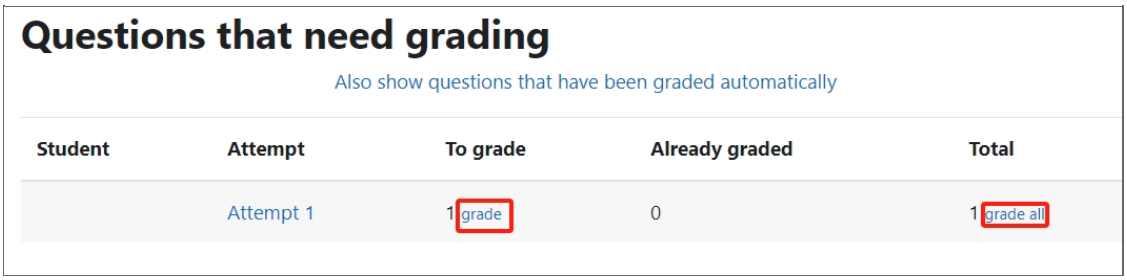
Quiz - Manual grading by student

64 Knowledge Base Administrator Tue, Dec 19, 2023 Grades and reports 5327 0



An example of the "Manual grading by student" function

Overview:

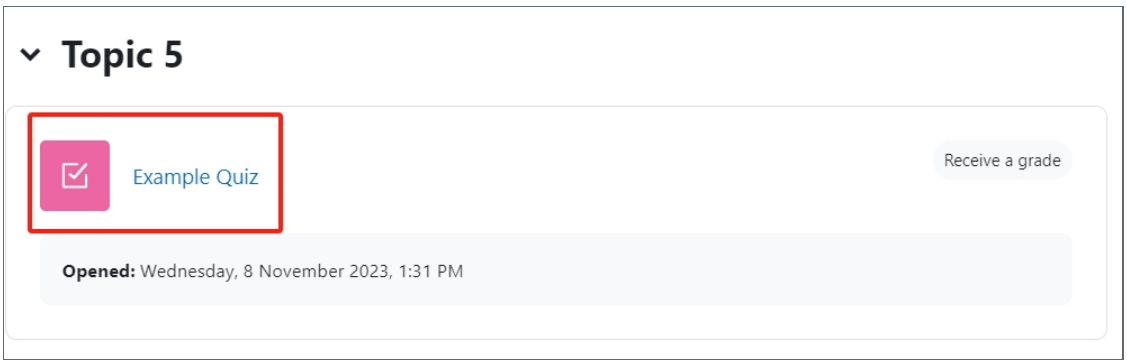
This guide will show you how to manually grade essay submissions by student within the Quiz activity and directly type comments and marks.

Table of Contents

Step 1: Access the Quiz activity
Step 2: Locate "Manual grading by student"
Step 3: Choose a group and click to show all questions (if needed)
Step 4: Click the blue links to go to the grading interface
Step 5: Put in your comments and marks

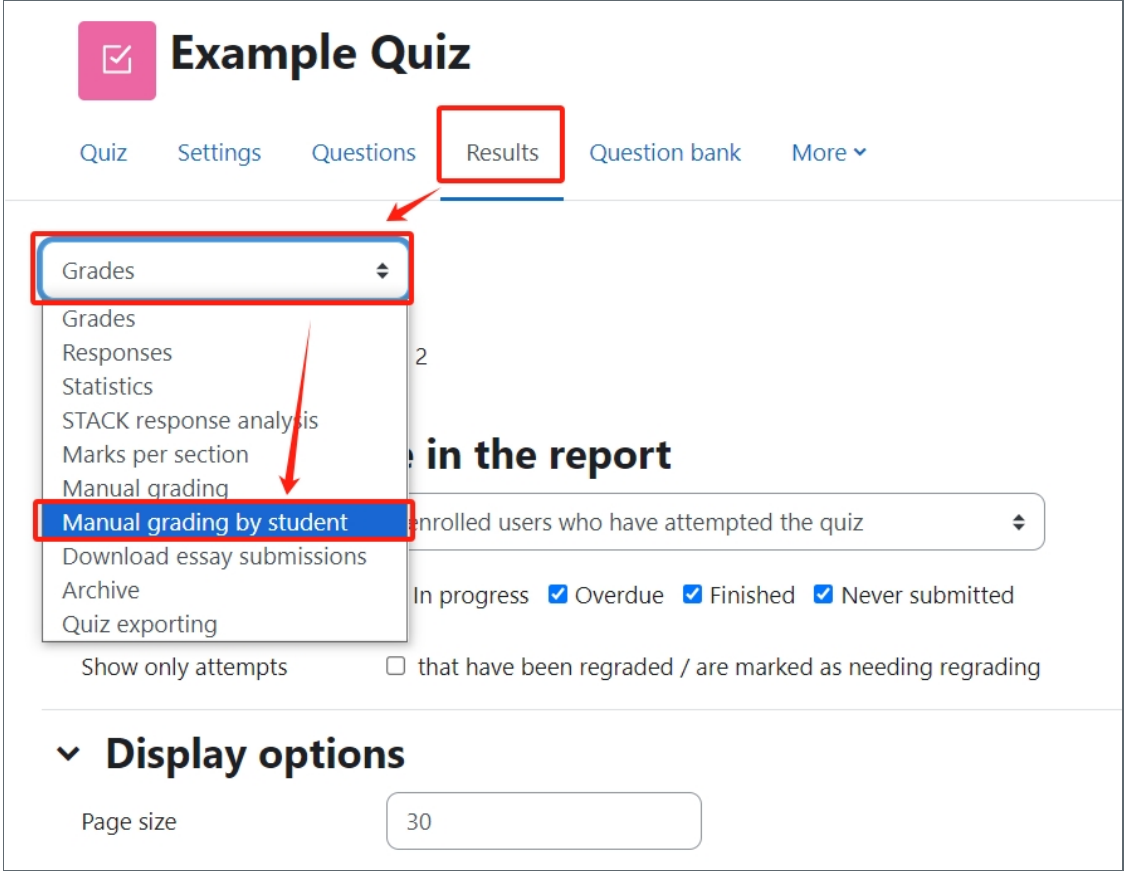
Step 1: Access the Quiz activity

In your module area/course, click the link of the Quiz activity.



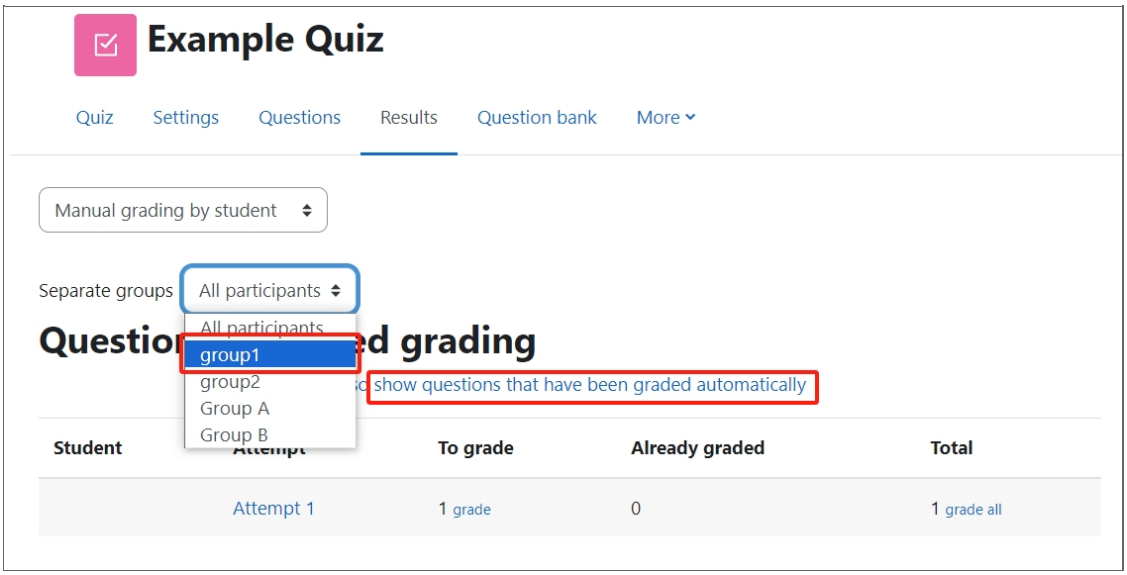
Step 2: Locate "Manual grading by student"

1. Click the “Results” tab on the course-level menu
2. Click the ’Manual grading by student’ in the dropdown menu

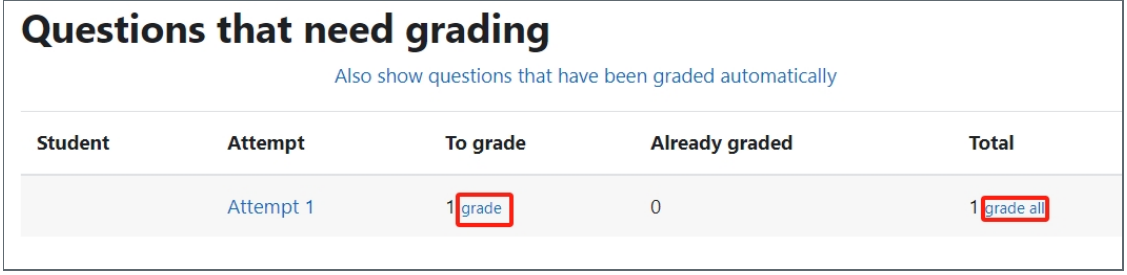


Step 3: Choose a group and click to show all questions (if needed)

1. Choose the group that you intend to grade (if you pre-set the Group mode as "Separate groups ")
2. Click to show those auto-graded questions to override some comments.

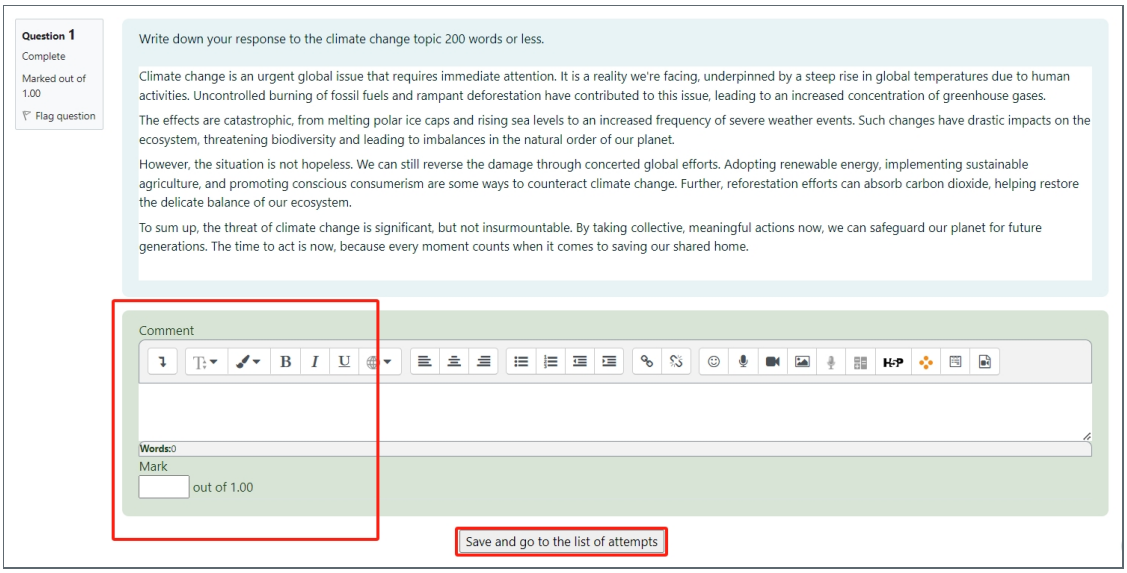


Step 4: Click the blue links to go to the grading interface



Step 5: Put in your comments and marks

Put in your comments (optional) and marks, then click "Save and go to the list of attempts".



Online URL: https://knowledgebase.xjtlu.edu.cn/article/quiz-manual-grading-by-student-64.html