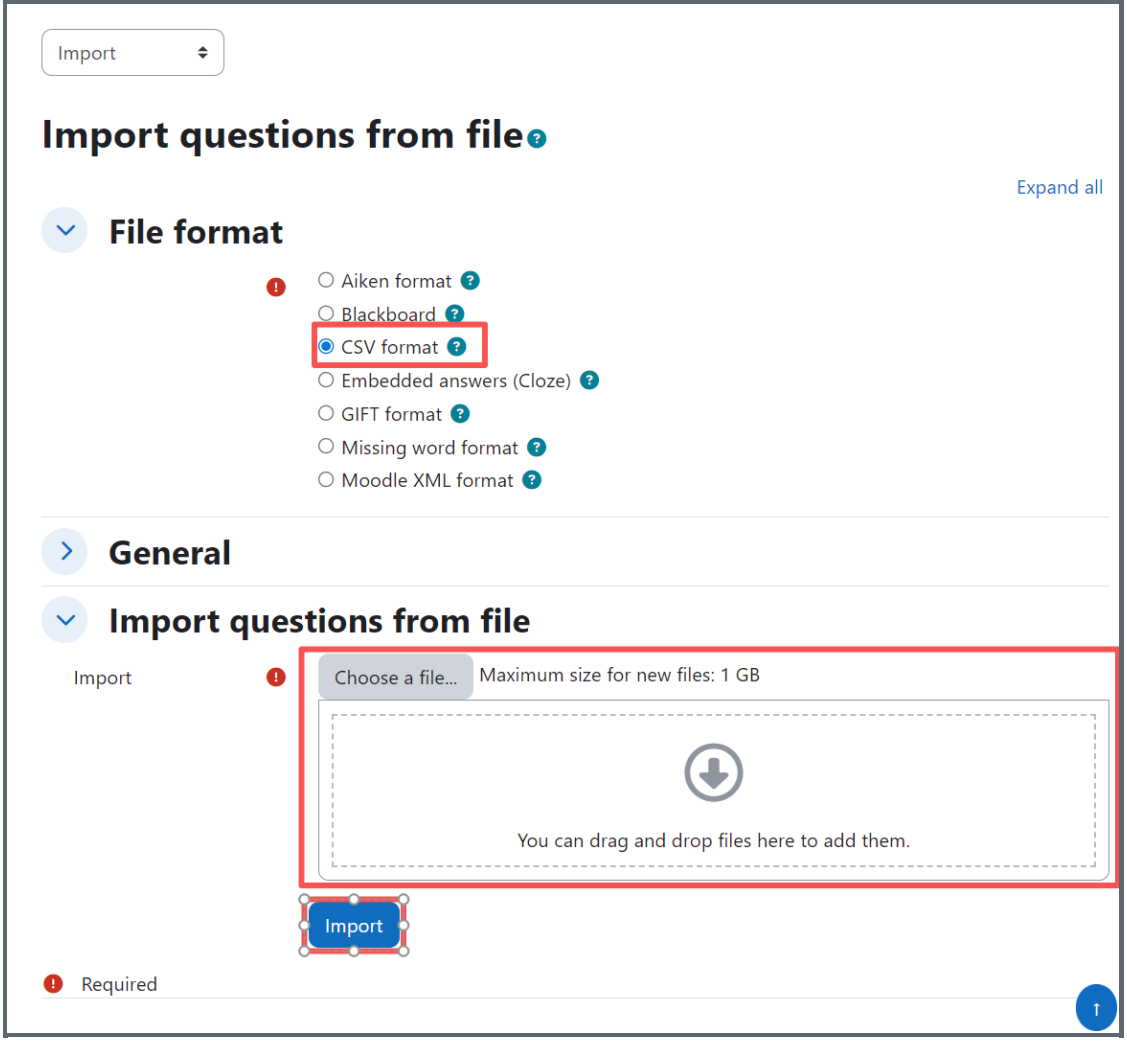
Step 4: The 'Question bank' area

1. Click the 'Import' link.



Step 3: Import the file into the Question Bank

For the first step of importing a file, choose the file format 'CSV format', and then follow the screenshot below to finish the rest of the steps.



Additional resource:

Here is the official documentation about importing questions by CSV format:https://moodle.org/plugins/qformat_csv

Online URL: https://knowledgebase.xjtlu.edu.cn/article/importing-questions-through-csv-format-421.html