

# Assignment settings

## Overview:

This guide details various settings associated with the Assignment activity.

## What to know:

The Assignment activity is designed to enable a teacher to communicate tasks, collect work and provide grades and feedback.

Please be noted that by default, your grades and feedback in the assignment will be released to your students immediately after you save the information. If you don't want to release the grades and feedback immediately, please check the user guide about [How to hide grades](#) , [How to use the marking workflow](#) or [How to hide grader identity](#) .

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## A name for your activity

Now you come to the assignment creation page. Please complete 'assignment name'.

▼

General

Assignment name

## Assignment Date and Time settings

Availability Setting: The 'Availability' category is settings of assignment date and time.

▼

Availability

Allow submissions from

?

31

May

2023

00

00

Enable

Due date

?

7

June

2023

00

00

Enable

Cut-off date

?

31

May

2023

11

24

Enable

Remind me to grade by

?

14

June

2023

00

00

Enable

Always show description

?

Option 1: You can define the submission start time and deadline of your assignment. Please click 'Enable'. Then you can choose the date and start time in which ('to allow submissions from') and the deadline (due date) of the

assignment by clicking the date and time drop-down menus.

Allow submissions from	?	31	May	2023	00	00	📅	<input checked="" type="checkbox"/> Enable
Due date	?	7	June	2023	00	00	📅	<input checked="" type="checkbox"/> Enable

Option 2: the next options are the 'Cut-off date' and the 'Remind me to grade by'. Firstly after the 'cut-off date', students cannot upload any more files to the assignment dropbox, while they can still upload files as late submissions after 'due date'. The way to set up a cut-off date is same procedure as the previous options, set up start and end times as described above in the previous section. (Click 'Enable'. Then you can choose the date and time of 'cutoff date' of the assignment by clicking the drop down menu of date and time).

Cut-off date	?	31	May	2023	11	24	📅	<input checked="" type="checkbox"/> Enable
Remind me to grade by	?	14	June	2023	00	00	📅	<input checked="" type="checkbox"/> Enable

## Assignment Submission Type, and Size settings

Submission type and size settings: This section will provide you with details about assignment submission type, and size settings.

Assignment activity allows students to submit files, e-portfolio pages from Mahara/Connect system (More information ), and videos/audios.

▼

**Submission types**

Submission types

☐ Mahara portfolio ? ☒ File submissions ? ☐ Video Assignment ? ☐ Online text ?

Site

Home - Connect @ XJTLU

Lock submitted pages

Yes, but unlock after grading

Maximum number of uploaded files

10

Maximum submission size

100 MB

Accepted file types

Choose

No selection

Option 1: The number of uploaded files and maximum file size can be defined here. However, the default setting here can satisfy most the situations. If your assignment submission is bigger than 100MB, please contact us for help.

Maximum number of uploaded files	?	10
Maximum submission size	?	100 MB

## Group submission settings

Assignment activity supports group submissions. It means only one group member need to submit the work and then all the group members can see the submitted work and are able to re-upload the work. Once the work is re-uploaded, all members can view the new work at the same time. Teachers' marks and feedbacks of the work are also visible to all group members.

In 'Group submission settings' section, please enable 'Yes' in 'Student submit in groups' and choose a grouping in 'Grouping for student groups'.

▼

**Group submission settings**

Students submit in groups

?

Yes ▾

Require group to make submission

?

No ▾

Require all group members submit

?

No ▾

Grouping for student groups

?

None ▾

None

Grouping1

➤

**Notifications**

### Assignment Turnitin settings

Turnitin is an academic plagiarism checker. It checks submission plagiarism with online resources and student submissions. It is intergrated with 'The Learning Mall Core Platform' which means that when assignments are submitted, Turnitin checks the submissions automatically. The only thing you need to do is turn it on.

If you want to use Turnitin to check submission plagiarism, you need to turn it on before students submit work.

Turnitin plagiarism plugin settings

QM Launch Quickmark Manager

Enable Turnitin
Yes

Display Similarity Reports to Students
Yes

When should the file be submitted to Turnitin?
Submit file when first uploaded

This setting is locked at the site level

Allow submission of any file type?
No

Store Student Papers
Institutional Repository (Where Applicable)

Note: If you do not select "Yes" for at least one of the "Check against..." options below then a Similarity report will NOT be generated.

Check against stored student papers
Yes

Option 1: In the assignment setting page. Please click 'Turnitin plagiarism plugin settings'.

Option 2: Then, for the first option 'Enable Turnitin', change the choice to 'Yes'. And click 'save and return to module' at the bottom of the page to save your settings. Now Turnitin is turned on

## Assignment Grade settings

The grade settings allow you to implement the criteria and manner in which you want to grade your students

Grade

Type
Point

Maximum grade
100

Grading method
Simple direct grading

Grade category
Uncategorised

Grade to pass

Anonymous submissions
No

Hide grader identity from students
No

Use marking workflow
No

Option 1: The 'grade' defines the full mark of the assignment. It is 100 by default. You can click the number in 'Grade' and choose a full mark you want or even 'no grade'.

Grade

?

Type

Point

Maximum grade

100

Grading method

?

Simple direct grading

Grade category

?

Uncategorised

Grade to pass

?

Anonymous submissions

?

No

Hide grader identity from students

?

No

Use marking workflow

?

No

Option 2: You edit the maximum grade by simply clicking within the box and changing the value

Grade

?

Type

Point

Maximum grade

100

Option 3: For example if you wanted to change the maximum grade to 50

Grade

?

Type

Point

Maximum grade

50

Save the settings

The grade setting allow you to implement the criteria and manner in which you want to grade your students

Save and return to course

Save and display

Cancel

#### Additional Resources:

1. Now that you have finished getting yourself acquainted with Assignment settings please view these other related articles related to Assignment activity.
2. Here is the official documentation with full information about Assignment activity: [https://docs.moodle.org/310/en/Using\\_Assignment](https://docs.moodle.org/310/en/Using_Assignment)



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Online URL: <https://knowledgebase.xjtlu.edu.cn/article/assignment-settings-43.html>