

Quiz - Response report

<input type="checkbox"/>	First name / Last name	ID number	Email address	Department	State	Grade/100.00	Response 1	Response 2	Response 3
<input type="checkbox"/>	SS Sandbox Student 2 Review attempt		sdstudent2@invalid.noemail		Finished	100.00	✓ Xuzhou ; Suzhou; Nanjing	✓ beijing	✓ True
<input type="checkbox"/>	SS Sandbox Student 3 Review attempt		sdstudent3@invalid.noemail		Finished	45.00	☑ Xuzhou	✓ beijing	✗ False

An example of the response report

Overview:

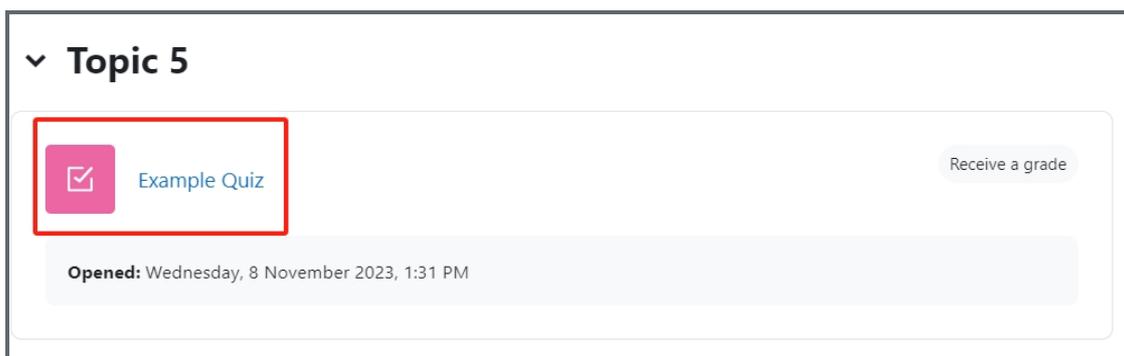
This guide will show you how to locate, filter, and download response reports within the Quiz activity.

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Step 1: Access the Quiz activity

In your module area/course, click the link of the Quiz activity.



Step 2: Locate the "Responses" link

1. Click the "Results" tab on the menu
2. Click the "Responses" in the dropdown list

Example Quiz

Quiz Settings Questions **Results** Question bank More ▾

Grades
Grades
Responses
Statistics
STACK response analysis
Marks per section
Manual grading
Manual grading by student
Download essay submissions
Archive
Quiz exporting

Attempts: 3

in the report

enrolled users who have attempted the quiz ▾

In progress Overdue Finished Never submitted

that have been regraded / are marked as needing regrading

Show only attempts

Display options

Page size

Step 3: The response report

You will see the response report like the example below:

You will be able to see how the student did in the whole attempt or in different questions by clicking on the links in blue.

<input type="checkbox"/>	First name / Last name	ID number	Email address	Department	State	Grade/100.00	Response 1	Response 2	Response 3
<input type="checkbox"/>	SS Sandbox Student 2 Review attempt		sdstudent2@invalid.noemail		Finished	100.00	✓ Xuzhou ; Suzhou; Nanjing	✓ beijing	✓ True
<input type="checkbox"/>	SS Sandbox Student 3 Review attempt		sdstudent3@invalid.noemail		Finished	45.00	✓ Xuzhou	✓ beijing	✗ False

Step 4: Filter the report

You can choose what to include in the report and the display options by changing the settings, and then click "show report".

What to include in the report

Attempts from ▾

Attempts that are In progress Overdue Finished Never submitted

Display options

Page size

Show the question text response right answer

Show report

Only one attempt per user allowed on this quiz.

You can locate a particular student's response by selecting the initial letter or his/her First name and/or Surname.

First name	All	A B C D E F G H I J K L M	N O P Q R S T U V W X Y Z
Last name	All	A B C D E F G H I J K L M	N O P Q R S T U V W X Y Z

Step 5: Download the report

You can download the report in different formats by selecting the formats and click "Download"/

The screenshot shows a user interface for downloading a report. A dropdown menu is open, showing several file format options: Comma separated values (.csv), Microsoft Excel (.xlsx), HTML table, Javascript Object Notation (.json), OpenDocument (.ods), and Portable Document Format (.pdf). The 'Download' button is highlighted with a red box. The background shows a table with columns for 'First name / Last name', 'Address', and 'Depa'.

Other guides you may also interested:

1. [Manual grading by student](#)
2. [Manual grading](#)
3. [How to change the max grade of a quiz/How to change the mark for each questions](#)

Online URL: <https://knowledgebase.xjtlu.edu.cn/article/quiz-response-report-63.html>